



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
Indian Institute of Technology Bhubaneswar
अरगूल/Argul, जटनी/ Jatni, खुरधा / Khurda, ओडिशा/ Odisha- 752050
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ENGINEERING SECTION/अभियांत्रिकी अनुभाग

SHORT QUOTATION CALL NOTICE

No.IITBBS/SE/Engg.Cell/12/2023-24

Dt.12.01.2024

The Executive Engineer, IIT BBS invites sealed quotations from eligible contractors for the following work.

Name of Work: Supply & installation of trilingual internal signage with sun board in the corridors, toilets and different rooms of Auditorium building.

Estimated Cost (in Rs.)	Time period of Completion	Last date & time of receipt of tender	Date and time of opening
48,233/-	07(seven) days	16.01.2024 up to 2.00 PM	16.01.2024 at 2.30 PM

Intending eligible suppliers must enclose Pre-qualification documents i.e. attested true copies of original documents such as valid registration license , GST registration certificate and PAN in a sealed envelope. The terms and conditions as per Annexure-II shall apply for the quotation. The quotation document should be collected either from the office of the Superintending Engineer, located at 3rd floor of Main Administrative building of the Institute at Argul or may be downloaded from the website www.iitbbs.ac.in. The document at Annexure-I & Annexure-II duly filled up and signed by bidders must be enclosed in a sealed envelope marked document for **Supply & installation of trilingual internal signage with sun board in the corridors, toilets and different rooms of Auditorium building** and submitted at Office of SE, IITBBS as per schedule mentioned above. Mr. D.R.Pattanaik, AE(Civil) may be contacted over Mobile No.9124487303 in case of any further clarification.

The sealed envelope will be opened at scheduled date and time mentioned above. The bidder may be present at the office well before the scheduled time of opening of the bids for witnessings.

The department reserves the right to reject any prospective application without assigning any reason.

Executive Engineer(C)

Copy To: 1 Notice Board.

QUOTATION SCHEDULE

Name of the work: Supply & installation of trilingual internal signage with sun board in the corridors, toilets and different rooms of Auditorium building.

Sl. No.	Item Description	Qty	Units	Rate in Rs.	Amount in Rs.
1	2	3	4	5	6
1.	Supply of trilingual internal signage with one side viewing Eco solvent printing with lamination on 3mm sun board and installing within a height of 9 feet from the floor level in the corridors, toilets and different rooms with approved material, design, colour as per the direction of Engineer-in-charge.	69.00	Sft	₹ 150.00	₹ 10,350.00
2.	Supply & Installation of trilingual internal signages with Eco printed self-illuminated (night glow) pasted on 3mm sun board with approved material, design, colour as per the direction of Engineer-in-charge.	82.50	Sft	₹ 370.00	₹ 30,525.00
	Total				₹ 40,875.00
	Add GST @ 18%				₹ 7,357.50
	Total				₹ 48,232.50
	Say				₹ 48,233.00
	(B)Add _____% (percentage) above/at par/below the total above(A)				
	Total(A+B)				

Total Amount in Figure/Words-----

Signature of the Contractor

Executive Engineer (Civil)

TERMS AND CONDITIONS

01. **Scope of works:** Details enclosed at Annexure-I. The agency has to take the approval of the soft copy of the signage design before fixing at site.
02. **Taxes and Duties:** The rate and amount mentioned in the schedule is inclusive of all taxes and duties, royalty of whatever nature, octroi, other local taxes etc if any, including works contract tax. GST as applicable for autonomous government entity like IIT Bhubaneswar i.e 18% will be paid above the quoted price & such GST will be reimbursed after submission of proof of actual payment and tax Invoice.
03. **Time of completion:** Time is the essence of the Contract. The entire scope of work shall be completed within **07(seven) days** from the date of issue of work order.
04. **Specification:** The execution of work should be done at site as per the specifications and material approved by the Engineer-in-Charge.
05. **Terms of Payment:** The payment shall be made as per actual measurement of work after successful completion of the work to the satisfaction of Engineer-in-charge and submission of GST invoices in the name of IIT Bhubaneswar . The GST No. 21AAAAI2760A1ZJ to be reflected in invoice.
06. **Security Deposit(SD):** Security deposit @ 5% of the gross amount of the bill shall be deducted from all running account and final bills and will be kept as security deposit in IIT Bhubaneswar. S.D can be released after successful completion of work and completion of the defect liability period of **twelve months** from the date of completion of work.
01. **Liquidated Damage:** With maximum rate **3% (three percent) per month** of delay to be computed on per day basis based on quantum of damage suffered due to stated delay on the part of Contractor provided always that the total amount of compensation for delay to be deducted under this Condition shall not exceed 10 % of the value of work order.
07. The Contractor will make arrangements for storage requirements, working space inside the campus and clear all the dust and debris from site.
08. **Paying Officer:** Registrar, IIT Bhubaneswar.
09. **Labour License:** The tenderer has to abide by the labour rules & regulations as per Govt. of Odisha /Govt. of India.
10. **Jurisdiction of the court:** Dispute/Litigation if any, arising out of the contract shall be deemed to have been entered into at Bhubaneswar under jurisdiction of Bhubaneswar Court.
11. Corrigendum /Addendum notice if any will only be uploaded in the web site of IIT Bhubaneswar www.iitbbs.ac.in (Tenders). There will be no press publication in this regard. Bidders are required to check the Corrigendum /Addendum notice if any in our web site, before finally submitting the bid.

Signature of the Contractor

Executive Engineer (Civil)