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| **Name of the Indenter:**  |
| **Name of School/Dept :**  |
| **Name of the Item:**   |
| **Quantity:**  |
| **Estimated Cost:**  |
| **Sl. No.** | **Particulars** | **Details /Submitted (Yes/No)** | **Pg. No.** |
| 1 | Indent Form (Annexure-A) |  |  |
| 2 | Justification for procurement  |  |  |
| 3 | Technical Specifications |  |  |
| 4 | Warranty Period |  |  |
| 5 | Delivery Period |  |  |
| 6 | Payment Terms |  |  |
| 7 | GEMARPTS (if applicable)Undertaking for custom /BoQ bid |  |  |
| 8 | Proprietary certificate (if applicable) |  |  |
| 9 | Annexure-D for procurements above 1 Lakh to up to Rs.10 Lakh as per Rule 155 (if any)` |  |  |
| 10 | Fund Booking |  |  |
| 11 | GeM Bid No./Quotations |  |  |
| 12 | No. of bidders PARTICIPATED |  |  |
| 13 | Local content Class I (minimum 50%)Class II (minimum 20%) |  |  |
| 14 | Authorization of OEM |  |  |
| 15 | Technical Comparative Sheet with recommendation of the committee in the given format |  |  |
| 16 | Price Comparison with recommendation of the committee |  |  |
| 17 | The quoted price of the L1 bidder |  |  |
| 18 | Name of the L1 Bidder |  |  |
| 19 | Price reasonableness certificate with previous POs/OEM price as per Rule 144 (vii) |  |  |
| 20 | Final Purchase Proposal Form |  |  |