



Basic Details

Organisation Chain	IIT BHUBANESWAR		
Tender Reference Number	IITBBS/SE/Engg section/11/2025-26		
Tender ID	2025_IITBR_870050_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft
	2	FDR

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical Bid
2	Finance	.xls	Financial bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	5,511	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Registrar IIT Bhubaneswar	EMD Payable At	Bhubaneswar

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Work /Item(s)

Title	Electrical works				
Work Description	Shifting and reinstallation of different capacities D.G sets 500 KVA 250 KVA and 125 KVA 3 phase 433 V inside IIT Bhubaneswar campus at Argul				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	2,75,530	Product Category	Electrical Works	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	15
Location	Main Building, 3rd floor IIT Bhubaneswar, Argul	Pincode	752050	Pre Bid Meeting Place	Engineering Section
Pre Bid Meeting Address	Engineering Section 3rd floor main building IIT Bhubaneswar Odisha	Pre Bid Meeting Date	25-Jul-2025 11:30 AM	Bid Opening Place	Engineering Section
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	22-Jul-2025 06:00 PM	Bid Opening Date	01-Aug-2025 03:30 PM
Document Download / Sale Start Date	22-Jul-2025 06:00 PM	Document Download / Sale End Date	31-Jul-2025 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	22-Jul-2025 06:00 PM	Bid Submission End Date	31-Jul-2025 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	Shifting and reinstallation of different capacities D.G sets 500 KVA 250 KVA and 125 KVA 3 phase 433 V inside IIT Bhubaneswar campus at Argul	1792.47	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_914630.xls	Financial Evaluation	308.00

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sambit@iitbbs.ac.in	Sambit Ranjan Mohanty	SAMBIT RANJAN MOHANTY
2.	diptiranjana@iitbbs.ac.in	Dipti Ranjan Pattanaik	DIPTI RANJAN PATTANAIAK
3.	biswaranjan@iitbbs.ac.in	BISWARANJAN PRADHAN	BISWARANJAN PRADHAN

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compactive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	SE(Civil)
Address	Engineering Section 3rd floor main building IIT Bhubaneswar Odisha

Tender Creator Details

Created By	Dipti Ranjan Pattanaik
Designation	Assistant Executive Engineer(Civil)
Created Date	22-Jul-2025 05:37 PM



INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
ARGUL, JATNI, KHORDHA 752050

E-TENDER DOCUMENT

For

Shifting & reinstallation of different capacities DG Sets (500 KVA, 250 KVA & 125 KVA- 3 Phase 433V) inside IIT Bhubaneswar campus at Argul

**Notice Invitation Tender Serial No. IITBBS/Engg.Section/11 /2025-26
dated.22.07.2025**



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NIT amounting to **Rs.2,75,530/-** (Rupees two lakhs seventy five thousand five hundred thirty) only is approved.

[Certified that this N.I.T. contains **36** pages + BOQ contains **03** pages Total **39** pages only].

Superintending Engineer(Civil)



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Indian Institute of Technology Bhubaneswar

1. NOTICE INVITING E-TENDER

1.1. INTRODUCTION

Indian Institute of Technology (IIT) Bhubaneswar, hereinafter called IITBBS, invites sealed tender from the eligible contractors for **“Shifting & reinstallation of different capacities DG Sets (500 KVA, 250 KVA & 125 KVA- 3 Phase 433V) inside IIT Bhubaneswar campus at Argul”** particulars of the project are as following.

1.2. PARTICULARS

1. NIT Number	NIT No. IITBBS/SE/Engg.Section/11/2025-26
2. Name of work	Shifting & reinstallation of different capacities DG Sets (500 KVA, 250 KVA & 125 KVA- 3 Phase 433V) inside IIT Bhubaneswar campus at Argul
3. Location of work	IIT Bhubaneswar, Argul, Jatni-752050
4. Estimated cost (including GST)	Rs.2,75,530/- (Rupees two lakhs seventy five thousand five hundred thirty)only
5. Time Limit for Execution	15(fifteen) days from date of start.
6. Tender Basis and Mode	Two stage(Technical bid and Financial bid)
7. Earnest money deposit	Rs.5,511/- (Rupees five thousand five hundred eleven)only
8. Mode of payment to IITBBS (EMD/Tender fee)	i. Original Demand Draft/FDR has to be submitted physically at the office of SE(Civil) on or before the due date/extended date of submission of bid & Scanned copy of Demand Draft/FDR/ has to be uploaded on https:// eprocure.gov.in/ eprocure /app ii) Demand draft/FDR of any scheduled bank to be drawn in favour of Registrar, IIT Bhubaneswar payable at Bhubaneswar
9. Closing date & Time for Receipt of bids.	Dt.31.07.2025 at 3.00 P.M
10. Date & Time for opening technical of bid	Dt.01.08.2025 at 3.30 P.M
11. Pre bid meeting	Dt.25.07.2024 at 11.30 A.M
12. Engineer-in-charge and contact details.	Superintending Engineer(Civil), IIT Bhubaneswar Argul Jatni, Dist-Khordaha, Odisha
13. Address for tender issue, submission and opening	Office of the Superintending Engineer (Civil), 3 rd floor, Main Building, IIT Bhubaneswar, Jatni, 752050, Odisha.
14.Website for full and updated information	www.iitbbs.ac.in https:// eprocure.gov.in/ eprocure /app

1.3 ELIGIBILITY CRITERIA



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- 1.3.1 The bidder must be registered with Central/State Government organizations for execution of work.
- 1.3.2 The bidder should submit the EMD in form of Demand draft/FDR or submit the copy of relevant certificate of Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) for exemption of EMD.
- 1.3.3 The bidder must have done at least ONE similar work of value of 80% of the estimated cost or TWO similar works for projects each of value 60% of the estimated cost or THREE similar work for projects each of value 40% of the estimated cost; with Government/ Semi-government/ PSU/ Government Funded Autonomous Organization during last 7 (seven) years preceding last date of the month of tender submission. The estimated cost is **Rs.2,75,530/- (Rupees two lakhs seventy five thousand five hundred thirty) only**

Similar Works: Installation or Shifting of Silent DG sets of minimum 125 KVA Capacity.

- 1.3.4 The bidder must be registered with appropriate government authority as a bonafide business entity and must have GST registration certificate and Permanent Account Number of income tax.
- 1.3.5 The validity of the registrations and licenses should be valid as on the date of tender submission and during the execution time.
- 1.3.6 The average annual financial turnover during the immediate last 3 consecutive financial years (FY 2021-22, FY 2022-23 and FY 2023-24) should be at least 75% of the estimated cost of the above work. The details are to be submitted at Annexure-J (Financial turn over including CA certified statements).
- 1.3.7 Agencies that are debarred or blacklisted by any Govt. Departments are not eligible to participate in the tender. An undertaking is to be submitted (as per format attached at Annexure-E) along with the bid by the bidders to the effect during the last 3 years period prior to the bid notification date that they are not debarred or blacklisted by any Govt. Department. In case, it is found at later stage that the bidder is a blacklisted company declared by any Govt. Department then the works shall be withdrawn, and EMD/bid security payable amount against the work if any, will be forfeited.

Superintending Engineer (Civil)
On behalf of Director Indian Institute of Technology Bhubaneswar

Copy to:

1. Registrar, IIT Bhubaneswar
2. Chairperson(Infrastructure), IIT Bhubaneswar
3. Executive Engineer(Electrical), IIT Bhubaneswar
4. AE (Electrical), IIT Bhubaneswar
5. Assistant Registrar(F&A), IIT Bhubaneswar
6. Notice Board.



7. Tender notice uploaded to CPP Portal and Institute website.

2. INFORMATION TO BIDDER

2.1. GENERAL INSTRUCTION

- 2.1.1 Bidding documents are to be obtained electronically through websites: <https://www.iitbbs.ac.in> or <https://eprocure.gov.in/eprocure/app>.
- 2.1.2 This bid document shall be read in conjunction with CPWD GCC (General Conditions of Contract-2023) for maintenance work <https://cpwd.gov.in/Documents>.
- 2.1.3 The bidder shall visit and inspect the site and obtain all information on his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding of the contract. Access to the site will be granted by the Engineer-in-charge on all working days within working hours.
- 2.1.4 All clarifications about the tender shall be sought by bidder on or before pre-bid meeting. The bidders may make suggestions which shall be considered during the Pre Bid Meeting. Intending bidder(s) may also send their queries or suggestion, if any, through e-mail to the Engineer-in-charge on or before pre-bid meeting. No queries shall be entertained after notification of replies to noteworthy queries received till the date of pre-bid meeting.
- 2.1.5 Completion certificate issued by Competent Authority will only be considered as credential. If the Completion certificate issued by Competent Authority does not reflect the type of work, then Final bill/ Schedule of Quantity of the qualifying works also to be attached along with the Completion certificates. Certificate from private individuals \ organizations for whom such works have been executed shall not be accepted.
- 2.1.6 The bidding document (consisting of specifications, the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents/drawings, if any), Addendum/Corrigenda, Clarifications to Pre-bid queries if any shall be published only on the website any time before the closing time of tender and the same can be downloaded from the Institute website. The institute shall not be responsible for any delay / difficulties /inaccessibility of downloading facility for any reason whatsoever. The tenderers who have downloaded the tender documents from website must visit the website and ensure that such addendum(s)/ corrigendum (if any) is also downloaded by them. This shall be the responsibility of the prospective registered bidders to check the web site for any such corrigendum/addendum before closing time of tender and ensure that bid submitted by them are in accordance with all the corrigendum's/addendums.
- 2.1.7 All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the Institute accepts no liability whatsoever therefore.
- 2.1.8 Rates quoted by the bidders shall be inclusive of GST (Goods and Services Tax- Central, State and Interstate) and all applicable taxes. Income Tax and all other statutory deductions like labour cess etc. will be deducted from the bill as per prevailing rules.
- 2.1.9 Exemption to IITBBS against any tax/ duty/ fee/ surcharge/ charge/ cost, if any, found applicable or sought later from IITBBS after award shall be passed on to IITBBS by the contractor without dispute.
- 2.1.10 IITBBS reserves the right to reject any or all of the bids without assigning any reason.



- 2.1.11 Bid Validity: Bid shall remain valid for 120 days from the date of opening of tender document.
- 2.1.12 Firm Price: Bidder's quoted Rates/Prices for executing the activities under the Contract shall remain firm till completion of the entire work & shall not attract any escalation under any circumstances whatsoever.
- 2.1.13 If any information furnished by the bidder is found as false / fabricated, then his bid will be rejected and treated as cancelled. Even if the such manipulation is detected at any stage after signing of the contract, it would lead to termination of the contract besides forfeiture of Earnest Money Deposit and liabilities towards prosecution. In such cases the bidder will be debarred from participation in future tendering process in IITBBS for next 02(two) years.
- 2.1.14 Refund / Conversion of Earnest Money Deposit: The Earnest Money received shall be refunded to the unsuccessful bidders without any interest after award of the work/finalisation of the tender. The Earnest Money Deposit of successful bidder shall be retained and converted into part of Security Deposit.
- 2.1.15 Forfeiture of Earnest Money Deposit: Earnest Money Deposit will be forfeited in any of the following cases.
- i) The bidder withdraws / modifies his tender during the period of Bid Validity.
 - ii) The bidder, in case of tie between lowest bids, refuse to submit revised offer.
 - iii) The bidder does not accept the correction of arithmetical errors of his tender.
 - iv) The bidder fails to deposit Performance Guarantee and information as per format given in GCC within the stipulated time before award of the work.
- 2.1.16 The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed, terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded either from website www.iitbbs.ac.in or <https://eprocure.gov.in/eprocure/app> and shall be submitted online through website <https://eprocure.gov.in/eprocure/app>.
- 2.1.17 The following documents are to be uploaded along with tender.
- i) Copy of Relevant Registration with the concerned Govt. Department.
 - ii) Required Experience / completion certificates of similar nature of works.
 - iii) Certificate of EPF with latest EPF slip deposit & ESIC.
 - iv) Copy of E.M.D. has to be uploaded and the original document to be submitted.
 - v) Registration Certificate of GST No.
- 2.1.18 The intending tenderer has to fill all the details of EMD such as multiple Demand Draft/ Fixed Deposit Receipts amount and date of any scheduled bank.
- 2.1.19 The intending tenderer can pay the amount of EMD through Multiple Demand Draft/ Fixed Deposit Receipts from any Scheduled Bank drawn in favour of **Registrar, IIT Bhubaneswar**. The Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) are exempted from submission of EMD. The document in support of the above is to be scanned and uploaded along with tender by the intending bidders.
- 2.1.20 Contractor can upload documents in the form of JPG format and PDF format
- 2.1.21 The black listed/banned contractors of the Institute as given below are not eligible to participate in the tender.



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Sl No.	Name of the Vendor/Contractor	Period of banned
01.	M/s. Lalit Mohan Nanda 21ACZPN4861B1ZI	2 years with effect from 28.05.2024
02.	M/s. Siddhiksha Powertech GST No. 19BIIPP2872A1Z7	2 years with effect from 06.08.2024

- 2.1.22 Agreement shall be drawn with the successful tenderers on prescribed Standard Form as mentioned in these tender documents. Tenderers shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
- 2.1.23 The time allowed for carrying out the work will be **15(fifteen) days from** the date of start mentioned in the work order or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.
- 2.1.24 The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General conditions of contract Form can be seen on website www.iitbbs.ac.in and shall be submitted online on website www.eprocure.gov.in . Other necessary documents also can be seen in the office of the Superintending Engineer, Engineering Section, IIT Bhubaneswar between hours of 10:00 AM to 5:00 PM on any working day.
- 2.1.25 After submission of the tender, the contractor can re-submit revised tender any number of times but before last time and date of submission of tender as notified.
- 2.1.26 EMD shall be placed in single sealed envelope superscripted as “Earnest Money” with name of work and due date of opening of the tender also mentioned thereon. Copy of certificate of work experience wherever applicable and other documents if required and specified in this bid document shall be scanned and uploaded in the e-Tendering website within the period of tender submission and **certified copy of each shall be deposited in a separate envelope** marked as “Other Documents” in the office of Superintending Engineer, IIT Bhubaneswar, Argul before the due date and time mentioned in the NIT.
- 2.1.27 The envelope containing EMD shall be submitted in the office of Superintending Engineer, IIT Bhubaneswar, Argul before the last date & time of submission of tender. Online tender documents submitted by intending tenderers shall be opened only for those tenderers, who have submitted Earnest Money Deposit, other documents as per the tender requirement and are found in order.
- 2.1.28 The contractor whose tender is accepted will be required to furnish performance guarantee of 5% (Five Percent) of the tendered amount within the period specified in **Schedule E** . If the bidder quotes 10% below the estimated cost, the bidder has to deposit additional performance guarantee on the differential amount between the quoted amount and 90% of the estimated cost within the period specified in **Schedule E**. This guarantee shall be deposited through Multiple Demand Draft/ Fixed Deposit Receipts/Bank Guarantee in the prescribed format (Annexure-F) of any commercial bank. **In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule ‘E’, including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.**



- 2.1.29 Intending Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderers shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The tenderers shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by tenderers implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work and local conditions and other factors having a bearing on the execution of the work.
- 2.1.30 The competent authority on behalf of the Director, IIT Bhubaneswar does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason there to. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderers shall be summarily rejected.
- 2.1.31 Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
- 2.1.32 The competent authority on behalf of Director, IIT Bhubaneswar reserves to himself the right of accepting the whole or any part of the tender and the tenderers shall be bound to perform the same at the rate quoted.
- 2.1.33 The contractor shall not be permitted to tender for works in the IIT Bhubaneswar, in which his near relative is posted in Accounts Section or as an officer in any capacity between the grades of Superintending and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the IIT Bhubaneswar. Any breach of this condition by the contractor would render him ineligible for participating in future tenders at IIT Bhubaneswar.
- 2.1.34 No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
- 2.1.35 This Notice Inviting Tender shall form a part of the work order/Agreement.
- a) The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the tender as uploaded at the time of invitation of tender and the rates quoted online at the time of submission of tender and acceptance thereof together with any correspondence leading thereto.



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- b) Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as applicable.
The tender document will include following three components:

Part A:-

CPWD-6, CPWD-7 including schedule A to F for the major component of the work, Standard General Conditions of Contract of CPWD 2023 for **Maintenance work** as amended/modified up to date.

Part B:-

General/specific conditions, specifications and schedule of quantities applicable to major components of the work.

Part C:- Schedule A to F for minor component of the work. Competent authority (SE) under **clause 2** and **clause 5** as mentioned in schedule A to F for major components, General/specific conditions, specifications and schedule of quantities applicable to minor component(s) of the work.



2.2 SUBMISSION OF TENDER

- 2.2.1 Help for Contractors, FAQ, Information about DSC and Bidders Manual Kit containing the detailed guidelines for e-Procurement system are also available on Central Public Procurement Portal i.e. <https://eprocure.gov.in/eprocure/app>.
- 2.2.2 It is mandatory for all the bidders to have a valid Class-II/Class-III Digital Signature Certificate (in the name of person having power of attorney to sign the Bid) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA's from the link www.cca.gov.in) to participate in e-Procurement of IIT Bhubaneswar.
- 2.2.3 It is mandatory for the bidders to get their firm /company registered with e-procurement portal <https://eprocure.gov.in/eprocure/app> to have user ID & password.
- 2.2.4 Tender documents will be available online on website <https://eprocure.gov.in/eprocure/app> which can be downloaded free of cost.
- 2.2.5 The tender documents shall be submitted online in the prescribed format given on the websites and technical bids received online shall be opened as per NIT or Corrigendum thereof. No other mode of submission is acceptable. Detailed credentials as per the requirement of eligibility criteria and all tender papers except Bill of Quantities are to be submitted in "Technical Bid".
- 2.2.6 The "Financial Bid" has to be filled online and no physical submission of the Financial Bid is required.
- 2.2.7 Representative of the bidder, who chooses to attend, may attend the online opening of the technical bids on the scheduled date and time of Bid opening. However, such representatives shall be allowed to attend the opening of the Technical Bids, only, if such person presents the letter of authority issued in his name by the bidder on his letterhead.
- 2.2.8 Bidders cannot submit the tender after the due date and time of e-bid submission. Time being displayed on Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app> ("Server System Clock Time") shall be final and binding on the bidder. E-Bids are required to be submitted by bidders, only as per the Indian Standard Time (IST) and not the time as per their location/country.
- 2.2.9 The bidders are advised to submit their e-bids well before the e-bid due date. IIT BHUBANESWAR shall not be responsible for any delay in submission of e-bids for any reason including server and technical problems.
- 2.2.10 The Technical and Financial Bid shall be digitally signed by the Authorized Signatory of the bidder & submitted "on-line" only. The authorized signatory of the bidder must be in possession of Power of Attorney before submitting the digitally signed bid. Scanned copies of various documents can be prepared in .pdf file format.
- 2.2.11 Any tender received without original Earnest Money in the form as specified in clause 1.2.7 of tender documents shall not be considered and shall be summarily rejected. IIT BHUBANESWAR reserves the right to cancel the tenders before submission/opening of tenders, postpone the tender submission/opening date and to accept/reject any or all tenders without assigning any reasons thereof. IIT BHUBANESWAR's assessment of suitability as per eligibility criteria shall be final and binding. Tenderers may note that they are liable to be disqualified at any time during



tendering process in case any of the information furnished by them is not found to be true. The decision of IIT BHUBANESWAR in this regard shall be final and binding.

- 2.2.12 The sealed EMDs shall be received at the Office of Superintending Engineer (Civil), 3rd Floor, Main Building, IIT Bhubaneswar-752050 before the due date of submission as mentioned in **Para-1.1.9** or Corrigenda otherwise. EMD received after the due date and time shall not be considered.

2.3 EVALUATION OF BIDS AND AWARD OF WORK

- 2.3.1 The Bid of bidder will be opened on the specified date and time. Bids shall, first, be checked for payment of Earnest Money i.e. Bid of bidder will be opened on the specified date and time. Bids shall, first, be checked for payment of Earnest Money.
- 2.3.2 The Bid of bidder will be opened electronically on the specified date and time of opening at the Engineering Section, 3rd floor, Main Building in the presence of willing bidders or their authorised representatives.
- 2.3.3 Evaluation of Technical Bid: The bids received will then be assessed on the eligibility criteria mentioned at **Para1.3** of Notice Inviting Tender. Bids found not meeting the eligibility criteria shall be considered non-responsive and shall be rejected summarily.
- 2.3.4 IITBBS retains the right to revert back to individual bidders with further clarifications/queries on the Technical Bid. The bidder has to respond to the queries within the specified time mentioned in the covering letter.
- 2.3.5 Financial Bid or the Revised Financial Bids as the case may be will be opened on specified date and time.
- 2.3.6 EVALUATION OF Financial Bids: The Financial Bid should contain the complete bid document with duly filled in Schedule of Financial Quote. Financial Bids opened as above will be checked for arithmetical errors
- 2.3.7 Letter of Acceptance: The successful bidder shall be issued Letter of Acceptance (LOA) of the bid, and be required to furnish a Performance Guarantee as per General Conditions of Contract, Program Schedule with specific Milestones to be achieved as to complete the work within the stipulated time limit, details of his Technical Staff to be deployed as per **ANNEXURE-B**, and complaint handling arrangement for the Defect Liability Period.
- 2.3.8 Letter of Award shall be issued to the successful bidder and Work Order shall be issued after receipt of the Performance Guarantee, details of Technical Staffs to be deployed for the work.
- 2.3.9 Agreement (Contract) consisting of complete tender document including conditions, bill of quantities, technical proposal and specialized services, drawings, if any, and acceptance thereof together with any correspondence leading thereto, shall be drawn and signed with the awardee within 15 days of the Letter of Award.
- 2.3.10 Date of start of work shall be reckoned from the 10th day of the issue of the Letter of Acceptance.
- 2.3.11 Defect Liability Period (DLP): **1(one) year from the date of completion of work.**



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Indian Institute of Technology Bhubaneswar

Standard form of Agreement

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

Tender for the work of

.....
.....

(i) To be Submitted/uploaded by..... hours on
To...../upload at <https://eprocure.gov.in>

(ii) To be opened in presence of tenderers who may be present at hours on
..... in the office of

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Institute within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for days from the due date of its opening in case of single bid system from the date of opening of technical bid in case tenders are invited on 2 /3 bid/ system for specialised work and not to make any modification in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Superintending Engineer as per the bid document.

A copy of earnest money deposit receipt of prescribed amount deposited in the form of Multiple Demand Draft/ Fixed Deposit Receipts (as prescribed) issued by a Commercial Bank, is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the Superintending Engineer or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that Superintending Engineer or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents.



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Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in IIT Bhubaneswar in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety & integrity of IIT Bhubaneswar.

The letters referred to below shall form part of this contract agreement:

(a)

(b)

(c)

Dated

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Director, IIT Bhubaneswar for a sum of Rs. (Rupees)

For & on behalf of the Director,
IIT Bhubaneswar

Dated:

Signatures

Designation.....



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर Indian Institute of Technology Bhubaneswar

PROFORMA OF SCHEDULES

SCHEDULE 'A'

Schedule of quantities (Enclosed as **Annexure-I**)

SCHEDULE 'E'

Reference to General Conditions of contract: CPWD GCC 2022 (for Maintenance Works) amended upto date of call of bid.

Name of work: **“Shifting & reinstallation of different capacities DG sets (500 KVA, 250 KVA & 125 KVA, 3-Phase, 433 V) inside IIT Bhubaneswar campus at Argul”.**

Estimated cost of work: Rs 2,75,530/- (Including GST)

- (i) Earnest money: Rs.5511/- (to be returned without any interest after receiving performance guarantee). The Earnest Money is not applicable for Micro & Small enterprises.
- (ii) Performance Guarantee 5% of Tendered value.
- (iii) Security Deposit 5% of Gross value of the work.

SCHEDULE 'F'

GENERAL RULES & DIRECTIONS:		
1.	Officer inviting tender	Superintending Engineer-Civil, IIT Bhubaneswar
2.	Maximum percentage of quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3	30%
3.	Definitions:	
a)	Engineer-in-Charge/ Project-in-charge	Executive Engineer-Elect, IIT Bhubaneswar
b)	Accepting Authority	The Superintending Engineer.
c)	Standard Schedule of Rates	Market Rate
d)	Department	Indian Institute of Technology, Bhubaneswar



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e)	Contract Form:	CPWD GCC 2022, CPWD Form 7/ 8 as modified & corrected upto date of call of bid.
4.	Clause 1	
	(i) Time allowed for submission of Performance Guarantee.	10 (Ten) days from date of issue of letter of Acceptance/LOI.
	ii) Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period provided in (i) above	1(One) to 15 (Fifteen) days
5.	Clause 2	
	Authority for fixing compensation under clause 2	The Superintending Engineer.
6.	Clause 5	
	Number of days from the date of issue of Work Order for reckoning date of start.	Zero day.

7.	Time allowed for execution of work	15 days.
8.	Authority to decide:	
	(i) Extension of time:	Superintending Engineer.
	(ii) Rescheduling of mile stones:	NA
	(iii) Shifting of date of start in case of	Superintending Engineer.
9.	Clause 10A	
	List of testing equipment to be provided by the contractor.	As Required for the work.
11.	Clause 11	
	Specifications to be followed for execution of work	As per the attached schedule Annexure-I , detailed scope Annexure-IV



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12.	Clause 12	
	Authority to decide deviation of quantity of the scheduled items upto 1.5 times of tendered amount.	Superintending Engineer.
13.	Clause 12.2 & 12.3	
	Deviation Limit beyond which clauses 12.2 & 12.3 shall apply.	100%.
14.	Clause 16	
	Competent Authority for deciding reduced rates	Superintending Engineer.
15.	Clause 18	
	List of mandatory machinery, tools & plants to be deployed by the contractor at site.	All tools and plants/machineries necessary for the work “ Shifting & reinstallation of different capacities DG sets (500 KVA, 250 KVA & 125 KVA, 3-Phase, 433 V) inside IIT Bhubaneswar campus at Argul ” shall be arranged by the contractor at site.
16.	Clause 19 C	
	Authority to decide penalty for each default	The Executive Engineer.
17.	Clause 19 D	
	Authority to decide penalty for each default	The Executive Engineer.
18.	Clause 19 G	
	Authority to decide penalty for each default	The Executive Engineer.
19.	Clause 19 K	
	Authority to decide penalty for each default	The Executive Engineer.



TERMS AND CONDITIONS OF WORK

1. **Scope of work:** Details enclosed as **Annexure-M**
2. **Consumables/Small items:**
The rates shall be all inclusive of establishment as well consumables/small items required for the work. The contractor is required to assess the probable quantity of all types of consumables & other small items likely to be required for execution of the work. Nothing extra on account of consumables shall be payable over and above the contract value. The work shall be taken up as per the direction of the Engineer in-charge of IIT BBS.
3. Necessary clarification required by the Institute during scrutiny of the bids shall be furnished by the tenderer within the timeline given by the Institute.
4. The tenderers are allowed to resubmit revised bids any number of time but same shall be before last date and time of submission of bid as per the tender notification within the bid submission date or any extension thereof by the institute.
5. The bid submitted shall become invalid in case the bidder is found ineligible as per the tender notification.
6. **Taxes and Duties:** GST@18% will be reimbursed on issue of tax invoice & proof of payment to Govt. of India. GST element is to be disclosed separately in the invoices. However, Taxes & labour cess as applicable will be deducted from the Contractor's Bill.
7. The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.
8. **Specification:** The execution of work should be done at site as per the details mentioned in the attached scope of the work as **Annexure-N**.
9. **Time for completion:**
Time is the essence of the contract. Entire work shall be completed within 15 days from the date of issue of Work Order as defined in **Schedule "F"**.
In case the contractor fails to complete the work as per the above completion schedule, LD clause will be applicable.
The delay will not be attributable to the contractor, if the site will not be handed over by the Engineer-in-charge in which case the contractor is not liable & the LD clause will not be applicable for the contractor. The reasons for the delay must be recorded either through writing or through e-mail communication. Accordingly, time extension will be given as per the **Schedule-F** of the tender document.



10. Terms of Payment:

No advance payment will be made to the contractor. Payment will be made as per the following.

- a- Payment will be released after completion of the work as per the detailed scope, schedule after deducting the security amount & other deductions including taxes as applicable.
- b- Payment will be made as per actual measurement at site.

11. In the case of discrepancy between the schedule of specifications, the following order of preference shall be observed:

- i) Description of Schedule of quantities.
- ii) Technical details mentioned in the Scope of work.
- iii) OEM's recommendation.
- iv) CPWD specifications.
- v) Indian Standard specification of BIS/IEC standard.

12. If there are varying or conflicting provisions made in any one document forming part of the contract, the Director, IITBBS shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.

13. Paying Officer: The Registrar, IIT Bhubaneswar.

14. Performance guarantee: 5% of Tendered value shall be deposited by the successful bidder in the form of Demand Draft drawn in favor of Registrar, IIT Bhubaneswar payable at Bhubaneswar from any nationalized bank or same can be furnished in the form of Bank Guarantee (BG) from any Nationalized Bank operating inside India or Fixed Deposit Receipt of any scheduled Bank as per prescribed format attached as **Annexure-VI** in favor of Registrar IIT Bhubaneswar within the period specified in **Schedule-F**. In case the contractor fails to deposit the said performance guarantee within the period as indicated in **Schedule 'F'** including the extended period, if any, EMD will be forfeited automatically without any notice to the contractor. The Performance guarantee amount will be released after successful completion of the work on written request from the contractor within 2 months after completion of the work. In case the time for completion of work gets enlarged, the contractor shall get the validity of Performance Guarantee extended to cover such enlarged time for completion of work. The amount will be forfeited & credited to IIT BBS's account in case of non-compliance of the terms & conditions of the tender. No interest shall be payable to the bidder against the performance bank guarantee. If the agency does not start the work or does not perform the assigned work properly and/or in time as per the schedule, the deposits including performance guarantee shall be forfeited.

In the event of the contract being determined or rescinded under provision of any of the Clause/Condition of the contract, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of IIT Bhubaneswar.

The time allowed for submission of the performance guarantee shall be 10 days from the date of issue of "Letter of Intent/Acceptance" (LOI/LOA). This period can be further



extended at the written request of the contractor by the Engineer-in-charge for a maximum period ranging from 1 to 15 days with a late fee @ 0.1% per day of Performance Guarantee Amount. If the bidder still fails to deposit the performance guarantee within the extended time period, i.e. within 11th day to 25th day from the issue of letter of Intent (LOI), his/her bid will be rejected and treated as cancelled and the entire Earnest Money Deposit shall be forfeited.

15. Return of EMD:

The earnest money given by all the bidders except the lowest bidder should be refunded Immediately after the expiry of bid validity period or immediately after acceptance of the successful bidder, whichever is earlier. Earnest money of the successful bidder shall be refunded on receipt of Performance Guarantee submitted on award of LOI/LOA.

16. **Warranty:** The works shall be warranted against any defect for a period of 1 year from the date of completion. During this period, the contractor has to extend necessary service support, failing which equivalent amount will be deducted from Security deposit.
17. **Security Deposit (SD):** Security deposit @ 5% of the gross value of the work will be deducted from the final bill and kept as security deposit by IIT Bhubaneswar. S.D can be released after 12 months from successful completion of the work to the satisfaction of the Engineer in-charge.
18. **Liquidated Damage:** Liquidated damage @ 1% (one percent) of the tendered value of the work lagging behind per month of delay in completion of the work shall be levied subject to maximum 10% of Contract value.
19. The Bid for the work shall remain open for acceptance for a period of 90 days from the date of opening of bid. If any bidder withdraws his Bid before the said period or issue of letter of acceptance whichever is earlier, or makes any modification in the terms and conditions of the bid which are not acceptable to the Institute, then the Institute shall, without prejudice to any other right or remedy, be at liberty to forfeit the Earnest Money. Further the bidders shall not be allowed to participate in the re-bidding process.
20. The Notice Inviting Bid shall form a part of the contract document. The successful bidder on acceptance of his bid by the Accepting authority shall within 10 days from the stipulated date of start of the work, sign the contract consisting of tender documents and form-7. The stamp paper cost shall be borne by the contractor.
21. **Place of Work:** The entire work is to be completed at IIT Bhubaneswar campus at Argul, Jatani.
22. **Site Inspection by the Bidders:** The tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of site, the means of access to the site and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, water & electricity access, facilities for the workers and all other services required for



executing the work. The source of water and Electricity point will only be shown to the contractor from where necessary tapping can be made by the contractor at the time of work execution.

23. **Safety:** All safety measures are to be followed by the successful bidder while execution of the contract & safety standard shall be followed as per IE (Indian Electricity) rule, while working near charged Electrical panel/on Electrical system. Experienced person shall be deputed for the work. The Institute does not hold responsibility for any untoward situation arising out due to violation of safety rules. Work permit shall be obtained from IIT BBS before taking up the work.

Safety ribbon must be used when the work is in progress near the site.

24. **Documents required during work execution related to machineries/vehicle:**

The contractor should produce valid original driving license of the driver/operator of the vehicles like Hydra, crane, tractor, trailer etc.

The valid test reports of the items like sling, wire rope etc. must be produced at the time of work execution.

25. IIT will not be responsible or liable in case of any accidental injury to the personnel of the contractor at work site or to the general public at work site due to mishandling/improper work execution by the personnel of the contractor. Workmen compensation, EPF, ESI of the employees shall be taken care by the contractor.
26. After completion of work, area to be thoroughly cleaned by the contractor and the waste are to be taken out by the contractor through proper waste management.
27. It will be the sole responsibility of the Contractor to abide by the provisions of the following acts as to the workers engaged by him for performance of this contract:
- Employment of Children Act
 - Workmen Compensation Act
 - Employment of Labour / Contract Labour Act
 - Industrial Employment Act
 - Contract Labour Abolition and Regulation Act 1970
 - Minimum Wages Act
 - Employee Provident Fund Act.
 - Any other act or legislation which may govern the nature of the contract.
28. The Contractor shall be liable to pay compensation for any loss and damage caused to the property of IIT BHUBANESWAR. The damages made must be rectified by the contractor without any extra cost. In case, the rectification will not be done by the contractor, equivalent amount as assessed by the Engineer in-charge will be deducted from the Bill of the contractor. The cost for the same will be assessed by tender accepting authority and will be limited to the tendered amount.
29. **Engineer & Workmanship:** The Engineer/Supervisor/Technician/Helper to be deployed at site must have experience in execution of similar work. If the Institute feels to replace any of the person to be replaced because of any reason, the same must be done by the contractor on intimation from IIT BBS.



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30. **Gate Pass:** The contractor must issue/ submit ID proof of all the workers to be deployed at site for entry pass at the time of entry.
31. The bidder has to submit the detailed address (includes e-mail address) to IIT BBS for necessary official correspondence after award of the contract as per the attachment at **Annexure-II**.
32. **Risk Purchase:**
In the event of Contractor's failure to execute the contract to the satisfaction of the Institute, the Institute reserves the right:
a-To reject any part of the Contract executed and withhold payment for such portion of the Contract till such time the defects are rectified to the satisfaction of the Institute.
b-To terminate the Contract and to get the Contract executed by other agency at the risk and cost of the Contractor.
33. **Personal Accident Insurance:**
The entire contractor employee will have to be covered under insurance against any personal accident and Institute will not be liable for payment of any compensation on that account. During the execution of work, the contractor shall follow all standard norms of safety measures / precautions to avoid the accident / damages to man, machineries and building. On non-adherence of this clause, suitable fines shall be imposed as decided by engineer in charge, Institute. But, in no case the fine imposed by the Institute exceeds the contract value.
34. The Institute reserves the right to cancel the tender at any time without assigning any reason thereof.
35. Corrigendum /Addendum notice if any, will only be uploaded in the web site of IIT Bhubaneswar www.iitbbs.ac.in (Tenders) & in <https://eprocure.gov.in/eprocure/app> . There will be no press publication in this regard. Bidders are required to check the Corrigendum /Addendum notice if any in our web site, before finally submitting the bid.
36. **Jurisdiction of the Court:** Dispute/Litigation if any, arising out of this contract, shall be deemed to have been entered into at Bhubaneswar under jurisdiction of Odisha High Court, Cuttack.

SIGNATURE OF CONTRACTOR
(With Seal)

Superintending Engineer (C),
IIT Bhubaneswar



UNDERTAKING BY THE BIDDER

UNDERTAKING

I\We have read and examined the Tender document including terms & conditions, specifications, bill of quantities, drawings and designs, general rules & directions, General Conditions of Contract, Special Conditions of Contract and all relevant other documents, publications and rules referred to in the Conditions of Contract and all other contents in the tender documents for the work.

I\We, hereby tender for execution of the work specified for the Indian Institute of Technology Bhubaneswar within the time specified and in accordance in all respects with the specifications, designs, drawings and instructions in writing.

We agree to keep the tender open for 120 days from the last date of its submission and not to make any modifications in its terms and conditions. A sum of Rs..... has been deposited through demand draft of a scheduled bank / Pay order as earnest money. If I /we, fail to furnish the prescribed performance guarantee within prescribed period, I /we agree that the Director, Indian Institute of Technology Bhubaneswar or his authorized officer shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I /we fail to commence work as specified, I/we agree that the Director, Indian Institute of Technology Bhubaneswar shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein.

Further, I\We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I\We shall be debarred for participation in there-tendering process of the work.

I\We hereby declare that I\We shall treat the tender documents, drawings and other records connected with the work as secret I confidential documents and shall not communicate information derived there-from to any person other than a person to whom I \We am I are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State

Seal & Signature of Contractor
Postal Address:

Dated:

Witness:

Address

Occupation



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Annexure-B

TECHNICAL STAFF OF CONTRACTOR

Name of the work:

Discipline	Name	Qualification	Experience	Contact Number
Overall Project in-charge.				
Engineer-Structure and Civil works				
Engineer-electrical & Mechanical work				
In-charge-Safety , Health & Environment				
In-charge for Maintenance (DLP) period				

Seal & Signature of Contractor



ANNEXURE-C

UNDERTAKING FOR GCC COMPLIANCE

We hereby undertake that we shall fulfil all the terms & conditions of GCC within the specified time frame, after the acceptance of our offer in case our offer is accepted; failing which IIT BHUBANESWAR may go ahead to take necessary action such as reporting the non-compliance to appropriate Government authorities and barring us from future participation in IIT BHUBANESWAR works.

DATED:

Seal & Signature of Contractor



ANNEXURE-D

BID SECURITY DECLARATION FORM

Date: Tender No. complete name and address of the purchaser)

1/We, The undersigned, declare that :

1/We understand that, According to your conditions, bids must be supported by a Bid Security Declaration),

1/We, accept that 1/we may be disqualified from bidding for any contract with you for a period of two year from the date of notification if I am/We are in a breach of any obligation under the bid conditions, because I/We

- Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instruction to Bidders.

1 /We understand this Bid Security Declaration shall cease to be valid if I am/We are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/ our Bid.

Signed: (insert signature of person whose name and capacity are shown)

In the capacity of (insert legal capacity of person signing the bid Security declaration).

Name: (insert complete name of person signing he Bid Security Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder

Dated onday of (Insert date

of signing) Corporate seal (where applicable)



ANNEXURE-E

UNDRTAKING REGARDING BLACK LISTING/ NON-DEBARMENT

(on Company/Firm's letter head)

I/We hereby confirm and declare that we, M/s -----, is not blacklisted/ deregistered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have executed/ undertaken the works/ Services during the last 3 years from dt. i.e from the date of publication of the bid.

Signature for Authorized person

Date:.....

Full Name:.....

Place:.....

Company seal:.....



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Annexure-F

VENDOR MASTER FORM

**(To facilitate registration under PFMS and fund transfer through RTGS, NEFT/ INTRA
BANK Transfer-One time information required)**

SI No.	Information required	Data furnished
1	Name of the supplier company /firm	
2	CIN Number (in case of company)	
3	Complete contact address with PIN number	
4	District with city name	
5	Landline phone number	
6	Mobile number of contact person/ Finance Executive (for SMS on payment details)	
7	e-Mail ID (for receiving payment details)	
8	PAN Number	
9	GST Registration Number (with copy of GST registration certificate)	
10	TAN Number	
11	Bank account number (with a copy of cancelled cheque or Xerox copy of cheque leaf)	
12	Name of the Bank	
13	Name of the Bank Branch	
14	IFSC Code of Bank	
15	MICR Code of Bank	
16	Bank Account details where LC is to be opened in case of foreign suppliers	

I / We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all for reason of incomplete or incorrect information, the Indian Institute of Technology, Bhubaneswar will not be responsible.

Signature of the Contractor/agency



Annexure-G

**PROFORMA OF CERTIFICATE REGARDING LABOUR PAYMENTS AND
STATUTORY REQUIREMENT TO BE FURNISHED BY CONTRACTOR.**

**(TO BE ISSUED BY THE CONTRACTOR AND ATTESTED BY THE ENGINEER IN
CHARGE)**

Name of the work:_____

Contract/Work order No. & Dated:_____

Name of the Contractor:_____

This is to certify that we have made all labour payments including PF liabilities in respect of the above mentioned Work order/Contract and no other payments in this regard is pending from us. Further we confirm that all statutory requirements have been complied with by us and in case any default is reported against us, we shall be solely responsible for the same.

Date:

Signature_____

Place

Name_____

Designation_____

Company seal_____

Attestation:



Annexure-H

PROFORMA OF NO DEMAND CERTIFICATE BY CONTRACTOR

(TO BE ISSUED BY THE CONTRACTOR AND ATTESTED BY THE ENGINEER IN CHARGE)

Name of the work: _____

Contract/Work order No. & Dated: _____

Name of the Contractor: _____

I/We, M/s. _____ (Contractor) do hereby acknowledge and confirm that we have already submitted final bill vide Bill No. _____, dt. _____ for Rs. _____ in respect of our aforesaid Work order/Contract No. _____ dtd. _____ including amendments, if any, issued by IIT Bhubaneswar. After payment of above mentioned final bill amount by IIT Bhubaneswar, I/we have no claim whatsoever pending with IIT Bhubaneswar under the said contract except the followings.

1. Performance Guarantee amount: Rs. _____
2. Security Deposit amount deducted in RA bill _____
3. Earnest Money Deposit amount: Rs. _____

Notwithstanding any protest recorded by us in any correspondence, document, measurement books, and/or final bills, etc. we waive all our rights to lodge any claim or protest in future under this contract

We are issuing this “NO DEMAND CERTIFICATE: in favour of IIT Bhubaneswar with full knowledge and with our free consent without any undue influence, misrepresentation, coercion etc.

Date: _____ Signature _____

Place _____ Name _____

Designation _____

Company seal _____

Attestation:



DETAILS ABOUT BIDDING AGENCY

S. No.	Particulars	Details
1.	Full name of the Bidder (In capital letters)	
2	Full address of the Bidder	
3	(a) Telephone No: (b) Alternate Telephone No. (c) Email ID:	
4	PAN	
5	TAN	
6	Date of incorporation and number of years of experience in relevant area	
7	GST registration No.	
8	Has the bidder has been blacklisted by any Govt. organization at any time? If so, attach the details of the same.	
9	Names and details of the Authorized person to be available at site during the work (a) Name (b) Designation (c) Address (d) Mobile number (e) Alternate Mobile number (f) Email ID)	



Format for Submission of Financial Turn Over

1.	Financial turnover of the Organisation for the last 3 years (Attach CA certified statements)				
	Turnover (In Lakhs)	2021-22	2022-23	2023-24	Average

- It is hereby submitted that all the terms and conditions of this NIT are acceptable to the Bidder agency

I hereby certify that the above mentioned particulars are true and correct. If any fact/information is found incorrect/misleading, the bid shall be rejected, and the bidder is liable for legal action.

(Signature of Authorized Signatory.

Name of Authorized Signatory)

(Stamp)



On non-judicial stamp paper of minimum Rs. 100

Form of Bank Guarantee for Performance Guarantee

1. Whereas the Superintending Engineer, IIT Bhubaneswar on behalf of the Director IIT Bhubaneswar has invited bids under(NIT number)..... Dated for (name of work) IIT Bhubaneswar hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR

Whereas the Superintending Engineer, IIT Bhubaneswar on behalf of the Director IIT Bhubaneswar has entered into an agreement bearing number..... with(name and address of the contractor) (hereinafter called "the Contractor") for execution of work (Name of work) IIT Bhubaneswar has further agreed to accept an irrevocable Bank Guarantee for Rs. (Rupees only) valid upto (date)..... as Performance Guarantee/Security Deposit/Mobilization Advance from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We(indicate the name of the Bank)(hereinafter referred to as the "Bank") hereby undertake to pay to IIT Bhubaneswar an amount not exceeding Rs (Rupees.....only) on demand by IIT Bhubaneswar within 10 days of the demand.

3. We(indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand from IIT Bhubaneswar stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....only).

4. We.....(indicate the name of the Bank), further undertake to pay to IIT Bhubaneswar any money so demanded not withstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder, and the contractor(s) shall have no claim against us for making such payment.

5. We(Indicate the name of the Bank), further agree that IIT Bhubaneswar shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by IIT Bhubaneswar against the said contractor(s), and to forbear or enforce any of the terms and conditions relating to the said agreement, and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of IIT Bhubaneswar or any indulgence by IIT Bhubaneswar to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor (s).



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7. This Bank Guarantee shall be valid up tounless extended on demand by IIT Bhubaneswar. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs..... (Rupeesonly), and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

8. We(Indicate the name of the Bank)..... further agree that the IIT Bhubaneswar at its option shall be entitled to enforce this guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the IIT Bhubaneswar may have in relation to the contractor's liabilities.

9. We..... (indicate the name of the Bank)..... undertake not to revoke this guarantee except with the consent of the IIT Bhubaneswar in writing.

Dated theday of..... For

(Indicate the name of the Bank)

Witness:

1. Signature.....
Name and address

Authorized signatory
Name
Designation
Bank seal

2. Signature
Name and address



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Annexure-L

1. Checklist for documents to be uploaded on
<https://eprocure.gov.in/eprocure/app>

Sl no.	Document	Reference
1.	Tender Documents (sign. With stamp on each page)	
2.	EMD scan copy (has to be submitted physically at the office of SE (Civil) on or before the due date/extended date of submission of bid.)	
3.	Registration with Central/State Govt. Organisation	
4.	GST Registration Certificate	
5.	Permanent Account Number	
6.	Completion Certificate during last 07yrs	
7.	Certificate of EPF with latest EPF deposit slip	
8.	ESIC certificate	
9.	ANNEXURE-A, B,C,D,E,F, I, J,K (Financial turn over including CA certified statements) & L	
10.	BOQ under financial bid section	

**** Please upload necessary documents only.**



ANNEXURE-M

SCOPE OF WORK

Scope of Work for Shifting & reinstallation of different capacities DG sets (500 KVA, 250 KVA & 125 KVA, 3-Phase, 433 V) inside IIT Bhubaneswar campus at Argul:

A. Shifting of 500KVA (433 Volt) capacity DG Set presently located at LCS 6 (Electrical sub-station) to new location near Auditorium (Approximately 600 m distance)

- i. The DG Set is required to be shifted from LCS 6 to the New DG Set Foundation near Auditorium building. Approximate Distance from LCS 6 to Auditorium is 600 metre.
- ii. The DG Set needs to be dismantled by disconnecting the cables, earth conductors, bolts etc. from the existing location.
- iii. For shifting of the DG set, the fence of the DG set need to be dismantled, if required at site & the same will be reinstalled as per the direction of the engineer-in-charge after the completion of the work.
- iv. The Air Silencer pipe of the 500KVA DG Set needs to be dismantled at the existing location and the same has to be reinstalled in the new location. The work should be under taken under the supervision of the OEM or its authorized vendor (M/s. Sudhir/Jackson). IIT BBS will not pay any extra for the supervision charges.
- v. The supporting steel structure of the silencer pipe also to be dismantled & re-fixed at the new location. Necessary welding, cutting etc. comes under the scope of the contractor.
- vi. Supporting structure of the silence pipe to be painted with primer (one coat) & synthetic enamel paint (one coat).
- vii. The service provider has to make all connection of Cables of the DG Set at the new location.
- viii. 04 nos. of GI Plate Earthing as per the CPWD standard is required to be carried out at the new location.
- ix. Dismantled silencer pipe parts are to be shifted/transported with the help of suitable machineries with the recommendation of the OEM/authorized vendor of OEM from its present location to the new location near Auditorium & the same have to be reinstalled.

B. Shifting of 250KVA (433 Volt) capacity DG Set presently located at LCS 1 Electrical sub-station) to LCS 6 Electrical sub-station) (Approximately 2 Km distance)

- i. The DG Set is required to be shifted from LCS 1 to the LCS 6. Approximate Distance from LCS 1 to LCS-6 is 2 KM.
- ii. The DG Set needs to be dismantled by disconnecting the cables, earth conductors, bolts etc. from the existing location.



- iii. The service provider is required to make all connection of Cable in the DG Set at the new location.
- iv. The Air Silencer required to be painted with primer (one coat) & synthetic enamel paint (one coat) within the scope of the work.

C. Shifting of 125KVA DG Set presently located at temporary sub-station to LCS 1

- i. The DG Set is required to be shifted from temporary sub-station to LCS 1. Approximate Distance from temporary sub-station to LCS 1 is 400 meter.
- ii. The DG Set needs to be dismantled from the existing location.
- iii. All the Existing cable connection needs to be disconnected from the DG Set.
- iv. The service provider is required to make all connection of Cable in the DG Set at the new location.
- v. If the situation demands for dismantling of the existing civil structure around the DG set for shifting of the DG set, the same need to be done by the contractor within the awarded value.
- vi. The Air Silencer required to be painted with primer (one coat) & synthetic enamel paint (one coat) within the scope of the work

D. General Scope:

- i. All the machineries, tools for dismantling, shifting & reinstallation of the DG sets (Like Hydraulic Crane, Tractor, Trailer, Truck, Chain-pulley, rig team etc.) are to be arranged by the service provider at site.
- ii. Utmost care should be taken during shifting of DG Sets to ensure no mechanical damage to the DG Sets.
- iii. All minor works required such as grouting, welding/cutting etc. as required are under the scope of work.
- iv. Electricity if required during the work will be provided by IIT free of cost for which IIT will show the nearest tapping point only. Arrangement for tapping power will be made by the contractor.
- v. All safety measures are to be followed by the contractor while execution of the contract & safety standard shall be followed as per IE (Indian Electricity) rule, while working near charged Electrical panel/On DG Set. Experienced person shall be deputed for the work. The Institute does not hold responsibility for any untoward situation arising out due to violation of safety rules. Work permit shall be obtained from IIT BBS before taking up the work.
- vi. Proper dressing of cable to be done at site as per the direction of the engineer-in-charge while connection in the new position.
- vii. All tools/machineries required for the work shall be arranged by the agency.
- viii. Earth pits are to be erected as per the specification in the desired location near the DG sets.
- ix. Lifting, Loading, unloading and transportation as required shall be arranged by the contractor.



ANNEXURE-N

Specification of the DG sets planned for Shifting:

Description	CUMMINS(SUDHIR /JACKSON)	CUMMINS(JACKSON)	CUMMINS(JACKSON)
Capacity	500 KVA	250 KVA	125 KVA
Length (mm)	6000	4300	4000
Width (mm)	2000	1500	1150
Height (mm)	2250	2050	1850
Fuel Capacity (Litre.)	690	450	290
Gross Weight (KG)	7600	3850	2180

Current Position of DG Set

125KVA DG Set at Temporary DG Shed near old Shopping Complex	
250KVA DG Set at LCS 1	
500KVA DG Set at LCS 5	



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Annexure-I

Validate

Print

Help

Tender Inviting Authority: Superintending Engineer(Civil)

Name of Work: Shifting & reinstallation of different capacities DG Sets (500 KVA, 250 KVA & 125 KVA- 3 Phase 433V) inside IIT Bhubaneswar campus at Argul

Contract No: IITBBS/SE/Engg.section/11/2025-26

Name of the Bidder/
Bidding Firm /
Company :

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

Sl. No.	Item Description	Item Code / Make	Quantity	Units	Estimated Rate in Rs. P	TOTAL AMOUNT With Taxes in Rs. P	TOTAL AMOUNT In Words
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1	Service charges towards Shifting of 250 KVA DG Set from Electrical Sub-station LCS-1 to LCS 6 (Approximately 2 km distance) including dismantling, Loading, transportation & Unloading & reinstallation in the new location at LCS-6.	Item1	1.00	Job	29500.00	29500.00	INR Twenty Nine Thousand Five Hundred & Paise Zero Only
2	Service charges towards Shifting of 500 KVA DG Set from Electrical Sub-station LCS 6 to new DG foundation near fire pump house of Auditorium Building (Approximately 600 m distance) including dismantling, Loading, transportation & Unloading & reinstallation in the new location.	Item2	1.00	Job	70800.00	70800.00	INR Seventy Thousand Eight Hundred & Paise Zero Only
3	Service charges towards Dismantling of Air Silencer (Approximately 8 m Height) of 500KVA DG Set located at Electrical Sub-station LCS 6 & re-installation of the same in the DG set after shifting to the DG foundation near Fire pump house of Auditorium Building.	Item3	1.00	Job	88500.00	88500.00	INR Eighty Eight Thousand Five Hundred & Paise Zero Only
4	Supply & Erection of GI plate Earthing as per CPWD standard.	Item4	4.00	No.	11210.00	44840.00	INR Forty Four Thousand Eight Hundred Forty & Paise Zero Only



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5	Service charges towards Shifting of 125 KVA DG Set from Temporary Sub-station to LCS 1 (Approximately 500 m distance) by arranging rigging/hydra/tractor/truck as required at site without damaging the existing DG shed including dismantling, Loading, transportation & Unloading & reinstallation in the new location at LCS-1.	Item5	1.00	Job	41890.00	41890.00	INR Forty One Thousand Eight Hundred Ninety & Paise Zero Only
Total in Figures						275530.00	INR Two Lakh Seventy Five Thousand Five Hundred Thirty & Paise Zero Only
Quoted Rate in Figures				Select		0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only					