



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Academic Section

सूचना/NOTICE NO. 394 / Dt- 31.08.2024

**ADMISSION AND REGISTRATION NOTICE FOR 1ST YEAR B.Sc.-B.Ed. PROGRAMME FOR AUTUMN
SESSION -2024-25**

A. Candidates who have accepted seats for joining B.Sc.- B.Ed. Program at IIT Bhubaneswar through National Common Entrance Test (NCET) will report to the Institute Hostel physically **between 14th to 16th September, 2024** to complete the registration / admission scheduled **on 17th September, 2024** at the Academic Section, Administrative Building.

B. Candidates will be intimated the detail admission procedure (instructions) through e-mail from the institute EIMS system **by 12th September, 2024**, to complete the online registration process **on or before 16th September, 2024**.

C. Fee Payment, EIMS Profile Creation, Uploading of Documents:

- a) **Fees payment, EIMS profile creation and uploading of documents** will be started after receiving the EIMS intimation **on 12th September, 2024** and needs to be completed **by 16th September, 2024 (Monday)**. Visit the institute admission portal (<https://www.iitbbs.ac.in/index.php/home/academics/admission/>) for fee details and payment links (available on the next page).
- b) Fee Payment should be done in EIMS **by 16th September, 2024 (Monday)** through online mode.
- c) Candidates are required to upload the documents as listed below and a Passport size colour photograph to EIMS (**Please check the list of documents and keep the soft copies ready with you for uploading**). Hard copies of all documents must be submitted at the time of registration. Original documents are to be produced for verification, failing which admission may be cancelled.

List of Documents to be uploaded at ERP and submitted at the time of registration:

- 1) Qualifying Certificate of National Common Entrance Test (NCET)
- 2) Proof of Seat Booking fee Deposit of ₹10,000/- (for GEN / EWS / OBC-NCL category) and ₹5,000/- (for SC/ST/PwD category).
- 3) 10th class Certificate and Mark Sheet (*keep Photocopy- 1 set for submission*).
- 4) 10+2 or equivalent Certificate and Mark Sheet (*keep Photocopy- 1 set for submission*).
- 5) Proof of Date of Birth or Birth Certificate. Original to be produced for verification at the time physical reporting at the Institute.
- 6) Caste Certificate and Disability certificate (for PwD candidates) as per Govt. of India format issued by a competent authority. OBC-NCL and GEN- EWS certificate as per Govt. of India format issued on or after **01.04.2024** by a competent authority.
- 7) College Leaving Certificate/Migration Certificate /OCI Certificate or PIO Card (if applicable).
- 8) Proof of fee payment transaction details (**Institute Fee and Hostel Mess Advance are to be paid separately**).
- 9) **Annexures (to be uploaded at ERP and submitted at the time of registration):**
 - a) *Annexure-I (Student's Profile Form)*.
 - b) *Annexure-II (Declaration /Undertaking from the student & Parents)*.
 - c) *Annexure-III (Antiaging Form)*.

- d) Annexure-IV (Health Certificate Form): Mandatorily required to submit a copy of the certificate to the Hostel at the time of reporting.
- e) Annexure-V (Declaration for Sharing of Students Academic Performance).
- f) Annexure-VI (Anti-Plagiarism Policy).
- g) Annexure-VII (Use of Internet only for Academic Purpose).

All the Annexures are avail for downloading on the institute website (Link- <https://www.iitbbs.ac.in/index.php/home/academics/forms/>)

- 10) Income Certificate(s) of parent / Guardian (Certificate must be issued by the Authority not below the rank of Tehsildar).

D. Fee Details:

DETAILS OF FEES TO BE PAID		
	GEN / OBC – NCL/GEN-EWS	SC / ST / PwD*
Total fee for the Autumn 1 st Semester (Institute Fee ₹46,390 + Hostel Mess Advance ₹18,000/-)	₹64,390/-	₹ 59,390/-
Less- Seat Booking Fee paid by the candidate	₹10,000 /-	₹5,000/-
Fees to be paid at the time of registration at IIT Bhubaneswar	₹54,390/- (Institute Fee: ₹36,390/- + Hostel Mess Advance: ₹18,000/-)	₹54,390/- (Institute Fee: ₹36,390/- + Hostel Mess Advance: ₹18,000/-)

*100% Tuition fee is waived for SC/ST/PwD category students.

1. Click on the below link for online fee payment. Institute Fee and Hostel Mess Advance are to be paid separately.

(a) Institute Fee: Online payment in EIMS following the steps as under:

1. Login into EIMS (Link: <https://eims.iitbbs.ac.in>)
2. Click on "Admission".
3. Click on "Update and Print Student Profile"
4. Click on "Fee Payment"
5. Complete the payment process.

(b) Hostel Mess Advance:

(a) Through online (Link- https://www.iitbbs.ac.in/hostel_payment.php)

N.B:

1. Any issue regarding fee payment, the students may contact in the e-mail: office.fa@iitbbs.ac.in and Telephone: +91674-7134563
2. Any issue regarding profile creation and uploading of documents in ERP, the students may contact in the e-mail: erp.admin@iitbbs.ac.in.
3. Any issues regarding academic related matter, the students may contact in the e-mail: academic.itep@iitbbs.ac.in and Telephone: +91674-7134461/7134574

E. Important Dates:

Sl.No	Registration Activities	Important Date	Remarks/ Day
1	Intimation of admission/ registration procedure to the candidates by EIMS with instruction for fee payment, profile creation and documents uploading	12/09/2024	Thursday
2	Opening date for fee payment and profile creation by the students	13/09/2024	Friday
3	Date of reporting at the Campus	14/09/2024 to 16/09/2024	Saturday to Monday
4	Date of registration	17/09/2024	Tuesday
5	Interaction with Parents & Students (Detail information of the programme will be shared with students by the Students Counselling Cell)	17/09/2024	Tuesday
6	Commencement of classes	18/09/2024	Wednesday

F. Commencement of Classes

1. Classes for 1st year B.Sc- B.Ed. (ITEP) students will commence from **18.09.2024 (Wednesday)**.
2. Class time table will be available at the institute academic website <https://www.iitbbs.ac.in/index.php/home/academics/time-table/>.
3. Please visit the Institute website <https://www.iitbbs.ac.in/index.php/home/academics/curriculum-b-tech/> for course Contents/ Curriculum/ Regulations/ Academic Calendar and other Academic activities.
4. For updates, please keep visiting the Institute website <https://www.iitbbs.ac.in/>

Sd/-
Assistant Registrar (Academic-UG)