

No. 11017/19/2015-SCD-I  
Government of India  
Department of Social Justice & Empowerment

6th floor,  
Shastri Bhavan, New Delhi  
Date: 20.07.2015

To,

The Registrar/Dean/Principal  
Indian Institute of Technology Bhubaneswar  
Office of the Director, I.I.T. Kharagpur-721302  
Orissa

AR (Acad.)

C.P. AR (E)

Pt. Examine  
and put up.

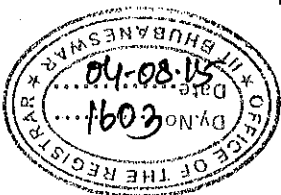
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05.8.15

**Subject: Forwarding of proposals in respect of Top Class Education Scheme for Scheduled Students**

Sir / Madam,

I wish to inform you that the Government of India has recently launched a National e-Scholarship portal (NeSP).

2. The Scheme of Top Class Education for SC students has been selected for implementation through NeSP.
3. In this regard it is emphasized here that w.e.f. 2015-16, all proposals of Scholarships under the Scheme, including both fresh & renewal, are to be forwarded to the Department of SJ& E through NeSP.
4. For the first year fresh students the following procedure is to be adopted:
  - i) The applications are to be called for from the first year SC Students for availing Scholarship by giving a cut off date.
  - ii) The applications received are to be physically examined on the basis of existing criteria of income, caste, marks etc and candidates are to be selected for grant of Scholarship restricting the number to the slots available under the Scheme
  - iii) The selected students are to be directed to the register themselves and apply online for the Scholarship on the NeSP portal ([www.Scholarships.gov.in](http://www.Scholarships.gov.in))
  - iv) Once the Students apply online, the institute's nodal officer has to forward the same through NeSP to the D/o SJE, using digital signature. It may be noted that Nodal Officer to affix his digital certificate prior to sending the Scholarship proposal to the Department of SJE.
  - v) The following documents are enclosed for guidance for using NeSP:
    - a) Operational Guidelines for the Students
    - b) Institute's Nodal Officer
    - c) The excel format for uploading beneficiary data by institute authorities on NeSP.
    - d) Guidelines for uploading the Digital Signature Certificate (DSC) of Institute Nodal Officer on NeSP.



शैक्षणिक अनुभाग  
Academic Section  
भा. प्रौ. सं. भुवनेश्वर/IIT Bhubaneswar  
डा. सं /Dy No. 642  
दि. /Dt. 06/08/15