



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
(ACADEMIC SECTION)

F.No.15-4(09)/2024-Acad/Suppl.Exam

NOTICE No. 577 Dt- 09.12.2024

Sub: Registration for the Autumn Supplementary Examination 2024-25.

Date of Opening the Online Application through ERP : 10th December, 2024 (Tuesday)

Date of Closing the Online Application through ERP : 24th December, 2024 (Tuesday)

Date of Supplementary Examination Commencement : 6th January to 8th January, 2025

SUPPLEMENTARY EXAMINATION RULES

- 1) Students who have failed in one or more subjects out of the subjects registered in the Autumn Semester 2024-25, **are eligible for the Autumn Supplementary Examination 2024-25.**
- 2) A student shall be allowed only one supplementary examination for any subject in any Academic Year.
- 3) Students desirous of appearing at the Supplementary Examination may apply through online in ERP, paying an online fee of Rs. 50/- per subject through SBI E- Pay. Applications are received without any prescribed fee will be rejected.
- 4) Application form received after the last date will not be considered.
- 5) Those who were debarred/ deregistered from the examination due to unsatisfactory attendance in any subject (s) / misconduct in the examination of any subject, are not eligible to appear at the Autumn Supplementary examination for that subject(s).
- 6) The student should duly fill the online application form in ERP by uploading their scanned signature at the appropriate place.
- 7) A student will be allowed to appear maximum total no. of 5 (five) subjects in which they get "F" grade in Autumn 2024-25. Improvement in any passed subjects is not permitted under Supplementary Rule.
- 8) The Time Table for Supplementary Examination will be available in the Institute website in due time.
- 9) Those who could not appear the Autumn End-Semester examinations due to emergency situations (personal health issue, family calamity etc.) will be allowed to appear at the Autumn Supplementary examination, with full credits (no reduction in obtained grades). The student is required to apply to the Dean (Academic Affairs) through the Head of School with all supporting documents immediately after the situation is overcome. The Head of the School, after verification of documents, will forward the application for further decision as per regulation.
- 10) The supplementary examination schedule will be prepared centrally by the PIC (Examination); but the examination will be executed/conducted in a decentralized manner by the School Examination Coordinators under the supervisory control of the respective Head of School.
- 11) Students may be allowed provisional registration in the spring semester subjects for which the supplementary examination subject is a pre-requisite and the student has appeared the supplementary examination and the result is pending.

Assistant Registrar (Academic)

Copy to:

1. Notice Board
2. All students concerned through email
3. All Deans/ Head of the Schools
4. Warden, Hostel
5. Chairman, Central Library
6. PIC (ERP) / ERP Programmer- for necessary action in ERP
7. Assistant Registrar (F&A) - for kind information
8. Supplementary File and Office Order File