सूचना/NOTICE NO. 472 / Dt-16.07.2025

REGISTRATION NOTICE FOR ITEP (B.Sc.– B.Ed.) FRESHER FOR AUTUMN SESSION - 2025-26

Heartiest congratulations to all the candidates who have qualified for NCET and chosen IIT Bhubaneswar for enrolment into the ITEP (B.Sc.-B.Ed.) programme. Candidates (freshers) are required to report to the Institute Campus (Hostel) physically during 27th to 30th July, 2025. The registration activities are scheduled on 31st July, 2025 at the Academic Section, Administrative Building. Information to complete the registration activities smoothly is given below:

A. Instructions: Candidates who have accepted seats for joining ITEP (B.Sc.-B.Ed.) Programmes at IIT Bhubaneswar will be intimated the registration procedure (instruction) through e-mail soon.

B. Fee Payment, EIMS Profile Creation, Uploading of Documents:

a) **Fees payment, EIMS profile creation and uploading of documents** will be completed **by 30th July, 2025 (Wednesday).** Visit the institute admission portal (**https://www.iitbbs.ac.in/index.php/b-tech-freshers-registration-for-the-autumn-semester-2025-26/**) for fee details and payment links (same is also available on the next page).

b) Fee Payment should be done through online mode only in the EIMS latest by **30th July, 2025 (Wednesday)**

c) Candidates are required to upload the documents as listed below (Annexures are attached herewith) and a Passport size colour photograph to EIMS (**Please check the list of documents and keep the soft copies ready with you for uploading**). Hard copies of all documents must be submitted at the time of registration. Original documents are to be produced for verification, failing which admission may be cancelled.

List of Documents to be uploaded at EIMS and submitted at the time of registration:

1) Score Card of National Common Entrance Test (NCET).
2) Admission offer letter.
3) Proof of Seat Booking fee Deposit of ₹10,000/- (for Gen / EWS /OBC-NCL category) and ₹5,000/- (for SC/ST/PwD category) towards seat acceptance fee.
4) 10th class Certificate and Mark Sheet (*keep Photocopy- 1 set for submission*).
5) 10+2 or equivalent Certificate and Mark Sheet (*keep Photocopy- 1 set for submission*).
6) Proof of Date of Birth or Birth Certificate. Original to be produced for verification at the time physical reporting at the Institute
7) Caste Certificate and Disability certificate (for PwD candidates) as per Govt. of India format issued by a Competent Authority. OBC-NCL and GEN-EWS certificate as per Govt. of India format issued on or after **01.04.2025** by a Competent Authority.
8) College Leaving Certificate/Migration Certificate.

9) OCI Certificate or PIO Card (if applicable)

10) Proof of fee payment transaction details **(Institute Fee and Hostel Fee are to be paid separately).**

11) Income Certificate (s) of parent / Guardian (Certificate must be issued by the Authority not below the rank of Tehsildar)

12) **Annexures (to be uploaded at EIMS and submitted at the time of registration):**

  a) *Annexure-I (Student's Profile Form)*

  b) *Annexure-II (Declaration /Undertaking from the student & Parents)*

  c) *Annexure-III (Antiragging Form)*

  d) *Annexure-IV (Health Certificate Form): mandatorily required to submit a copy of the certificate to the Hostel at the time of reporting.*

  e) *Annexure-V (Declaration for Sharing of Students Academic Performance)*

  f) *Annexure-VI (Anti-Plagiarism Policy)*

  g) *Annexure-VII (Use of Internet only for Academic Purpose)*

  h) *Annexure-VIII (Declaration from Student & Parents for not involving in examination misconduct)*

  i) *Annexure-IX (APAAR Id for depositing the academic credit of students in the NAD-Digi locker platform and Academic Bank of Credit (ABC) portal)*

C. Details of Registration Fee

DETAILS OF FEES TO BE PAID		
	GEN / OBC- NCL/GEN-EWS	**SC / ST / PwD***
Total fee for the Autumn 1st Semester (Institute Fee ₹37,040/- + Hostel Mess Advance ₹27,500/-)	₹64,540/-	₹59,540/-
Less- Seat Acceptance Fee paid by the candidate	₹10,000/-	₹5,000/-
Fees to be paid for registration at IIT Bhubaneswar separately as Institute fee and Hostel fee as shown below	**₹54,540/-**	**₹54,540/-**
Institute Fee	**₹27,040/-**	**₹27,040/-**
Hostel Mess Advance and Overhead Fee	**₹27,500/-**	**₹27,500/-**

*100% Tuition fee is waived for SC/ST/PwD category students.

1. Click on the below link for Online fee payment. Institute Fee and Hostel Fee are to be paid separately.

  (a) Institute Fee: **Online payment in EIMS** following the steps as under:

   1. Login into EIMS (**Link: https://eims.iitbbs.ac.in**)
   2. Click on "Admission",
   3. Click on "Update and Print Student Profile"
   4. Click on "Fee Payment"
   5. Complete the payment process.

  (b) Hostel Fee:

   1. Click on the Payment Link(https://www.iitbbs.ac.in/hostel_payment.php)
   2. Click on "New Admission"
   3. Select Payment Type
   4. Select - Mess Adv + Establishment charges (New admission)

N.B:

1. Any issue regarding fee payment, the student may contact in the e-mail: **office.fa@iitbbs.ac.in** and Telephone: +91674-7134563
2. Any issue regarding profile creation and uploading of documents in EIMS, the students may contact in the e-mail: erp.admin@iitbbs.ac.in and Mob No. 9182221524
3. Any issue regarding academic related matter, the students may contact in the e-mail: academic.itep@iitbbs.ac.in and Telephone: +91674-7134461/7134574

D. Important Dates

Sl No.	Registration activities	Dates	Days	Venue & Time
1	Date of reporting at the Campus (Hostel)	27/07/2025 to 30/07/2025	Sunday to Wednesday	Hostel
2	Date of registration	31/07/2025	Thursday	Academic Section, 2nd Floor, Administrative Building, 9.30 AM onwards
3	Orientation of Freshers and Interaction with Parents	31/07/2025	Thursday	Senate Hall, 2nd Floor, Administrative Building, 3.00 PM onwards
4	Commencement of classes	01/08/2025	Friday	Learning Hall

E. Orientation Programme

Orientation programme will be conducted on **31st July, 2025 (3.00 PM onwards)**. Information of orientation programme is available on the web portal.

F. Commencement of Class

1. Classes for 1st year B.Sc.-B.Ed. students will be commenced from **01.08.2025 (Friday).**
2. Class time table is available at the institute academic website **https://www.iitbbs.ac.in/index.php/home/academics/time-table/**
3. Please visit the Institute website **https://www.iitbbs.ac.in/index.php/home/academics/curriculum-b-tech/** for course Contents/ Curriculum/ Regulations/ Academic Calendar and other Academic activities.
4. For updates, please keep visiting the Institute website **https://www.iitbbs.ac.in/**

G. Opening of APPAR ID

Opening of APPAR ID (Automated Permanent Academic Account Registry ID) is mandatory for the students for depositing the academic credit of students in the NAD-Digi Locker Platform and Academic Bank of Credit (ABC) portal. Candidates not having APAAR ID / ABC are requested to create their APAAR ID following the step-by-step guide provided in the below link:

https://www.abc.gov.in/assets/resources/Step_by_Step_Guide_ABCID_Students.pdf

Sd/-

Assistant Registrar (Academics)