



एफ/F.2-6/2015-Estt./ 144

दिनांक/Date: 30 April 2021

कार्यालय आदेश / Office Order

1. The undersigned is to convey that the Competent Authority has been pleased to create a "Special Guidance Centre" for the differently abled students of the Institute.
2. **Shri Shalin S. Nair**, Public Relation Officer is appointed as the **Nodal Officer of the Special Guidance Centre**.
3. The followings are the responsibility of the Nodal Officer – Special Guidance Centre:
 - a) To keep a record of number of differently –abled students who are studying in the Institute in different batches with the help of Academic Section.
 - b) To collect information from Engineering Section regarding the special infrastructural facilities that are made in Institute buildings (i.e. Schools / Hostels / Library/ Auditorium/Shopping centres etc.) such as ramps, rails and special toilets that to suit the special needs of differently –abled students.
 - c) To collect information from CITSC regarding the availability of devices such as computers with screen reading software, low-vision aids and scanned in the Institute to facilitate the special needs of differently –abled students.
 - d) To furnish such information with respect to IIT Bhubaneswar to MoE as and when required through the Registrar.


कुलसचिव/Registrar

सेवा मे/To

Shri Shalin S. Nair
(T190003)
Public Relation Officer

प्रतिलिपि / Copy to:

- 1) Dean – Academics
 - 2) Chairman – CITSC
 - 3) PIC – Civil
- } : With a request to make arrangements to provide the required information to Nodal Officer of the Special Guidance Centre for the above purpose.
- 4) All Deans/Heads of Schools/PICs
 - 5) All Officers / OSDs
 - 6) Secretary to Director/ Registrar
 - 7) Office Order file
- } : for kind information please.