



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
Indian Institute of Technology Bhubaneswar

FORM FOR UPDATING SALARY CREDITING BANK ACCOUNT

Sn.	Particulars	
1	Name	:
2	Employee No.	:
3	Designation	:
4	Section/Department/School	:
5	Existing Bank Account Details:	
6	Bank Name & Branch	:
7	Account Number	:
8	IFS Code	:
9	New Bank Account Details: (Copy of first page of passbook or cancelled cheque to be submitted)	
10	Bank Name & Branch	:
11	Account Number	:
12	IFS Code	:

UNDERTAKING

I fully understand and accept that outstanding loans or dues, if any, with my previous bank are solely my responsibility. I further declare that IIT Bhubaneswar shall in no way be held liable for any such liabilities.

I also undertake to update my new bank account details in the NPS records within one week from the date of credit of the first salary into the new bank account.

Date: _____ **(Signature of employee)**
Encl: Copy of first page of passbook/Bank Statement or cancelled cheque

DR/AR(F&A)

For F&A Office Use		
Updated in PFMS	Date:	Sign:
Updated in Payroll Statement	Date:	Sign:
Updated in Pay Slip	Date:	Sign: