Information on Suo-Moto Disclosures Under RTI Act, 2005.

Sl. No.	Suo Motu Disclosure	Information Provided
1.1.5	Organization Chart	The link is given as under: https://www.iitbbs.ac.in/documents/Organizational%20Chart.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/Commissions constituted from time to time have been dealt.	The link of the genesis is as under: https://www.iitbbs.ac.in/documents/institutes-of-technolgy-act-1961.pdf https://www.iitbbs.ac.in/index.php/home/successive-directors/
1.2.1	Powers and duties of officers (administrative, financial and judicial)	As per the Statute of the Institute. The link is given as under: https://www.iitbbs.ac.in/documents/Statutes-70-138---IIT-BHUBANESWAR.pdf
1.2.2	Power and duties of other employees	For details, the link is given below. https://www.iitbbs.ac.in/documents/Statutes-70-138---IIT-BHUBANESWAR.pdf
1.3.2	Final decision making authority	The Institute has a Director, Deans, Heads of the Departments, Centers and Schools and a Registrar, who carry out the various functions of the Institute as per procedures laid down in the Statues of the Institute. The decision is communicated to public by notices, announcements, website and advertisements. The final authority to vet the final decision is the Director / Board of Governors / IIT Council / Visitor of the Institute. The Institute takes decision regarding students' affairs, staff affairs, facilities of the Institute and its infrastructure.
1.3.4	Time limit for taking a decisions, if any	It depends upon the subject matter. However, the powers delegated to Deans, PICs, HoS to take decisions in the matters related with their respective School/ Department.
1.4.1	Nature of functions/ services offered	1. To provide education and to award the Academic Degrees. 2. To carry on Sponsored Research and Consultancy, as per the requirement of government and industry.
1.4.2	Norms/ standards for functions/ service delivery	Norms and standards for various academic programs of the Institute are set by the Senate, which also monitors the progress and achievements of students undertaking various academic programs. The link is given below: https://www.iitbbs.ac.in/documents/Statutes-70-138---IIT-BHUBANESWAR.pdf
1.4.4	Time-limit for achieving the targets	https://www.iitbbs.ac.in/index.php/home/academics/academic-calendar-and-monthly-schedule/
1.4.5	Process of redress of grievances	The link is given as under: https://www.iitbbs.ac.in/index.php/internal-complaints-committee-icc/ https://www.iitbbs.ac.in/index.php/women-welfare-committee-wcc/

Table within cell 1.4.5:

Matters related with	Authority
Students (welfare)	Warden, Dean (SA)
Students (Academic)	Faculty Advisers, HoS, Dean (Acad)
Faculty	HoS, Dean (Faculty Affairs), Director
Staff	Registrar, Director

		Women related	ICC, Women Welfare Committee (WWC).	
		Student Counselling	Student Counsellor, PIC (SC), Dean (SA)	
		A person can approach by writing to the above mentioned offices and Office of the Registrar regarding any grievances through E-mail, Post and Telephone.		
1.5.4	Transfer policy and transfer orders	It is not applicable in IIT Bhubaneswar. However, provision for internal transfer of the staffs are there as per the requirement and the same is duly updated on the website when any staff or officer is transferred. https://www.iitbbs.ac.in/the-institutes-of-technology-act-1961.php https://www.iitbbs.ac.in/staff.php https://www.iitbbs.ac.in/officers.php		
1.6.2	Custodian of documents/ categories	1. Academic Section is custodian of the documents related to Academic matters. 2. Registry is the custodian of the documents related to faculty and staff matters.		
1.7.6	Whether the minutes of the meetings are open to the public?	The minutes of the meeting link is given as under: https://www.iitbbs.ac.in/index.php/home/board-of-governors/		
1.9.2	System of compensation as provided in its regulations	As per VII CPC recommendations and as accepted by the Govt. of India. LTC, Gratuity, Leave Encashment etc.		
1.11.1	No. of employees against whom disciplinary action has been pending for Minor penalty or major penalty proceedings.	NIL		
1.12.1	Educational programmes	https://www.iitbbs.ac.in/index.php/home/academics/		
1.12.3	Training of CPIO/APIO			
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Update up to 07.07.2025		
2.1.2	Budget for each agency and plan & programmes	https://www.iitbbs.ac.in/wp-content/uploads/2025/06/3.2-Data-of-Budgetary-Allocation-and-Expenses-of-all-plans.pdf		
2.1.5	Report on disbursements made and place where the related reports are available	https://www.iitbbs.ac.in/wp-content/uploads/2025/06/3.2-Data-of-Budgetary-Allocation-and-Expenses-of-all-plans.pdf		
2.2.1	Budget	https://www.iitbbs.ac.in/wp-content/uploads/2025/06/3.2-Data-of-Budgetary-Allocation-and-Expenses-of-all-plans.pdf		
2.6..1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	No such para is pending.		
3.5.1	List of materials available Free of Cost	The following material list are available in free of cost in our Institute website: 1. Brochure 2. Different type of Applications in Electronic form 3. RTI Application form 4. For admission information, different type of programme details are made available in Academic Programme. etc., 5. Fee structure		
3.5.2	List of materials available At a reasonable cost of the medium	The following items have been charged with at a reasonable cost: 1. To obtain information under RTI Act., fees Rs. 10/- 2. To provide more information – Rs.2/- per page created or copied. 3. Actual charge or cost price of a copy in larger size paper.		

		4. For information provided in diskette or floppy, rupees fifty (Rs.50/-) per diskette. For inspection of records, the public authority shall charge no fee for the first hour. But a fee of rupees five (Rs.5/-) for each subsequent hour (or fraction thereof) shall be charged.
4.3.1	Details of information available in electronic form	The following information and their link is given below: 1. Act & Statute of IIT Bhubaneswar https://www.iitbbs.ac.in/index.php/home/acts-statuses/ 2. RTI Act https://www.iitbbs.ac.in/documents/RTI-Guidelines-issued-by-the-Institute.pdf 3. Annual Reports & Convocation Brochure https://www.iitbbs.ac.in/index.php/home/reports/ 4. Placement Brochure https://www.iitbbs.ac.in/wp-content/uploads/2024/09/Placement-Brochure-2024-25-v1.pdf 5. Guidelines for undertaking Consultancy Projects https://www.iitbbs.ac.in/wp-content/uploads/2024/01/Guidelines-for-undertaking-Consultancy-projects.pdf 6. Regulation of Research & Development Unit. https://www.iitbbs.ac.in/documents/sric/SRICRules-Regulation.pdf 7. Academic Program & Curriculum https://www.iitbbs.ac.in/index.php/home/academics/ 8. Gate information https://www.iitbbs.ac.in/index.php/home/academics/admission-m-tech/ 9. JEE information https://www.iitbbs.ac.in/index.php/home/academics/freshers-portal-b-tech/ 10. JAM information https://www.iitbbs.ac.in/index.php/home/academics/joint-admission-test-for-m-sc-jam/ 11. Admission information https://www.iitbbs.ac.in/index.php/home/academics/admission/ 12. Post Doctoral Fellowship Programme https://webapps.iitbbs.ac.in/pdf-application/index.php 13. Details of Tender https://www.iitbbs.ac.in/index.php/home/tenders/ 14. Non-teaching vacancies https://www.iitbbs.ac.in/index.php/home/jobs/non-teaching-jobs/ 15. Alumni Association https://alumni.iitbbs.ac.in/ 16. Fee Structure https://www.iitbbs.ac.in/index.php/home/academics/fee-structure/ 17. National Digital Library https://ndl.iitkgp.ac.in/ 18. Library Indent Forms https://library.iitbbs.ac.in/download.php
4.4.4	Contact person & contact details (Phone, fax email)	The details contact list link is given below: https://www.iitbbs.ac.in/index.php/home/communication-directory/

		https://www.iitbbs.ac.in/wp-content/uploads/2025/06/Telephone_Directory_2025.pdf
4.5.1	Grievance redressal mechanism	The details is provided in following link: https://www.iitbbs.ac.in/index.php/internal-complaints-committee-icc/ https://www.iitbbs.ac.in/index.php/women-welfare-committee-wcc/ https://www.iitbbs.ac.in/index.php/students-life-iitbbs/ragging-free-campus/
4.5.3	List of completed schemes/ projects/ Programmes	The list of consultancy project link is given below: https://www.iitbbs.ac.in/index.php/sponsored-research-industrial-consultancy-sric/consultancy-project/
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	The Purchase Order details for the year 2043-25 link is given below: https://www.iitbbs.ac.in/wp-content/uploads/2025/06/3.8-Details-of-Purchase-Order-issued-for-the-year-2024-25.pdf
4.5.7	Frequently Ask Question (FAQs)	https://old.iitbbs.ac.in/faq-on-online-exam.php https://library.iitbbs.ac.in/faqs.php
4.5.8	Any other information such as - a) Citizen's Charter, Result Framework Document (RFD), Six monthly reports on the, Performance against the benchmarks set in the Citizen's Charter	https://www.iitbbs.ac.in/index.php/home/about/ https://webapps.iitbbs.ac.in/convocation-archive/home.php?url=8
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	The link is given below: https://www.iitbbs.ac.in/index.php/home/rti/
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure	The link is given below: https://www.iitbbs.ac.in/index.php/home/rti/
5.1.5	Committee of PIOs/ FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers	The appointment of FAA & PIO Order link is given below: https://www.iitbbs.ac.in/index.php/home/rti/
6.2.1	Whether STQC certification obtained and its validity	Not Applicable. However, the ranking status is available in the website.
6.2.2	Does the website show the certificate on the Website?	The website link for ranking status is given below: https://www.iitbbs.ac.in/index.php/home/ranking/