



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
शैक्षिक अनुभाग / Academic Section

कार्यालय आदेश / Office Order No. 181 / 2023, दिनांक / Dated 01.06.2023

Guidelines for utilization of Research grant / Contingency of PMRF Scholars

Consequent upon approval of the Competent Authority, the undersigned directed to convey that the following Guidelines would be followed for utilization of Research grant/Contingency by the PMRF Scholars of the Institute:

1. Purchase of Laptop, Ipad, printer etc. is allowed through PMRF contingency grant. This can be purchased only once during the whole fellowship tenure. The purchased item has to be recorded in the respective stock register of the school. The purchased item has to be returned to the School at the time of taking No-dues by the Research Scholar from the Institute.
2. Travel advance for International conference/workshop outside India should be given subject to maximum **80%** of the cost or remaining amount in the grant, whichever is lower. The PMRF Scholar has to apply through Supervisor, HoS & PMRF Coordinator to Dean (PGRP). The Monitoring Committee of the Institute shall examine the proposal for grant financial support.
3. The mode of travel abroad should be as per Govt. of India norms.
4. The research grant can be carried forward. The amount has to be spend by the PMRF Scholars before the thesis submission or the PMRF tenure, whichever is earlier. Any balance Research Grant amount must be refunded.

p. Sahoo
01/06/2023

उप कुलसचिव (शैक्षणिक) / Dy. Registrar (Academics)

सेवा में / To

- 1) All Deans
- 2) All Heads of School
- 3) All Ph.D. Scholars (through email)

प्रतिलिपि/Copy to:

- 1) Dean (PGRP) for information.
- 2) PMRF Coordinator (Dr. Soobhankar Pati)
- 3) Asst. Registrar (F&A)
- 4) Office of the Director / Registrar for kind information
- 5) Office Order file
- 6) PMRF file