



**भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर**  
**INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR**  
**Academic Section**

No.F-15-6(12)2025-Acad- Reg.

**NOTICE No. 341/28.05.2025**

**Subject: Registration Notice for Autumn Semester (2025-26) for the on-roll  
B.Tech/Dual Degree and ITEP students.**

**Registration Time Lines**

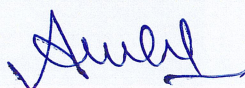
1	Date of opening of Online Fee Payment link in EIMS	<b>2nd June, 2025 (Monday)</b>
2	Date of closing of Online Fee Payment link in EIMS	<b>18th July, 2025 (Friday)</b>
3	Reporting of on roll student at the campus and subject registration by the Faculty Advisor in the presence of students (three days)	<b>23rd July, 2025 (Wednesday) to 25th July, 2025 (Friday)</b>
4	Commencement of Classes	<b>28th July, 2025 (Monday)</b>
5	Late registration with fine of Rs.1,000/- up to next 3 days:	<b>26th July, 2025 (Saturday) to 28th July, 2025 (Monday)</b>
6	Late registration with fine for next 5 days @ Rs. 500/- per day in addition to Rs. 1,000/- <i>(If last date of registration with fine is falling on Saturday/Sunday/Holiday, the next working day shall be considered as last date of registration with fine. However, fine amount will be added for these Saturday/Sunday/Holiday.)</i>	<b>29th July, 2025 (Tuesday) to 4th August, 2025 (Monday)</b>
7	Thereafter, the registration portal will be closed. Students need to submit application through Faculty Advisor & HoS/HoD with supporting documents for the permission of Dean (Academic Affairs) for registration.	
8	In case of delay in registration is due to self-illness with hospitalization, the students may apply for refund of late registration fee through the faculty advisor & HoS/HoD of the school with supporting documents.	

**Programme wise registration fees:**  
**4 Years - Bachelor of Technology (B.Tech.) &**  
**5 years - Dual Degree Programme**

Semester		Institute Fee	Hostel Fee (Hostel Mess Advance and Hostel Establishment Charges)
For 3rd, 5th, & 7th Semester		Rs. 1,12,040/- (for GEN/ EWS/OBC category)	Rs. 27,500/-
		Rs. 12,040/- (for SC/ST/PwD category)	
For 3rd, 5th, & 7th Semester students availing Fee Remission		Rs. 12,040/- (Availing full fee remission)	
		Rs. 45,373/- (Availing 2/3rd fee remission)	
Dual Degree (9th Semester only)		Rs. 17,040/- (for GEN/ EWS/OBC category)	Rs. 28,500/-
		Rs. 12,040/- (for SC/ST/PwD category)	
For Foreign Nationals	For SAARC and Least Developed Country	Rs. 1,12,040/-	Rs. 27,500/-
	For Non-SAARC and Developed Country	Rs. 3,12,040/-	

**ITEP (B.Sc. – B.Ed) Programme**

Semester	Institute Fee	Hostel Fee (Hostel Mess Advance and Hostel Establishment Charges)
For 3rd, 5th Semester	Rs. 17,040/- (for GEN/EWS/OBC category)	Rs. 27,500/-
	Rs. 12,040/- (for SC/ST/PwD)	



1. **Mode of Fee Payment for all on roll Students:**

**Institute Fee and Hostel Fee:** Online payment through EIMS:

1. Login into EIMS (Link: <https://eims.iitbbs.ac.in>)
2. Click on "Academic"
3. Click on "Fees"
4. Click on "Fee Demand and Payment"
5. Complete the payment process.

*(Detail information will be provided by EIMS before the activation of online link)*

2. **Mode of payment for Students availing Bank Loan:**

**Institute Fee and Hostel Mess Fee:** Students are required to pay their fees through NEFT by following the step mentioned below:

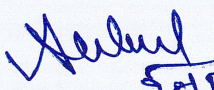
1. Login into EIMS (Link: <https://eims.iitbbs.ac.in>)
  2. Click on "Academic"
  3. Click on "Fees"
  4. Click on "Fee Demand and Payment"
  5. Generate NEFT challan
    - a) Click on SBI Branch payment for payment through SBI
- OR
- b) Click on NEFT for payment through Banks other than SBI
  6. Submit the challan to your bank for NEFT/Online transfer (No other mode of payment is acceptable)

*(Detail information will be provided by EIMS before the activation of online link)*

**Instructions:** The students are advised to read the following information carefully before proceeding for fee payment in the EIMS:

- 1) The Bank must include the following details of students in the transaction narration field only, without which, the payment will not be accepted.
  - (a) Name of the student
  - (b) Roll No
  - (c) Semester for which the loan has been sanctioned
- 2) Students have to send the loan sanction letter issued by the bank authority to [fa.students@iitbbs.ac.in](mailto:fa.students@iitbbs.ac.in) and a copy to [office.academic@iitbbs.ac.in](mailto:office.academic@iitbbs.ac.in) at the time of payment of semester fees.
- 3) Students seeking fee payment extension due to delay in bank loan have to intimate in EIMS **on or before 14<sup>th</sup> July, 2025.**
- 4) Students are advised to increase the limit of their bank payment and ensure that the registration fee is paid in a single transaction for a smooth and hassle-free payment.

- 5) Students are advised to pay the full amount of registration fee in one transaction.
- 6) The students availing bank loan are advised to generate challan in the EIMS and submit the same to the bank providing the loan. If the payment is not updated in EIMS in 5 working days, then the students must communicate the same to EIMS Team.
- 7) Fee payment, due clearance, and subject registration for all students (including those availing bank loans) must be completed by **25th July, 2025**. Thereafter, any delay without a justified reason will be considered as 'Late Registration', and a late fine shall be imposed
- 8) **The students who have applied for fee remission are advised to wait until the remission notice is published and are requested not to generate the institute fee demand in EIMS.**

  
28/5/2025  
Assistant Registrar (Academics)

To

1. All Students
2. PIC (ERP) / SE (ERP): with a request to start/activate the online payment mode in EIMS as per the deadline.
3. Assistant Registrar (F & A) - for information and necessary action.

Copy to:

- 1) All Notice Boards of the Institute
- 2) All Deans and Heads of Schools/ Departments
- 3) All Wardens, Hostel
- 4) All Faculty Members
- 5) Chairperson, Central Library
- 6) PIC Web Services: with a request to upload in the Institute Website
- 7) Office of the Registrar: for information only