

	INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
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FIRST ANNUAL PROGRESS REPORT
ON THE WORK OF ALL CATEGORIES OF RESEARCH SCHOLARS

School : _____

Memo No. : _____ Dated _____

Report pertaining to the period of year ending on : _____

1. Name of the Scholar : _____
2. Roll No. : _____ 3) Category _____
4. Date of joining : _____ 5) Date of Enrolment : _____
6. Supervisor (s) : _____
7. Area of Research Problem assigned : _____
8. (a) Total credits of course work assigned : _____
- (b) Total credits of course work completed up-to-date: _____

Subject	Credits	Grade obtained	Subject	Credits	Grade obtained

9. (a) Language requirement : _____
- (b) Whether completed: _____

10. Brief outline of work done (if any), during the year under report : _____

11. Total No. of days for which taken Leave of absence during the year _____ days.

12. Remarks of the Supervisor (s) to be expressed in terms of numerical marks taking 10 to be maximum marks for each items).

- (a) Capacity for research work in the assigned subject : _____
- (b) Application of methods : _____ (c) Progress made : _____
- (d) Publication (if any): _____ (e) Library work : _____
- (f) Teaching capacity (if entrusted) : _____
- (g) Regularly in attendance : _____ (h) Punctuality : _____
- (i) Perseverance : _____ (j) Conduct : _____

Date: _____

Signature of the Supervisor

ENDORSEMENT BY THE HEAD OF THE SCHOOL

In view of the above report of the Supervisor according to which he is _____ out of 100, the renewal of Institute Assistantship **MAY/MAY NOT BE GRANTED.**

Date :

Signature of the Head of the School

On the strength of the report of the supervisor and the recommendation of the Head of the School the assistantship in the case of the Institute Scholar MAY/ MAY NOT BE RENEWED for the Second year with effect from _____ @ Rs. _____

Dealing Assistant

Jr. Superintendent (Academics)

Asst. Registrar/ Dy. Registrar (A&E)

To
Dean of Academic Affairs

ORDERS OF THE DEAN OF ACADEMIC AFFAIRS

* This progress report must be submitted in respect of every scholar irrespective of his/her category: Institute Scholar/ Sponsored Scholar/ External Scholar holder. However, renewal of Assistantship of applicable to Institute Scholars only.