



# Indian Institute of Technology Bhubaneswar

## Academic Section

### ELIGIBILITY CRITERIA

#### MCM SCHOLARSHIP-2014-15 (Renwal)

##### a. MERIT CRITERION:

- i. The students' academic performance in the two consecutive semesters of the preceding Session (2013-14) i.e. the GPA (Credit based weighted average) of preceding two semesters as updated after the Supplementary Examination which followed the Session, **must not be lower than 7.00** without any back log subject(s) and clearing all prescribed credit requirements.
- ii. Students having backlog in any subject and not able to clear during the same session, i.e. in 2013-14, are not eligible to apply for MCM Scholarship and Free-studentship for the session of 2014-15.
- iii. Those students against whom the **Disciplinary Action** have been taken or pending against them during the preceding years or they have been punished by the competent authority under examination malpractice and involved in violation of code of conduct in Instituted/Hall of Residence(Hostel)/Department /Gymkhana, are **Not Eligible For Award of MCM Scholarship & Free studentship 2014-15.**

##### b. MEANS CRITERION:

- i. The Annual Income of a student's parents/ guardian and his family from all sources in the preceding financial year of 2013-15 (from 1st April 2013 to 31st March, 2014) **must not exceed Rs.4,50,000/- (Rupees Four Lakhs Fifty thousand) .**

**N.B :** Number of MCM Scholarship awardees shall be restricted to 25% of the total students strength, admitted in each year.

#### FREE STUDENTSHIP:

**ELIGIBILITY :** Those students who satisfy the specified "Means Criterion" as stated above , but do not satisfy "Merit Criterion" , may be granted exemption from payment of Tuition Fee, subject to approval on merit of each case by the competent authority and subject to clearing of all prescribed credit requirement during the session 2013-14 without any backlog subject.

**N.B :** Number of Free- studentship awardees shall be restricted to 10% of the total students strength, admitted in each year.

Students are advised to obtain the MCM Scholarship Application Forms (to be downloaded from Institute **Web page**) as applicable according to their guardians' occupation along with all Annexures , Guardians' Income Certificate etc. , and submit the forms duly completed with all relevant documents as stated in the **Annexure-II " List of Documents to be submitted"** to the Academic Section in a closed envelop and write your name Roll No., Batch and Scholarship on the envelop on or before **19<sup>th</sup> September, 2014 .**



INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR  
ACADEMIC SECTION

*Annexure : I*

**GUARDIANS' ANNUAL INCOME :**

- i) In the case of **SALARIED PERSON AND PENSIONER** (i.e. students/ parents/ guardians who is/are in employment /pensioners), total emoluments including all allowances, D.A., D.P./D. Relief/ HRA, honorarium, bonus special pay, arrear etc. received in the Financial Year 2013-14 (from 1st April 2013 to 31<sup>st</sup> March, 2014) shall be taken into account for computing gross annual income of the employee/pensioner: **(Copy of IT Form 16 to be issued by the concerned employer /Salary Certificate from the Employer/ ITR Form duly attested by the Employer must be submitted along with MCM Application for the purpose).**
- ii) In case of **NON-SALARIED CLASS** such as Businessman, Medical/Legal Practitioner, Agriculturist, Investors, Industrial Consultant, Contractor, Private Tutor, Retired without Pension, Self-employed person etc. (Other than Salaried Class and Pensioners), their Gross Income for the financial Year 2013-14 (from 1st April 2013 to 31<sup>st</sup> March, 2014) will be taken into consideration for computing their Gross Annual Income. Such persons required to submit the following documents in support of their Annual Income.:
- a) Annual Income Affidavit in Non-Judicial Stamp as stated in **Annexure-IV**- is **MANDATORY**
- b) Attested copy of Income Certificate to be issued from local District Authorities like M.R.O. (Mandal Revenue Officer)/TAHASILDER, Add. District Magistrate/ Local Municipal Corporation /Gram Panchayat etc. - **MANDATORY**
- c) Attested copy of ITR/Income Tax Return /SARAL Form etc, as applicable, in prescribed form along with MCM Application, - **IF APPLICABLE.**

NOTE : While computing the Total Income, the Income from all sources of both parents and income in student's name, if any, will also be taken into consideration for applying the Means Criterion for all the classes.

\*\*\*\*\*



**LIST OF DOCUMENTS TO BE SUBMITTED**

***FOLLOWING DOCUMENTS TO BE SUBMITTED ALONG WITH  
MCM SCHOLARSHIP APPLICATION FOR 2014-15 (Renewal) for different Classes of Occupational Status***

1. Semester Grade Card of last two semester (Duly Attested )

**A. For Salaried Class(Guardians' who are in Govt. Service or Private Sector)**

- i. Salary Certificate for the Financial Year 2013-14 (from 01.04.13 to 31.03.14) in prescribed **Form-A given in Annexure III** duly sealed/stamped by the Salary Disbursing Officer.
- ii. Attested copy of IT return/ Form 16 to be issued by employer/ attested copy of ITR/ SARAL form as applicable, for the year 2013-14 (Assessment Year 2014-15) duly stamped/sealed from by the competent authority to be submitted as an additional supporting documents.

**B. For Non-Salaried Class (Guardians who are not in Service such as Businessmen, Legal/Medical Practitioners, Consultants, Private Tutors, Retired without Pension/Self-employed persons, Private Tutors, Contractors, Consultants etc).**

- i. An Annual Income Affidavit for the financial year 2013-14 in a Non-Judicial Stamp for Rs.20/- sworn in before preferably a First Class Magistrate / Notary Public as per the format given in **Form "B" Annexure IV.**
- ii. An Income Certificate from local District Authorities like M.R.O./ TAHASILDAR / Add. District Magistrate/ Local Municipal Corporation / Gram Panchayet. etc. in addition to Income Affidavit as stated in (a) above and other documents as stated (c) & (d) below.

**C. For Pensioners/Family Pensioners**

- i. Annual Pension Payment Certificate for the year 2013-14 in prescribed **Form 'C' given in Annexure V** to be issued by the Pension Disbursing Officer.
- ii. An Income & Non-employment Certificate from local District Authorities like M.R.O./ TAHASILDER/Add. District Magistrate/ Local Municipal Corporation/Gram Panchayet etc. also to be submitted in addition to other documents. as stated above, are mandatory for the guardians ,who are either Pensioner or Family Pensioner.
- iii. Copy of PPO, Superannuating/Retirement etc. and attested of IT Documents, if any such as ITR/SARAL form/ IT Form 16,ITR etc. for the current year, if applicable).