



**NOTIFICATION**  
**FOR**  
**SPOT ROUND ITEP (B.SC-B.ED) ADMISSION-2025-26**

IIT Bhubaneswar offers **Spot Admission** for ITEP (B.Sc.- B.Ed) Programme 2025-26 to fill up the vacant seats with those candidates who have already successfully submitted an application through the IIT Bhubaneswar ITEP admission portal (by the deadline, 2<sup>nd</sup> July 2025) and fulfil the eligibility criteria mentioned below:

**Eligibility Criteria:**

- Only those candidates who have already successfully submitted an application through the IIT Bhubaneswar ITEP admission portal (by the deadline, 2<sup>nd</sup> July 2025) are eligible. No fresh applications will be accepted.
- Candidates must not have been offered any seat in any of the previous rounds of admission.
- Candidates who have rejected or withdrawn a previous admission offer are not eligible.
- Candidates who have already joined the ITEP (or accepted the offer to join) in any of the institutes that participated in the NCET-2025 are not eligible to participate. The students must give an undertaking to this effect when appearing for the spot admission. The list of participating institutes is available on <https://exams.nta.ac.in/NCET#> (Updated List of Participating Institutions for NCET 2025 – Reg.)
- The preference for Majors will be the same as the preference already entered by the candidate in the IIT Bhubaneswar admission portal. Candidates will not be allowed to change their Major preference.
- Candidates are strongly advised to go through the minimal eligibility criteria for different majors before coming to the spot admission. The admission criteria are available at <https://itep.iitbbs.ac.in/> (Eligibility Criteria for the Academic Year 2025-26, under 'Admission' section)

**Allocation of Major**

Allocation of Major will be done based on the procedure already declared on the website (refer to notice *Clarification Regarding Allocation of Major* on <https://itep.iitbbs.ac.in>) after verifying the minimum eligibility criteria and based on the seat vacancy.

**Selection Process:**

- The Spot Round Admission will be based on merit among the candidates physically reporting for spot admission and the availability of seats according to the respective major and social category.
- Candidates are required to report to the Academic Office between 9:30 A.M. to 2:00 P.M on 5th August, 2025 (Tuesday) with all supporting documents for verification purpose. No Spot Round candidates will be entertained after 2:00 P.M.
- Candidates selected through spot admission are required to submit a declaration that they have not accepted admission in any of the institutes that participated in the NCET-2025.
- The Selection List will be declared after 4.00 P.M.
- The Institute reserves the right to withdraw the admission at any stage in case a candidate does not possess the requisite qualification and/or percentage of marks in qualifying degree or supplies any false information.

- No refund will be made to the candidate who cancels his/her admission after taking admission to ITEP programme through spot admission.
- **The candidates should be prepared to stay in Hostel immediately after the admission and attend the classes from the following day.**
- After completion of the above procedure, ERP Profile Creation will be initiated.
- The decision of the Selection Panel will be final and binding to all.

## **Document Submission:**

### **List of Documents to be uploaded at ERP and submitted at the time of registration, if selected:**

- 1) Score Card of National Common Entrance Test (NCET).
- 2) Admission offer letter (To be submitted only by those candidates selected in the Spot Round).
- 3) 10th class Certificate and Mark Sheet (*keep Photocopy- 1 set for submission*).
- 4) 10+2 or equivalent Certificate and Mark Sheet (*keep Photocopy- 1 set for submission*).
- 5) Proof of Date of Birth or Birth Certificate. Original to be produced for verification at the time physical reporting at the Institute
- 6) Caste Certificate and Disability certificate (for PwD candidates) as per Govt. of India format issued by a Competent Authority. OBC-NCL and GEN-EWS certificate as per Govt. of India format issued on or after **01.04.2025** by a Competent Authority.
- 7) College Leaving Certificate/Migration Certificate.
- 8) OCI Certificate or PIO Card (if applicable)
- 9) Proof of fee payment transaction details (**Institute Fee and Hostel Fee are to be paid separately**).
- 10) Income Certificate (s) of parent / Guardian (Certificate must be issued by the Authority not below the rank of Tehsildar)
- 11) **Annexures (to be uploaded at EIMS and submitted at the time of registration):**
  - a) *Annexure-I (Student's Profile Form)*
  - b) *Annexure-II (Declaration /Undertaking from the student & Parents)*
  - c) *Annexure-III (Antiragging Form)*
  - d) *Annexure-IV (Health Certificate Form): mandatorily required to submit a copy of the certificate to the Hostel at the time of reporting.*
  - e) *Annexure-V (Declaration for Sharing of Students Academic Performance)*
  - f) *Annexure-VI (Anti-Plagiarism Policy)*
  - g) *Annexure-VII (Use of Internet only for Academic Purpose)*
  - h) *Annexure-VIII (Declaration from Student & Parents for not involving in examination misconduct)*
  - i) *Annexure-IX (APAAR Id for depositing the academic credit of students in the NAD-Digi locker platform and Academic Bank of Credit (ABC) portal)*

## **Registration Fee:**

**Institute Fee and Hostel Fee will be paid immediately as mentioned below.**

<b>DETAILS OF FEES TO BE PAID</b>		
	<b>GEN / OBC- NCL/GEN-EWS</b>	<b>SC / ST / PwD*</b>
Total fee for the Autumn 1 <sup>st</sup> Semester (Institute Fee ₹37,040/- + Hostel Mess Advance ₹27,500/-) shall be paid separately as under:	₹64,540/-	₹59,540/-
<b>Institute Fee</b>	<b>₹37,040/-</b>	<b>₹32,040/-</b>
<b>Hostel Mess Advance and Overhead Fee</b>	<b>₹27,500/-</b>	<b>₹27,500/-</b>

**\*100% Tuition fee is waived for SC/ST/PwD category students.**

1. Click on the below link for Online fee payment. Institute Fee and Hostel Fee are to be paid separately.

**(a) Institute Fee:** Online payment in EIMS following the steps as under:

1. Login into EIMS (Link: <https://eims.iitbbs.ac.in>)
2. Click on "Admission"
3. Click on "Update and Print Student Profile"
4. Click on "Fee Payment"
5. Complete the payment process.

**(b) Hostel Fee:**

1. Click on the Payment Link([https://www.iitbbs.ac.in/hostel\\_payment.php](https://www.iitbbs.ac.in/hostel_payment.php))
2. Click on "New Admission"
3. Select Payment Type
4. Select - Mess Adv + Establishment charges (New admission)

**N.B:**

1. Any issue regarding fee payment, the student may contact in the e-mail: [office.fa@iitbbs.ac.in](mailto:office.fa@iitbbs.ac.in) and Telephone: +91674-7134563
2. Any issue related to EIMS, the students may contact in the e-mail: [erp.admin@iitbbs.ac.in](mailto:erp.admin@iitbbs.ac.in) and Mob No. 9182221524
3. Any issue regarding academic related matter, the students may contact in the e-mail: [academic.itep@iitbbs.ac.in](mailto:academic.itep@iitbbs.ac.in) and Telephone: +91674-7134461/7134574

### **Provisional Vacancy Details\*:**

Disciplinary Major	UR	EWS	OBC-NCL	SC	ST	Total
Economics	2	1	1	1	0	5
Physics	0	0	0	0	0	0
Chemistry	0	0	0	0	0	0
Mathematics	0	0	0	0	0	0

*\*The final vacancy will be uploaded on 1<sup>st</sup> August, 2025.*

For further updates, please visit Institute ITEP website at <https://itep.iitbbs.ac.in>.

With best wishes

Sd/-  
Assistant Registrar (Academics)