



**INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR  
RESEARCH & DEVELOPMENT UNIT (R&D)**

**SANCTION PROPOSAL (INDIGENOUS PURCHASE)**

File No. \_\_\_\_\_

Date: \_\_\_\_\_

Project Code. \_\_\_\_\_

Subject: - \_\_\_\_\_ – Reg.

Name of the Principal Investigator/ Indenter: **Prof./Dr.** \_\_\_\_\_

Name of the HoS:: **Prof./Dr.** \_\_\_\_\_; School/Centre: \_\_\_\_\_

Mode of tender: \_\_\_\_\_ Basis of Selection \_\_\_\_\_

No. of Attempts for Tendering: **Once**/Twice/Thrice

Technical Comparison Statement at Page: \_\_\_\_\_ Price Comparison Statement at Page: \_\_\_\_\_

**Name of the selected Firm for Order:**

Agent/Dealer

**FINANCIAL PROPOSAL**

Sl.No.	Description	QTY	Unit Price(Rs.)	Total Price(Rs.)
1.				
2.				
3.				
Basic Value:				
Less: Discount (if any):				
Add: Taxes (if any):				
<b>Grand Total:</b>				

**Terms & Conditions:**

1. **Price:**
2. **Payment:**
3. **Delivery Period:**
4. **Warranty:**
5. **Liquated Damage:**

Total Amount to be sanctioned for Rs. \_\_\_\_\_ /-(Rupees \_\_\_\_\_ only)

**SANCTION PROPOSAL IS PREPARED AND PUT UP ON THE BASIS OF RECOMMENDATION OF PURCHASE COMMITTEE MEMBERS(Page No.) & VETTED BY INTERNAL AUDIT (Page No.)**

<b>FUND POSITION</b>	
Fund available under the Head _____ as on date:	
Cost of Purchase Proposal:	
Balance available:	

**D.A, R&D**

**Assistant Registrar (R&D)**

Indenter/Principal Investigator

**SANCTION FORM**

On the recommendation of Purchase Committee, approval and sanction is hereby accorded for an expenditure of Rs. /-(Rupees \_\_\_\_\_ Only) for the purchase of \_\_\_\_\_ from M/s \_\_\_\_\_ under Project Head. \_\_\_\_\_

**Assistant Registrar (R&D):**

**Dean (R&D):**