



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

Steps for Autumn Semester Registration (July – December, 2020-21)
for On Roll B.Tech., Dual Degree, M.Tech., M.Sc. & Ph.D. students

- 1) Online Subject Registration through ERP and online Fee Payment from **31st July, 2020 to 11th August, 2020**

*(Hard deadline: Fee payment, due clearance and subject registration of all students should be completed by **18th August, 2020**, failing which without justified reasons will be considered as 'Late Registration' and late fine shall be imposed for such cases. **Students availing Bank loans may deposit fees by 25.08.2020. Their subject registration will be provisional. They have to inform Academic Office with loan sanction letter from their bank by 10.08.2020**)*

- 2) Semester Registration will be held through online by Faculty Advisers from **12th August, 2020 to 14th August, 2020**

- 3) Verification to be performed by the Faculty Adviser:

- a) Subject registration in ERP as per curriculum. Faculty Adviser may Add/Delete subject(s) to meet the requirement.
b) Fee payment confirmation in ERP.

- 4) Faculty Adviser will make final submission of registered subjects in ERP. No further change is allowed. After final submission students will receive an email message confirming Semester Registration. Faculty advisers will be able to generate a single report for all students and submit the signed copy to school office to be forwarded to Academic Section with HoS's signature.

- 5) Commencement of online classes:

- (i) Commencement of online classes for 2nd, 3rd year B. Tech., Dual Degree and M. Sc. 3rd Semester.
(ii) Commencement of M. Tech 3rd semester Research review and Thesis work (Online). Students having backlog in 1st Semester M.Tech. will complete subject registration.
(iii) Commencement of semester for On-Roll Research scholars → Online theory and lab classes will be conducted through MS Team platform. → Students will interact with supervisors through email and MS Team platform. → Online Fee Payment link closes.

17th August, 2020

N.B. Commencement of online classes for 7th Semester B.Tech. & Dual Degree, 9th Semester Dual Degree will be notified separately.

P. Sahoo
04/08/2020

Assistant Registrar (Academics)