



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Academic Section

सूचना/NOTICE NO. 271 /Dt- 21.06.2024

**DETAILS OF ADMISSION AND REGISTRATION PROCESS FOR 1ST YEAR B.TECH.
PROGRAMMES FOR AUTUMN SESSION -2024-25**

First year B.Tech students (freshers) will report to the Institute Campus physically between 27th to 29th July, 2024 to complete the registration / admission on 30th July, 2024.

A. Candidates who have accepted seats for joining UG programmes at IIT Bhubaneswar through JoSAA will be intimated the detail admission procedure (instructions) through e-mail from the institute ERP system **by 26th July, 2024**, to complete the registration scheduled **on 30th July, 2024**.

B. Fee Payment, ERP Profile Creation, Uploading of Documents:

- a) **Fees payment, ERP profile creation and uploading of documents** will be started after receiving the ERP intimation **on 26th July, 2024** and needs to be completed **by 29th July, 2024 (Monday)**. Visit the institute admission portal (<https://www.iitbbs.ac.in/index.php/b-tech-freshers-registration-for-the-autumn-semester-2024-25/>) for fee details and payment links (also available on the next page).
- b) Fee Payment should be done in ERP **by 29th July, 2024 (Monday)** through online mode.
- c) Candidates are required to upload the documents as listed below (Annexures are attached herewith) and a Passport size colour photograph to ERP (**Please check the list of documents and keep the soft copies ready with you for uploading**). Hard copies of all documents must be submitted at the time of registration. Original documents are to be produced for verification, failing which admission may be cancelled.

List of Documents to be uploaded at ERP and submitted at the time of registration:

- 1) JEE Admit card.
- 2) Seat Allotment Letter/Admission Offer letter of JoSAA.
- 3) Proof of Advance Fee Deposit of ₹35,000/- (for GEN / GEN-EWS / OBC-NCL category) and ₹17,500/- (for SC/ST/PwD category) towards seat acceptance fee.
- 4) 10th class Certificate and Mark Sheet (*keep Photocopy- 1 set for submission*).
- 5) 10+2 or equivalent Certificate and Mark Sheet (*keep Photocopy- 1 set for submission*).
- 6) Proof of Date of Birth or Birth Certificate. Original to be produced for verification at the time physical reporting at the Institute.
- 7) Caste Certificate and Disability certificate (for PwD candidates) as per Govt. of India/ JoSAA format issued by a competent authority. OBC-NCL and GEN- EWS certificate as per Govt. of India/ JoSAA format issued on or after **01.04.2024** by a competent authority.
- 8) College Leaving Certificate/Migration Certificate.
- 9) OCI Certificate or PIO Card (if applicable).
- 10) Proof of fee payment transaction details (**Institute Fee and Hostel Mess Advance are to be paid separately**).

11) Annexures (to be uploaded at ERP submitted at the time of registration):

- Annexure-I (Student's Profile Form).
- Annexure-II (Declaration /Undertaking from the student & Parents).
- Annexure-III (Antiaging Form).
- Annexure-IV (Health Certificate Form): Mandatorily required to submit a copy of the certificate to the Hostel at the time of reporting.
- Annexure-V (Declaration for Sharing of Students Academic Performance).
- Annexure-VI (Anti-Plagiarism Policy).
- Annexure-VII (Use of Internet only for Academic Purpose).
- Annexure-VIII (NSO or NSS or NCC Form).

12) Income Certificate(s) of parent / Guardian (Certificate must be issued by the Authority not below the rank of Tehsildar).

DETAILS OF FEES TO BE PAID		
	GEN / OBC – NCL/GEN-EWS	SC / ST / PwD*
Total fee for the Autumn 1 st Semester (Institute Fee ₹1,41,390 + Hostel Mess Advance ₹18,000/-)	₹1,59,390/-	₹ 59,390/-
-(less) Seat Acceptance Fee excluding JoSAA processing fee of Rs. 5,000/- paid by the candidate**	₹30,000 /- (35,000 - 5000)	₹12,500/- (17,500 - 5,000)
+(add) Processing fee for document verification during registration	₹2000/-	₹2000/-
Fees to be paid at the time of registration at IIT Bhubaneswar	₹1,31,390/- (Institute Fee: ₹1,13,390/- + Hostel Mess Advance: ₹18,000/-)	₹48,890/- (Institute Fee: ₹30,890/- + Hostel Mess Advance: ₹18,000/-)

*100% Tuition fee is waived for SC/ST/PwD category students.

** ₹35,00/- paid by the GEN/OBC/EWS candidates and ₹17,500/- paid by the SC/ST/PwD candidates towards Seat Acceptance fee includes 5,000/- as JoSAA processing charges.

1. Click on the below link for Online fee payment. Institute Fee and Hostel Mess Advance are to be paid separately.

(a) Institute Fee: Online payment in EIMS following the steps as under:

- Login into EIMS (Link: <https://eims.iitbbs.ac.in>)
- Click on "Admission".
- Click on "Update and Print Student Profile"
- Click on "Fee Payment"
- Complete the payment process.

(b) Hostel Mess Advance:

(a) Through online (Link- https://www.iitbbs.ac.in/hostel_payment.php)

N.B:

- Any issue regarding fee payment, the students may contact in the e-mail: office.fa@iitbbs.ac.in and Telephone: +91674-7134563
- Any issue regarding profile creation and uploading of documents in ERP, the students may contact in the e-mail: erp.admin@iitbbs.ac.in.
- Any issues regarding academic related matter, the students may contact in the e-mail: academic.btech@iitbbs.ac.in and Telephone: +91674-7134461/7134574

C. Important Dates

Sl.No	Registration activities	Important date
1	Intimation of admission/ registration procedure to the candidates by ERP with instruction for fee payment, profile creation and documents uploading	26/07/2024
2	Opening date for fee payment and profile creation by the students	27/07/2024
3	Date of reporting at the Campus	27/07/2024 to 29/07/2024
4	Date of registration	30/07/2024
5	Interaction with Parents	30/07/2024
6	Date of Orientation of Freshers	31/07/2024
7	Commencement of classes	01/08/2024

D. Orientation Programme

Orientation programme will be conducted on **31st July, 2024**. Information of orientation programme will be shared with students by the Students Counselling Cell and same will be available on the web portal.

E. Commencement of Class

1. Classes for 1st year B.Tech. students will commence from **01.08.2024 (Thursday)**.
2. Class time table is available at the institute academic website <https://www.iitbbs.ac.in/index.php/home/academics/time-table/>.
3. Please visit the Institute website <https://www.iitbbs.ac.in/index.php/home/academics/curriculum-b-tech/> for course Contents/ Curriculum/ Regulations/ Academic Calendar and other Academic activities.
4. For updates, please keep visiting the Institute website <https://www.iitbbs.ac.in/>

Sd/-
Deputy Registrar (Academics)