



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
Indian Institute of Technology Bhubaneswar

एफसं. /F. No. 3-21/2024-Rectt.

दिनांक / Date: 8th October 2024

सूचना/NOTICE

**Sub.: Provisionally shortlisted candidates for interview for the post of
“Medical Officer”.**

Ref: Advertisement No. Rectt./02/ Non-Teaching/ 2024 dated. 03 September 2024.

This is to notify that the **Interview** of the provisionally shortlisted candidates at **Annexure – I** for the post of **Medical Officer (SC-1)** will be held as per the following schedule & list:

A. Interview Schedule		
1	Date of Interview	23 rd October 2024 (Wednesday)
2	Reporting Time	09:00 A.M.
3	Venue	Indian Institute of Technology Bhubaneswar, Argul, Khordha, PIN - 752050, Odisha Ph. 0674-7134815
B. Details of candidates shortlisted / Not shortlisted		
1	List of Provisionally shortlisted candidates	Annexure – I
2	List of candidates not shortlisted based on eligibility criteria	Annexure – II

The candidates are also requested to note the followings:

- 1) The screening of applications for the post of **Medical Officer** at Pay Level-10 has been done as per the eligibility criteria mentioned in the advertisement.
- 2) The shortlisted candidates listed at **Annexure – I** are required to appear for the Interview based on this notification along with copy of the intimation received through email. No individual hard copy of the call letter shall be sent.
- 3) The list of candidates not fulfilling the eligibility requirements are given in Annexure –II along with the reasons thereof.
- 4) The candidates listed at **Annexure – II** whose applications are not shortlisted may submit their representation only on Google Form link “https://docs.google.com/forms/d/1fh7YdZOfaYc_gEW_W4cWoC1CEqm55cIGe7fqMjZQMW0/e_dit?pli=1” by 5.00 P.M. of **14th October 2024**. No communication beyond the said date & time shall be entertained.
- 5) The candidates are also advised to visit the Institute website (<https://www.iitbbs.ac.in/index.php/home/jobs/>) regularly for any further updates.

Other Instructions for the candidates for appearing for the Interview:

1. Candidates are required to produce a Proof of Identity issued by Govt. **(in original)** such as Aadhaar Card/Passport/Driving License/PAN Card/Voter Card etc. without which the candidate will not be permitted to appear for the Interview. No photocopies of the above documents shall be entertained.
2. Candidates are required to bring all the **original and a set of photocopies of all the** Educational Certificates, Mark-sheets, testimonials, experience certificates, category certificates (SC/ST/OBC-NCL/PwBD/EWS), if applicable, and any other relevant documents as mentioned in the Application Form. During actual verification from original documents, if any discrepancy is noticed, candidate(s) **will not be allowed to appear** for the Interview.
3. **Certificate in support of experience should be in proper format i.e. it should be on the organization's letterhead and contains date of issue, post wise duration of work, salary/pay scale/pay level, name and designation of the issuing authority along with their signature and stamp etc. (Refer Annexure – III). Submission of original experience certificate during document verification is compulsory and offer letter, promotion order, pay slips etc. shall not be considered as experience certificate. If a candidate could not produce an experience certificate or produce a certificate without having the required details, he/she will not be allowed to attend the Interview.**
4. Candidates are requested to bring a '**No Objection Certificate**' along with **Vigilance Clearance Certificate** from the employer, in case he/she is employed in a Government, Semi-Government, Autonomous Organization including Public Sector Undertakings etc. and whose application has not been forwarded through proper channel by the employer for this post. In the absence of **No Objection Certificate** and/or any other certificate as mentioned above, **the candidature shall not be considered for further recruitment process.**
5. Candidates must report at **09:00 A.M.** sharp on the scheduled date and venue, failing which the candidate will not be allowed to appear for the Interview.
6. *No TA/DA shall be paid to the candidates for attending the Test/Interview. The candidates are advised to make their own arrangement for lodging and boarding to appear the recruitment process.*

**Sd/-
Registrar**

Annexure - I

List of Provisionally **Shortlisted Candidates** for interview for the post of

"Medical Officer"

S.N.	Application No.
1	NT030924M00009
2	NT030924M00019
3	NT030924M00020

Annexure - II

List of not shortlisted candidates with reason of rejection for post of

"Medical Officer"

S.N.	Application No.	Rejection Criteria
1	NT030924M00001	NBRC, NE
2	NT030924M00002	NARE
3	NT030924M00007	NARE
4	NT030924M00008	NE
5	NT030924M00014	NEQ

Sl. No.	Abbreviation of rejection criteria	
1	NEQ	No Essential Educational Qualification
2	NARE	No Adequate Required Experience
3	NRE	No Relevant Experience
4	NE	No Experience
5	OA	Overage
6	NSRD	Non- Submission of Required Documents
7	NBRC	Not Belongs to Required Category

Annexure - III

(To be issued in Letter Head of the Institution/Issuing Authority)

Experience Certificate

This is to certify that Shri/Ms. _____ S/o, D/o, W/o Shri _____
is/was an employee of this Organization/Department/Ministry and duties performed by him/her during the period
are as under:

Details of experience (please indicate the latest first, add row if necessary)

Sl. No.	Post held	From (dd/mm/yyyy)	To (dd/mm/yyyy)	Nature of appointment (permanent/ temporary/ Part-time/ contract)	Pay level/ Scale	Last basic pay drawn	Duties performed/ experience gained in brief in each post (max. 50 words)

It is certified that above facts and figures are true and based on service records available in our organization/ Department/ Ministry.

Dated:

Signature

(Name of the Competent Authority with seal)