भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
Indian Institute of Technology Bhubaneswar
Argul, Bhubaneswar – 752 050
web: www.iitbbs.ac.in

ADVERTISEMENT No. Rectt.-Outsource/01/Non-Teaching/2025 Dt. 30 .07.2025

The Institute invites **ONLINE applications** from the aspiring eligible candidates for the engagement **on Outsource basis. The position is purely temporary in nature**. The details are given below:

Sl. No.	Name of the Post	Number of Vacancies	*Remuneration per month (Consolidated)	Educational Qualification / Experience / Job Requirement
01	MTSO (Accountant's Executive)	02	₹35,000/- to ₹45,000/-	**EQ:** B.Com and CMA/CA (Inter). **Experience:** At least 2 years of relevant experience. **Age:** Below 40 years.
02	MTSO (Office Executive)	01	₹25,000 /- to ₹30,000/-	**EQ:** Graduate with Post Graduate Diploma in Computer Application. **Age:** Below 28 Years.
03	MTSO [Public Financial Management System (PFMS)]	01	₹35,000/- to ₹45,000/-	**EQ:** Post Graduate, preferable with Master of Computer Application. **Experience:** At least 2 years of relevant experience in PFMS. **Age:** Below 40 years.
04	Programmer	01	₹35,000 /- to ₹50,000/-	**EQ:** Master of Computer Application or MSc in Computer Science. **Experience:** At least 2 years of relevant experience in programming in ERP systems. **Age:** Below 40 years.
05	MTSO (Materials Management Executive)	02	₹25,000/- To/- ₹35,000	**EQ:** Graduate with Post Graduate Diploma in Computer Application. **Desirable:** Atleast one year relevant experience. **Age:** Below 35 Years.
* Will be decided based on qualification, experience and performance in the Selection process.				

General Instructions to the Applicants:

1. **Place of work:** Sponsored Research and Industrial Consultancy (SRIC) Section IIT Bhubaneswar.
2. **Engagement period:** The initial engagement period is one year. This may be extended based on performance and the Institute's requirements. However, the Institute reserves the right to terminate the engagement at any time, without assigning reason.
3. Aspiring candidates satisfying the eligibility criteria may apply through online process. Candidates must go through the advertisement before filling up the online application form.
4. Candidates must attach scanned copies of educational certificates & experience certificates while applying online. The experience will not be considered without experience certificate(s).
5. **Selection process:** In case of large number of application be received, Institute may adopt shortlisting criteria above the minimum qualifications and experience. Shortlisted candidates may be selected based on written test or Interview or both.
6. **The opening date of submission of online application is <u>31.07.2025</u> and the closing date of submission of online application is <u>17.08.2025</u>. Candidates are advised not to send the hardcopy of the application.**
7. **The engagement is purely temporary in nature and has nothing to do with permanent position in the Institute.**
8. In case of any difficulty in filling up the application form, feel free to contact SRIC Section, Phone: 0674-7134832, email: sric.section@iitbbs.ac.in
9. In case of any dispute/ambiguity in the process of selection, the decision of the Director, IIT Bhubaneswar shall be final and binding.

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