



Basic Details

| | | | |
|--------------------------------------|-----------------------------------|---------------------------------------|-------|
| Organisation Chain | IIT BHUBANESWAR | | |
| Tender Reference Number | IITBBS/SE/Engg section/13/2025-26 | | |
| Tender ID | 2025_IITBR_872823_1 | Withdrawal Allowed | Yes |
| Tender Type | Open Tender | Form of contract | Works |
| Tender Category | Works | No. of Covers | 2 |
| General Technical Evaluation Allowed | No | ItemWise Technical Evaluation Allowed | No |
| Payment Mode | Offline | Is Multi Currency Allowed For BOQ | No |
| Is Multi Currency Allowed For Fee | No | Allow Two Stage Bidding | No |

Payment Instruments

| | | |
|---------|------|-----------------|
| Offline | S.No | Instrument Type |
| | 1 | Direct Credit |
| | 2 | Demand Draft |
| | 3 | R-T-G-S |
| | 4 | FDR |
| | 5 | NEFT |

Cover Details, No. Of Covers - 2

| | | | |
|----------|-----------------------|---------------|---------------|
| Cover No | Cover | Document Type | Description |
| 1 | Fee/PreQual/Technical | .pdf | Technical bid |
| 2 | Finance | .xls | Financial bid |

Tender Fee Details, [Total Fee in ₹ * - 0.00]

| | | | |
|------------------------------|------|----------------|-----|
| Tender Fee in ₹ | 0.00 | | |
| Fee Payable To | Nil | Fee Payable At | Nil |
| Tender Fee Exemption Allowed | No | | |

EMD Fee Details

| | | | |
|-----------------|---------------------------|-----------------------|-------------|
| EMD Amount in ₹ | 15,700 | EMD Exemption Allowed | No |
| EMD Fee Type | fixed | EMD Percentage | NA |
| EMD Payable To | Registrar IIT Bhubaneswar | EMD Payable At | Bhubaneswar |

[Click to view modification history](#)

Work /Item(s)

| | | | | | |
|--------------------------------------|---|---------------------------|----------------------|-----------------------|---------------------|
| Title | Civil works | | | | |
| Work Description | Aluminium partition in the Estate Section, F and A section Engineering Section Main Building room No.G 01 of SMS Building and other location of IIT Bhubaneswar | | | | |
| Pre Qualification Details | Please refer Tender documents. | | | | |
| Independent External Monitor/Remarks | NA | | | | |
| Show Tender Value in Public Domain | Yes | | | | |
| Tender Value in ₹ | 7,84,633 | Product Category | Civil Works | Sub category | NA |
| Contract Type | Tender | Bid Validity(Days) | 120 | Period Of Work(Days) | 45 |
| Location | Main Building, 3rd floor IIT Bhubaneswar, Argul | Pincode | 752050 | Pre Bid Meeting Place | Engineering Section |
| Pre Bid Meeting Address | Main Building 3rd floor IIT Bhubaneswar Argul Jatni | Pre Bid Meeting Date | 14-Aug-2025 11:30 AM | Bid Opening Place | Engineering Section |
| Should Allow NDA Tender | No | Allow Preferential Bidder | No | | |

Critical Dates

| | | | |
|-------------------------------------|----------------------|-----------------------------------|----------------------|
| Publish Date | 11-Aug-2025 05:00 PM | Bid Opening Date | 26-Aug-2025 02:30 PM |
| Document Download / Sale Start Date | 11-Aug-2025 06:00 PM | Document Download / Sale End Date | 25-Aug-2025 02:00 PM |
| Clarification Start Date | NA | Clarification End Date | NA |

| | | | |
|----------------------------------|----------------------|--------------------------------|----------------------|
| Bid Submission Start Date | 11-Aug-2025 06:00 PM | Bid Submission End Date | 25-Aug-2025 02:00 PM |
|----------------------------------|----------------------|--------------------------------|----------------------|

Tender Documents

| NIT Document | S.No | Document Name | Description | Document Size (in KB) |
|---------------------|-------------|----------------------|---|------------------------------|
| | 1 | Tendernotice_1.pdf | Aluminium partition in the Estate Section Fand A section Engineering Section Main Building room No.G 01 of SMS Building and other location of IIT Bhubaneswar | 13960.86 |

| Work Item Documents | S.No | Document Type | Document Name | Description | Document Size (in KB) |
|----------------------------|-------------|----------------------|----------------------|--------------------|------------------------------|
| | 1 | BOQ | BOQ_917520.xls | Financial bid | 316.00 |

Bid Openers List

| S.No | Bid Opener Login Id | Bid Opener Name | Certificate Name |
|-------------|----------------------------|------------------------|-------------------------|
| 1. | sambit@iitbbs.ac.in | Sambit Ranjan Mohanty | SAMBIT RANJAN MOHANTY |
| 2. | diptiranjana@iitbbs.ac.in | Dipti Ranjan Pattanaik | DIPTI RANJAN PATTANAIAK |
| 3. | biswaranjan@iitbbs.ac.in | BISWARANJAN PRADHAN | BISWARANJAN PRADHAN |

Tender Properties

| | | | |
|--|--------|---|-----------------------|
| Auto Tendering Process allowed | No | Show Technical bid status | Yes |
| Show Finance bid status | Yes | Stage to disclose Bid Details in Public Domain | Technical Bid Opening |
| BoQ Comparative Chart model | Normal | BoQ Compartive chart decimal places | 2 |
| BoQ Comparative Chart Rank Type | L | Form Based BoQ | No |

TIA Undertaking

| S.No | Undertaking to Order | Tender complying with Order | Reason for non compliance of Order |
|-------------|------------------------------------|------------------------------------|---|
| 1 | PPP-MII Order 2017 | Agree | |
| 2 | MSEs Order 2012 | Agree | |

Tender Inviting Authority

| | |
|----------------|---|
| Name | SE(Civil) |
| Address | Main Building 3rd floor IIT Bhubaneswar Argul Jatni |

Tender Creator Details

| | |
|---------------------|-------------------------------------|
| Created By | Dipti Ranjan Pattanaik |
| Designation | Assistant Executive Engineer(Civil) |
| Created Date | 11-Aug-2025 04:25 PM |



INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
ARGUL, JATNI, KHORDHA 752050

E-TENDER DOCUMENT

For

Aluminium partition in the Estate Section, F&A section, Engineering Section, Main Building, room No.G 01 of SMS Building and other location of IIT Bhubaneswar.

**Notice Invitation Tender Serial No. IITBBS/Engg.Section/13/2025-26
dated.11.08.2025**



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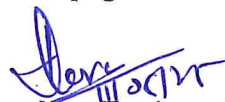
INDEX

Name of Work: Aluminium partition in the Estate Section, F&A section, Engineering Section, Main Building, room No.G 01 of SMS Building and other location of IIT Bhubaneswar.

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NIT amounting to Rs.7,84,633.00 (Rupees seven lakhs eighty four thousand six hundred thirty three) only is approved.

[Certified that this N.I.T. contains 30 pages + BOQ contains 05 pages Total 35 pages only].


Superintending Engineer(Civil)
IIT Bhubaneswar



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर Indian Institute of Technology Bhubaneswar

1. NOTICE INVITING E-TENDER

1.1. INTRODUCTION

Indian Institute of Technology (IIT) Bhubaneswar, hereinafter called IITBBS, invites sealed tender from the eligible contractors for **“Aluminium partition in the Estate Section, F&A section, Engineering Section, Main Building, room No.G 01 of SMS Building and other location of IIT Bhubaneswar”** particulars of the project are as following.

1.2. PARTICULARS

| | |
|--|---|
| 1. NIT Number | NIT No. IITBBS/SE/Engg.Section/13/2025-26 |
| 2. Name of work | Aluminium partition in the Estate Section, F&A section, Engineering Section, Main Building, room No.G 01 of SMS Building and other location of IIT Bhubaneswar |
| 3. Location of work | IIT Bhubaneswar, Argul, Jatni-752050 |
| 4. Estimated cost (including GST) | Rs.7,84,633.00 (Rupees seven lakhs eighty four thousand six hundred thirty three |
| 5. Time Limit for Execution | 45(forty five) days from date of start. |
| 6. Tender Basis and Mode | Two stage(Technical bid and Financial bid) |
| 7. Earnest money deposit | Rs.15,700/- (Rupees fifteen thousand seven hundred)only |
| 8. Mode of payment to IITBBS (EMD/Tender fee) | i. Original Demand Draft/FDR has to be submitted physically at the office of SE(Civil) on or before the due date/extended date of submission of bid or may be paid by depositing in the bank account (as mentioned in Clause 2.1.16 of general instructions) & Scanned copy of Demand Draft/FDR/ online payment acknowledgement slips has to be uploaded on https://eprocure.gov.in/eprocure /app ii) Demand draft/FDR to be drawn in favour of Registrar, IIT Bhubaneswar payable at Bhubaneswar |
| 9. Closing date & Time for Receipt of bids. | Dt.25.08.2025 at 2.00 P.M |
| 10. Date & Time for opening technical of bid | Dt.26.08.2025 at 2.30 P.M |
| 11. Pre bid meeting | Dt.14.08.2025 at 11.30 A.M |
| 12. Engineer-in-charge and contact details. | Superintending Engineer(Civil), IIT Bhubaneswar Argul Jatni, Dist-Khordaha, Odisha |
| 13. Address for tender issue, submission and opening | Office of the Superintending Engineer (Civil), 3 rd floor, Main Building, IIT Bhubaneswar, Jatni, 752050, Odisha. |
| 14.Website for full and updated information | www.iitbbs.ac.in https://eprocure.gov.in/eprocure /app |



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1.3 ELIGIBILITY CRITERIA

- 1.3.1 The bidder must be registered with Central/State Government organizations for execution of work.
- 1.3.2 The bidder must have done at least ONE similar work of value of 80% of the estimated cost or TWO similar works for projects each of value 60% of the estimated cost or THREE similar work for projects each of value 40% of the estimated cost; with Government/ Semi-government/ PSU/ Government Funded Autonomous Organization during last 7 (seven) years preceding last date of the month of tender submission

The estimated cost is Rs Rs.7,84,633.00 (Rupees seven lakhs eighty four thousand six hundred thirty three) only

Similar Works: Civil Construction/Maintenance work

- 1.3.3 The bidder must be registered with appropriate government authority as a bonafide business entity and must have GST registration certificate and Permanent Account Number of income tax.
- 1.3.4 The validity of the registrations and licenses should be valid as on the date of tender submission and during the execution time.
- 1.3.5 The average annual financial turnover during the immediate last 3 consecutive financial years (FY 2021-22, FY 2022-23 and FY 2023-24) should be at least 75% of the estimated cost of the above work. The details are to be submitted at Annexure-J (Financial turn over including CA certified statements).
- 1.3.6 Agencies that are debarred or blacklisted by any Govt. Departments are not eligible to participate in the tender. An undertaking is to be submitted along with the bid by the bidders to the effect during the last 3 years period prior to the bid notification date that they are not debarred or blacklisted by any Govt. Department. In case, it is found at later stage that the bidder is a blacklisted company declared by any Govt. Department then the works shall be withdrawn, and EMD/bid security payable amount against the work if any, will be forfeited.

Superintending Engineer(Civil)

On behalf of Director Indian Institute of Technology Bhubaneswar

Copy to:

1. Registrar, IIT Bhubaneswar
2. Chairperson(Infrastructure), IIT Bhubaneswar
3. Executive Engineer(Civil), IIT Bhubaneswar
4. Assistant Executive Engineer(Civil), IIT Bhubaneswar
5. Assistant Registrar(F&A), IIT Bhubaneswar
6. Notice Board.
7. Tender notice uploaded to CPP Portal and Institute website.



2. INFORMATION TO BIDDER

2.1. GENERAL INSTRUCTION

- 2.1.1 Bidding documents are to be obtained electronically through websites: <https://www.iitbbs.ac.in> or <https://eprocure.gov.in/eprocure/app>.
- 2.1.2 This bid document shall be read in conjunction with CPWD GCC (General Conditions of Contract-2023) <https://cpwd.gov.in/Documents>.
- 2.1.3 The bidder shall visit and inspect the site and obtain all information on his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding of the contract. Access to the site will be granted by the Engineer-in-charge on all working days within working hours.
- 2.1.4 All clarifications about the tender shall be sought by bidder on or before pre-bid meeting. The bidders may make suggestions which shall be considered during the Pre Bid Meeting. Intending bidder(s) may also send their queries or suggestion, if any, through e-mail to the Engineer-in-charge on or before pre-bid meeting. No queries shall be entertained after notification of replies to noteworthy queries received till the date of pre-bid meeting.
- 2.1.5 Completion certificate issued by Competent Authority will only be considered as credential. If the Completion certificate issued by Competent Authority does not reflect the type of work, then Final bill/ Schedule of Quantity of the qualifying works also to be attached along with the Completion certificates. Certificate from private individuals \ organizations for whom such works have been executed shall not be accepted.
- 2.1.6 The bidding document (consisting of specifications, the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents/drawings, if any), Addendum/Corrigenda, Clarifications to Pre-bid queries if any shall be published only on the website any time before the closing time of tender and the same can be downloaded from the Institute website. The institute shall not be responsible for any delay / difficulties /inaccessibility of downloading facility for any reason whatsoever. The tenderers who have downloaded the tender documents from website must visit the website and ensure that such addendum(s)/ corrigendum (if any) is also downloaded by them. This shall be the responsibility of the prospective registered bidders to check the web site for any such corrigendum/addendum before closing time of tender and ensure that bid submitted by them are in accordance with all the corrigendum's/addendums.
- 2.1.7 All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the Institute accepts no liability whatsoever therefore.
- 2.1.8 Rates quoted by the bidders shall be inclusive of GST (Goods and Services Tax- Central, State and Interstate) and all applicable taxes. Income Tax and all other statutory deductions like labour cess etc. will be deducted from the bill as per prevailing rules.
- 2.1.9 Exemption to IITBBS against any tax/ duty/ fee/ surcharge/ charge/ cost, if any, found applicable or sought later from IITBBS after award shall be passed on to IITBBS by the contractor without dispute.
- 2.1.10 IITBBS reserves the right to reject any or all of the bids without assigning any reason.



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- 2.1.11 Bid Validity: Bid shall remain valid for 120 days from the date of opening of tender document.
- 2.1.12 Firm Price: Bidder's quoted Rates/Prices for executing the activities under the Contract shall remain firm till completion of the entire work & shall not attract any escalation under any circumstances whatsoever.
- 2.1.13 If any information furnished by the bidder is found as false / fabricated, then his bid will be rejected and treated as cancelled. Even if the such manipulation is detected at any stage after signing of the contract, it would lead to termination of the contract besides forfeiture of Earnest Money Deposit and liabilities towards prosecution. In such cases the bidder will be debarred from participation in future tendering process in IITBBS for next 02(two) years.
- 2.1.14 Refund / Conversion of Earnest Money Deposit: The Earnest Money received shall be returned to the unsuccessful bidders without any interest after award of the work/finalisation of the tender. The Earnest Money Deposit of successful bidder shall be returned on submission of performance guarantee.
- 2.1.15 The intending tenderer can pay the amount of EMD through Multiple Demand Draft/ Fixed Deposit Receipts from any Scheduled Bank drawn in favour of **Registrar, IIT Bhubaneswar** or online in the below mentioned account details.

Details of Account Holder:

Name and Designation of the Account: IIT Bhubaneswar
Address: Indian Institute of Technology, Arugul, Jatni-752050

Bank Accounts Details:

Institute's Bank Name: ICICI bank Limited
Branch Name with Address: Nangalia Complex, Main Road, Jatni, Dist- Khurda, Odisha-752050
Complete Bank Account Number: 006101055198
IFSC Code of the Branch: ICIC0001985
MICR Code: 751229009
SOL ID: 1985

The Institute will not be responsible for deposit of the EMD by the bidder in wrong account number or failure in online deposit due to any reasons. The online payment acknowledgement slips has to be uploaded on [https:// eprocure.gov.in/ eprocure /app](https://eprocure.gov.in/eprocure/app)

Bids without valid EMD will be rejected summarily..

- 2.1.16 EMD shall be placed in single sealed envelope superscripted as "Earnest Money" with name of work and due date of opening of the tender also mentioned thereon. Copy of certificate of work experience wherever applicable and other documents if required and specified in this bid document shall be scanned and uploaded in the e-Tendering website within the period of tender submission and **certified copy of each shall be deposited in a separate envelope** marked as "Other Documents" in the office of Superintending Engineer, IIT Bhubaneswar, Argul before the due date and time mentioned in the NIT.
- 2.1.17 The envelope containing EMD shall be submitted in the office of Superintending Engineer, IIT Bhubaneswar, Argul before the last date & time of submission of tender. Online tender documents submitted by intending tenderers shall be opened only for those tenderers, who have submitted Earnest Money Deposit, other documents as per the tender requirement and are found in order.



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- 2.1.18 Forfeiture of Earnest Money Deposit: Earnest Money Deposit will be forfeited in any of the following cases.
- The bidder withdraws / modifies his tender during the period of Bid Validity.
 - The bidder, in case of tie between lowest bids, refuse to submit revised offer.
 - The bidder does not accept the correction of arithmetical errors of his tender.
 - The bidder refuse to accept the terms and conditions of the NIT after submission of bid for the tender.
 - The bidder fails to deposit Performance Guarantee and information as per format given in GCC within the stipulated time before award of the work.
- 2.1.19 The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed, terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded either from website www.iitbbs.ac.in or <https://eprocure.gov.in/eprocure/app> and shall be submitted online through website <https://eprocure.gov.in/eprocure/app>.
- 2.1.20 The following documents are to be uploaded along with tender.
- Copy of Relevant Registration with the concerned Govt. Department.
 - Required Experience / completion certificates of similar nature of works.
 - Certificate of EPF with latest EPF slip deposit & ESIC.
 - Copy of E.M.D. has to be uploaded and the original document to be submitted.
 - Registration Certificate of GST No.
- 2.1.21 The intending tenderer has to fill all the details of EMD such as multiple Demand Draft/ Fixed Deposit Receipts amount and date.
- 2.1.22 Contractor can upload documents in the form of JPG format and PDF format
- 2.1.23 The black listed/banned contractors of the Institute as given below are not eligible to participate in the tender.

| Sl No. | Name of the Vendor/Contractor | Period of banned |
|--------|--|--|
| 01. | M/s. Lalit Mohan Nanda 21ACZPN4861B1ZI | 2 years with effect from 28.05.2024 |
| 02. | M/s. Siddhiksha Powertech GST No. 19BIIPP2872A1Z7 | 2 years with effect from 06.08.2024 |

- 2.1.24 Agreement shall be drawn with the successful tenderers on prescribed Standard Form as mentioned in these tender documents. Tenderers shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
- 2.1.25 The time allowed for carrying out the work will be 45(forty five) days from the date of start mentioned in the work order or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.
- 2.1.26 The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General conditions of contract Form can be seen on website www.iitbbs.ac.in and shall be submitted online on website www.eprocure.gov.in. Other necessary documents also can be seen in the office of the Superintending Engineer, Engineering Section, IIT



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- Bhubaneswar between hours of 10:00 AM to 5:00 PM on any working day.
- 2.1.27 After submission of the tender, the contractor can re-submit revised tender any number of times but before last time and date of submission of tender as notified.
- 2.1.28 The contractor whose tender is accepted will be required to furnish performance guarantee of 5% (Five Percent) of the tendered amount within the period specified in **Schedule E**. If the bidder quotes 10% below the estimated cost, the bidder has to deposit additional performance guarantee on the differential amount between the quoted amount and 90% of the estimated cost within the period specified in **Schedule E**. This guarantee shall be deposited through Multiple Demand Draft/ Fixed Deposit Receipts. **In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'E', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.**
- 2.1.29 Intending Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderers shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The tenderers shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by tenderers implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work and local conditions and other factors having a bearing on the execution of the work.
- 2.1.30 The competent authority on behalf of the Director, IIT Bhubaneswar does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason there to. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderers shall be summarily rejected.
- 2.1.31 Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
- 2.1.32 The competent authority on behalf of Director, IIT Bhubaneswar reserves to himself the right of accepting the whole or any part of the tender and the tenderers shall be bound to perform the same at the rate quoted.
- 2.1.33 The contractor shall not be permitted to tender for works in the IIT Bhubaneswar, in which his near relative is posted in Accounts Section or as an officer in any capacity between the grades of Superintending and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the IIT Bhubaneswar. Any breach of this condition by the contractor would render him ineligible for participating in



future tenders at IIT Bhubaneswar.

2.1.34 No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

2.1.35 This Notice Inviting Tender shall form a part of the work order/Agreement.

a) The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the tender as uploaded at the time of invitation of tender and the rates quoted online at the time of submission of tender and acceptance thereof together with any correspondence leading thereto.

b) Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as applicable.

The tender document will include following three components:

Part A:-

CPWD-6, CPWD-7 including schedule A to F for the major component of the work, Standard General Conditions of Contract of CPWD 2023 for **construction work** as amended/modified up to date.

Part B:-

General/specific conditions, specifications and schedule of quantities applicable to major components of the work.

Part C:- Schedule A to F for minor component of the work. Competent authority (SE) under **clause 2** and **clause 5** as mentioned in schedule A to F for major components, General/specific conditions, specifications and schedule of quantities applicable to minor component(s) of the work.

2.1.36 If the bidder has not submitted the details specified in Annexure-A to D & F to I, the bidder should submit the above said documents along with the deposit of performance security after the issue of LoA.



2.2 SUBMISSION OF TENDER

- 2.2.1 Help for Contractors, FAQ, Information about DSC and Bidders Manual Kit containing the detailed guidelines for e-Procurement system are also available on Central Public Procurement Portal i.e. <https://eprocure.gov.in/eprocure/app>.
- 2.2.2 It is mandatory for all the bidders to have a valid Class-II/Class-III Digital Signature Certificate (in the name of person having power of attorney to sign the Bid) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA's from the link www.cca.gov.in) to participate in e-Procurement of IIT Bhubaneswar.
- 2.2.3 It is mandatory for the bidders to get their firm /company registered with e-procurement portal <https://eprocure.gov.in/eprocure/app> to have user ID & password.
- 2.2.4 Tender documents will be available online on website <https://eprocure.gov.in/eprocure/app> which can be downloaded free of cost.
- 2.2.5 The tender documents shall be submitted online in the prescribed format given on the websites and technical bids received online shall be opened as per NIT or Corrigendum thereof. No other mode of submission is acceptable. Detailed credentials as per the requirement of eligibility criteria and all tender papers except Bill of Quantities are to be submitted in "Technical Bid".
- 2.2.6 The "Financial Bid" has to be filled online and no physical submission of the Financial Bid is required.
- 2.2.7 Representative of the bidder, who chooses to attend, may attend the online opening of the technical bids on the scheduled date and time of Bid opening. However, such representatives shall be allowed to attend the opening of the Technical Bids, only, if such person presents the letter of authority issued in his name by the bidder on his letterhead.
- 2.2.8 Bidders cannot submit the tender after the due date and time of e-bid submission. Time being displayed on Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app> ("Server System Clock Time") shall be final and binding on the bidder. E-Bids are required to be submitted by bidders, only as per the Indian Standard Time (IST) and not the time as per their location/country.
- 2.2.9 The bidders are advised to submit their e-bids well before the e-bid due date. IIT BHUBANESWAR shall not be responsible for any delay in submission of e-bids for any reason including server and technical problems.
- 2.2.10 The Technical and Financial Bid shall be digitally signed by the Authorized Signatory of the bidder & submitted "on-line" only. The authorized signatory of the bidder must be in possession of Power of Attorney before submitting the digitally signed bid. Scanned copies of various documents can be prepared in .pdf file format.
- 2.2.11 Any tender received without original Earnest Money in the form as specified in clause 1.2.7 of tender documents shall not be considered and shall be summarily rejected. IIT BHUBANESWAR reserves the right to cancel the tenders before submission/opening of tenders, postpone the tender submission/opening date and to accept/reject any or all tenders without assigning any reasons thereof. IIT BHUBANESWAR's assessment of suitability as per eligibility criteria shall be final



and binding. Tenderers may note that they are liable to be disqualified at any time during tendering process in case any of the information furnished by them is not found to be true. The decision of IIT BHUBANESWAR in this regard shall be final and binding.

- 2.2.12 The sealed EMDs shall be received at the Office of Superintending Engineer (Civil), 3rd Floor, Main Building, IIT Bhubaneswar-752050 before the due date of submission as mentioned in Para-1.1.9 or Corrigenda otherwise. EMD received after the due date and time shall not be considered.

2.3 EVALUATION OF BIDS AND AWARD OF WORK

- 2.3.1 The Bid of bidder will be opened on the specified date and time. Bids shall, first, be checked for payment of Earnest Money i.e. Bid of bidder will be opened on the specified date and time. Bids shall, first, be checked for payment of Earnest Money.
- 2.3.2 The Bid of bidder will be opened electronically on the specified date and time of opening at the Engineering Section, 3rd floor, Main Building in the presence of willing bidders or their authorised representatives.
- 2.3.3 Evaluation of Technical Bid: The bids received will then be assessed on the eligibility criteria mentioned at Para 1.3 of Notice Inviting Tender. Bids found not meeting the eligibility criteria shall be considered non-responsive and shall be rejected summarily.
- 2.3.4 IITBBS retains the right to revert back to individual bidders with further clarifications/queries on the Technical Bid. The bidder has to respond to the queries within the specified time mentioned in the covering letter.
- 2.3.5 Financial Bid or the Revised Financial Bids as the case may be will be opened on specified date and time.
- 2.3.6 EVALUATION OF Financial Bids: The Financial Bid should contain the complete bid document with duly filled in Schedule of Financial Quote. Financial Bids opened as above will be checked for arithmetical errors
- 2.3.7 Letter of Acceptance: The successful bidder shall be issued Letter of Acceptance (LOA) of the bid, and be required to furnish a Performance Guarantee as per General Conditions of Contract, Program Schedule with specific Milestones to be achieved as to complete the work within the stipulated time limit, details of his Technical Staff to be deployed as per ANNEXURE-B, and complaint handling arrangement for the Defect Liability Period.
- 2.3.8 Letter of Award shall be issued to the successful bidder and Work Order shall be issued after receipt of the Performance Guarantee, along with Program Schedule, details of Technical Staffs to be deployed for the work.
- 2.3.9 Agreement (Contract) consisting of complete tender document including conditions, bill of quantities, technical proposal and specialized services, drawings, if any, and acceptance thereof together with any correspondence leading thereto, shall be drawn and signed with the awardee within 15 days of the Letter of Award.
- 2.3.10 Date of start of work shall be reckoned from the 10th day of the issue of the Letter of Acceptance.
- 2.3.11 Defect Liability Period (DLP): **1(one) year from the date of completion of work.**



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Standard form of Agreement

INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

Tender for the work of

.....
.....

(i) To be Submitted/uploaded by hours on
To/upload at <https://eprocure.gov.in>

(ii) To be opened in presence of tenderers who may be present at hours on
..... in the office of

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Institute within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for days from the due date of its opening in case of single bid system from the date of opening of technical bid in case tenders are invited on 2 /3 bid/ system for specialised work and not to make any modification in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Superintending Engineer as per the bid document.

A copy of earnest money deposit receipt of prescribed amount deposited in the form of Multiple Demand Draft/ Fixed Deposit Receipts (as prescribed) issued by a Commercial Bank, is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the Superintending Engineer or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that Superintending Engineer or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents.



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Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in IIT Bhubaneswar in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety & integrity of IIT Bhubaneswar.

The letters referred to below shall form part of this contract agreement:

- (a)
- (b)
- (c)

Dated

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Director, IIT Bhubaneswar for a sum of Rs.
(Rupees)

For & on behalf of the Director,
IIT Bhubaneswar

Dated:

Signatures
Designation.....



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PROFORMA OF SCHEDULES

The amendments of schedules as per CPWD GCC 2023 for **maintenance work** is described below:

SCHEDULE 'A'

Schedule of Quantities:

Page 31 TO 35

SCHEDULE 'E'

Reference to General Conditions of contract

| | | |
|--------------------------------------|---|----------------|
| Name of Work: | | |
| Estimated cost of the work: | Civil Work | Rs. 7,84,633/- |
| Earnest money | Rs. 15,700/- | |
| Performance Guarantee and LOI | <p>5% of the quoted value of the composite work will be deposited as Performance Security. If the bidder quotes 10% below the estimated cost the bidder has to deposit additional performance security & the differential amount between the quoted amount and 90% of the estimated cost.</p> <p>The performance security shall be refunded after satisfactory completion of the work and recording of the completion certificate. The agency has to visit the site and attend the office for a meeting to start the work within ten days of issue of Letter of Intent.</p> | |
| Security Deposit | <p>Security deposit @ 5% of the gross amount of the bill shall be deducted from all running account and final bills and will be kept as security deposit in IIT Bhubaneswar. S.D can be released after completion of the defect liability period from the date of completion of work.</p> | |

SCHEDULE 'F'

General rules and direction:

Officer inviting tender

**Superintending Engineer,
Engineering Section
IIT Bhubaneswar**



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Maximum percentage of quantity of items of work to be executed beyond which rates are to be determined in accordance with Clause 12.2.& 12.3 :

Not Applicable & Accepted Rate will be constant for any quantum of variation

Definitions:

| | |
|---|--|
| 2(vi) Engineer-in-Charge | Superintending Engineer, Engineering Section IIT Bhubaneswar |
| 2(viii) Accepting Authority | Superintending Engineer, Engineering Section IIT Bhubaneswar |
| 2(x) Percentage on cost of materials and labour To cover all overheads and profits | 15% |
| 2(x) (a) Standard Schedule of Rates | DSR' 2023 |
| 2(xi) Department: | IIT Bhubaneswar. |
| 9(ii) Standard CPWD contract Form: | GCC 2023 for construction work, CPWD Corrected up to the date of publication of NIT. |

Clause-1

- Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance: **7 days**.
- Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount including the time allowed in (i) above: **15 days**.

Authority to decide:

- Extension of time: Superintending Engineer
- Rescheduling of milestone: Superintending Engineer
- Shifting of date of start in case of delay in handing over of site: Superintending Engineer

Clause 6

Computerised Measure Book (CMB) / Manual Measurement Book (MB)

- Mode of measurement : CMB / MB



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Clause 10B (ii)

Whether Clause 10B (ii) shall be applicable

No

Clause 10 C

Component of labour expressed as percent of value of work

30%

Clause 10 CC

Not Applicable

Clause 11

Specifications to be followed for execution of work

CPWD specification 2019 (Vol-I & II) & details described in the BOQ

| | | |
|------------------|---|---|
| Clause 16 | Competent Authority for Deciding reduced rates: | Superintending Engineer, Engineering Section IIT Bhubaneswar |
| Clause 17 | Contractor Liable for Damages, defects during defect liability Period | 1(one) year from the date of completion of work. |
| Clause 18 | List of mandatory machinery, tools & plants to be deployed by the contractor at site. | As required for the work. |

Clause 32

For supervision of civil as well as electrical items of work, technical representatives of the respective disciplines will be required to be deployed.



SCOPE , TERMS AND CONDITIONS OF WORK

1. The work will be executed in the campus of IIT Bhubaneswar at Argul. The agency may inspect and examine the sites and its surrounding if required before submitting his tender.
2. The scope of the work includes but not limited to the followings.
 - a. The work will be executed in the Estate Section room No.301D (intermediate partition and partition behind the said room), near F&A section (For PFMS room), Engineering Section (Meeting room and Store room), Partition above structural glazing at the backside of Main building and SMS Room No.G01 of SMS.
 - b. The work includes the supply and installation of Aluminium partitions and doors as per the drawing.
 - c. The prelaminated particle board will be used inside the frames in SMS G-01, store rooms of Engineering Section and near staircase in the ground floor of Main building.
 - d. Float glasses of 5mm thick to be used inside the Aluminium partition frames of Estate Section, PFMS Room of F&A section, outer side frame of Engineering Section meeting room of Main building.
 - e. 12mm thick BWR ply with enamel painting will be used inside the aluminium partition frames above structural glazing gaps and in the inner side of aluminium partition frame meeting room of Main building.
 - f. The necessary fixtures such as Aluminium door hinges, door lock, Handles, stoppers, door closers etc are to be provided.
3. The contractor should deploy adequate manpower at the worksite during execution of the work. The supervisor of the agency will oversee daily progress and relevant record keeping register as per BOQ with prior information to the Engineering section.
4. Time allowed for the execution of work is 45(Forty five) days.
5. Quality of the project is of utmost importance. This shall be adhered to in accordance with the provisions of CPWD specifications and guidelines given in the relevant paras.
6. Contractor has to deploy required Plant and machinery on the project. In case the contractor fails to deploy the plant and machinery whenever required and as per the direction of the Engineer-in-charge, he (Engineer-in-charge) shall be at a liberty to get the same deployed at the risk and cost of the contractor.
7. The contractor shall comply with the provisions of the Apprentices Act 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the Superintending Engineer may in his discretion, without prejudice to any other right or remedy available in law, cancel the contract. The contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the said Act.
8. For construction/maintenance work inside a building, the electricity and water supply sources will be provided by the Institute from the nearest building or available sources.
9. The initial qualification of bidder will be based on the fulfilment of qualifying criteria mentioned elsewhere in this document.
10. The Engineer-in-charge can reduce the scope of work.
11. Unless otherwise provided in the Schedule of Quantities/Specifications, the rates tendered by



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- the contractor shall be all inclusive and shall apply to all heights, lifts, leads and depths of the work and nothing extra shall be payable to him on account of the same.
12. Some restrictions may be imposed by the security staff etc. on the working and for movement of labour, materials etc. The contractor may provide the list of workers engaged for the construction work along with their valid government address proof for issue of gate pass for the scheduled period of the work. The contractor shall be bound to follow all such restrictions/instructions and nothing extra shall be payable on account of the same.
 13. The work shall be carried out in the manner complying in all respects with the requirements of the relevant bylaws and regulations of the local body under the jurisdiction of which the work is to be executed or as directed by the Engineer-in-charge and nothing extra shall be paid on this account.
 14. The bills of the contractor will be processed against submission of monthly RA Bill / Final bill along with relevant documents.
 15. **The GST No. of IIT Bhubaneswar i.e. 21AAAI2760A1ZJ to be written in each invoice / bill submitted by the contractor.** The GST amount will be released by the Institute after submission of proof of GST payment. In case of items for which abbreviated nomenclature is not available in the aforesaid publication and also in case of extra and substituted items for which abbreviated nomenclature are not provided for in the agreement, full nomenclature of item shall be reproduced in the measurement books and bill forms for running account bills.
 16. For the final bill, however, full nomenclature of all the items shall be adopted in preparing abstract in the measurement books and in the bill forms.
 17. The contractor shall take instructions from the Engineer-in-charge for stacking of materials. No excavated earth or building materials etc. shall be stacked/collected in areas where other buildings, roads, services, compound walls etc. are to be constructed.
 18. It shall be ensured by the contractor that no electric live wire is left exposed or unattended to avoid any accidents in this regard.
 19. The contractor shall maintain in perfect condition, all portions executed till completion of the entire work allotted to him. Where however phased delivery of work is contemplated these provisions shall apply separately to each phase.
 20. The contractor shall submit the proof of payment of royalty on sand, chips etc or valid transit pass, royalty as applicable.
 21. No free issue material will be supplied to the agency.
 22. Contractor's job will also include removing of all debris arising in the process of execution of the work, at no extra cost.
 23. The contractor will be solely responsible for the safety of his deployed manpower for the work.
 24. The contractor has to provide all the personal protective equipment (PPE) to the workers engaged by him. If it is observed that work is proceeding without adequate safety precautions, work may be stopped by IIT engineer and in such cases, contractor will be solely responsible for delay and its consequences thereof.
 25. Liquidated Damage: With maximum rate @ 1% (one percent) per month of delay to be computed on per day basis based on the value of work lagging behind in completion shall be levied and the total amount of compensation for delay to be levied under this condition shall not exceed 10 % (ten percent) of the accepted Tendered Value of work.
 26. a) The contractor (s) shall inspect the site of work before tendering and acquaint himself with the site conditions and no claim on this account shall be entertained by the department.



- b) The contractor (s) shall get himself acquainted with nature and extent of the work and satisfy himself about the availability of materials required for the work.
27. The contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards day and night speed limit boards red flags, red lights and providing barriers for road works. He shall be responsible for all dangers and incidents caused to existing / new work due to negligence on his part. No hindrances shall be caused to traffic during the execution of the work.
28. Existing drains, pipes, cables, over-head wires, sewer lines, water lines and similar services encountered in the course of the execution of work shall be protected against the damage by the contractor at his own expense. The contractor shall not store materials or otherwise occupy any part of the site in a manner likely to hinder the operation of such services.
29. No payment shall be made to the contractor for any damage caused by rain, snowfall, floods, earthquake or any other natural causes whatsoever during execution of work. The damages of the work will be made good by the contractor at his own cost and no claim on this account shall be entertained.
30. Except for the items, for which particular specifications are given or where it is specifically mentioned otherwise in the description of items in the schedule of quantities the work shall generally be carried out in accordance with the "CPWD specifications 2019 Vol. 1 and Vol. 2 (with up to date corrections slips). (Hereinafter to be referred to as CPWD specifications) and instructions of Engineer-in-Charge. Wherever CPWD specifications are silent the latest IS codes/specification shall be followed.
31. The order of preference in case of any discrepancy as indicated in condition No. 8.1 under "Conditions of Contract" give in standard CPWD contract form may be read as the following:
- i) Nomenclature of items as per schedule of quantities.
 - ii) Scope , Terms and conditions.
 - iii) CPWD specifications.
 - iv) Architectural Drawings
 - v) Indian standard specifications of B.I.S.
 - vi) Sound Engineering Practice
- A reference made to any Indian Standard specification in these documents, shall imply to the latest version of that standard. Including such revision/amendments as issued by the bureau of Indian standard upto last date of receipt of tenders. The contractor shall keep at his own cost all such publications of relevant Indian standard applicable to the work at site.
32. All the materials to be used for the work shall confirm to the approved make list. In case the approved make list is not available for any material, then same may be approved from Engineer-in-charge well in advance of actual execution.
33. The rates for all items of work shall unless clearly specialised otherwise include cost of all labour, material tools and plants and other inputs involved in the execution of the item.
34. The contractor (s) shall quote rates against the items in the schedule of quantities and nothing extra shall be payable for any of the conditions and specifications mentioned. In the tender documents unless specifically specified otherwise.
35. The rate for all items in which the use of cement is involved is inclusive of charges for curing.



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36. The work shall be executed and measured as per metric dimensions given in the schedule of quantities, drawings etc. (FPS units wherever indicated are for guidelines only).
37. It will be the sole responsibility of your firm to abide by the provisions of the following acts as to the workers engaged by him for performance of this contract:
 - a. Employment of children Act.
 - b. Workmen Compensation Act.
 - c. Employment of Labour.Contract labour Act.
 - d. Industrial Employment Act.
 - e. Contract Labour Abolition and Regulation Act 1970
 - f. Minimum Wages Act.
 - g. Employee Provident Fund Act.
 - h. Any other act or legislation which may govern the nature of the contract.
38. Your firm shall be liable to pay compensation for any loss and damaged caused to the property of IIT BHUBANESWAR. The damages made must be rectified by your firm without any extra cost. In case, the rectification will not be done, equivalent amount as assessed by the Engineer-in-charge will be deducted from the bill of the contractor. The cost for the same will be assessed by tender accepting authority and will be limited to the tender amount.



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Annexure-A

UNDERTAKING BY THE BIDDER

UNDERTAKING

I\We have read and examined the Tender document including terms & conditions, specifications, bill of quantities, drawings and designs, general rules & directions, General Conditions of Contract, Special Conditions of Contract and all relevant other documents, publications and rules referred to in the Conditions of Contract and all other contents in the tender documents for the work.

I\We, hereby tender for execution of the work specified for the Indian Institute of Technology Bhubaneswar within the time specified and in accordance in all respects with the specifications, designs, drawings and instructions in writing.

We agree to keep the tender open for 120 days from the last date of its submission and not to make any modifications in its terms and conditions. A sum of Rs..... has been deposited through demand draft of a scheduled bank / Pay order as earnest money. If I /we, fail to furnish the prescribed performance guarantee within prescribed period, I /we agree that the Director, Indian Institute of Technology Bhubaneswar or his authorized officer shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I /we fail to commence work as specified, I/we agree that the Director, Indian Institute of Technology Bhubaneswar shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein.

Further, I\We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I\We shall be debarred for participation in there-tendering process of the work.

I\We hereby declare that I\We shall treat the tender documents, drawings and other records connected with the work as secret I confidential documents and shall not communicate information derived there-from to any person other than a person to whom I\We am I are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State

Seal & Signature of Contractor
Postal Address:

Dated:

Witness:

Address

Occupation



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Annexure-B

TECHNICAL STAFF OF CONTRACTOR

Name of the work:

| Discipline | Name | Qualification | Experience | Contact Number |
|---|------|---------------|------------|----------------|
| Overall Project in-charge. | | | | |
| Engineer-Structure and Civil works | | | | |
| Engineer-electrical & Mechanical work | | | | |
| In-charge-Safety , Health & Environment | | | | |
| In-charge for Maintenance (DLP) period | | | | |

Seal & Signature of Contractor



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ANNEXURE-C

UNDERTAKING FOR GCC COMPLIANCE

We hereby undertake that we shall fulfil all the terms & conditions of GCC within the specified time frame, after the acceptance of our offer in case our offer is accepted; failing which IIT BHUBANESWAR may go ahead to take necessary action such as reporting the non-compliance to appropriate Government authorities and barring us from future participation in IIT BHUBANESWAR works.

DATED:

Seal & Signature of Contractor



ANNEXURE-D

BID SECURITY DECLARATION FORM

Date: Tender No. complete name and address of the purchaser)

1/We, The undersigned, declare that :

1/We understand that, According to your conditions, bids must be supported by a Bid Security Declaration),

1/We, accept that 1/we may be disqualified from bidding for any contract with you for a period of two year from the date of notification if I am/We are in a breach of any obligation under the bid conditions, because I/We

- Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instruction to Bidders.

1 /We understand this Bid Security Declaration shall cease to be valid if I am/We are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/ our Bid.

Signed: (insert signature of person whose name and capacity are shown)

In the capacity of (insert legal capacity of person signing the bid Security declaration).

Name: (insert complete name of person signing he Bid Security Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder

Dated onday of (Insert date

of signing) Corporate seal (where applicable)



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ANNEXURE-E

UNDRTAKING REGARDING BLACK LISTING/ NON-DEBARMENT

(on Company/Firm's letter head)

I/We hereby confirm and declare that we, M/s -----, is not blacklisted/ deregistered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have executed/ undertaken the works/ Services during the last 3 years from dt. i.e from the date of publication of the bid.

Signature for Authorized person

Date:.....

Full Name:.....

Place:.....

Company seal:.....



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Annexure-F

VENDOR MASTER FORM

**(To facilitate registration under PFMS and fund transfer through RTGS, NEFT/ INTRA
BANK Transfer-One time information required)**

| Sl No. | Information required | Data furnished |
|--------|--|----------------|
| 1 | Name of the supplier company /firm | |
| 2 | CIN Number (in case of company) | |
| 3 | Complete contact address with PIN number | |
| 4 | District with city name | |
| 5 | Landline phone number | |
| 6 | Mobile number of contact person/ Finance Executive (for SMS on payment details) | |
| 7 | e-Mail ID (for receiving payment details) | |
| 8 | PAN Number | |
| 9 | GST Registration Number (with copy of GST registration certificate) | |
| 10 | TAN Number | |
| 11 | Bank account number (with a copy of cancelled cheque or Xerox copy of cheque leaf) | |
| 12 | Name of the Bank | |
| 13 | Name of the Bank Branch | |
| 14 | IFSC Code of Bank | |
| 15 | MICR Code of Bank | |
| 16 | Bank Account details where LC is to be opened in case of foreign suppliers | |

I / We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all for reason of incomplete or incorrect information, the Indian Institute of Technology, Bhubaneswar will not be responsible.

Signature of the Contractor/agency



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Annexure-G

**PROFORMA OF CERTIFICATE REGARDING LABOUR PAYMENTS AND
STATUTORY REQUIREMENT TO BE FURNISHED BY CONTRACTOR.**

**(TO BE ISSUED BY THE CONTRACTOR AND ATTESTED BY THE ENGINEER IN
CHARGE)**

Name of the work: _____

Contract/Work order No. & Dated: _____

Name of the Contractor: _____

This is to certify that we have made all labour payments including PF liabilities in respect of the above mentioned Work order/Contract and no other payments in this regard is pending from us. Further we confirm that all statutory requirements have been complied with by us and in case any default is reported against us, we shall be solely responsible for the same.

Date:

Signature _____

Place

Name _____

Designation _____

Company seal _____

Attestation:



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Annexure-H

PROFORMA OF NO DEMAND CERTIFICATE BY CONTRACTOR

(TO BE ISSUED BY THE CONTRACTOR AND ATTESTED BY THE ENGINEER IN CHARGE)

Name of the work: _____

Contract/Work order No. & Dated: _____

Name of the Contractor: _____

I/We, M/s. _____ (Contractor) do hereby acknowledge and confirm that we have already submitted final bill vide Bill No. _____, dt. _____ for Rs. _____ in respect of our aforesaid Work order/Contract No. _____ dtd. _____ including amendments, if any, issued by IIT Bhubaneswar. After payment of above mentioned final bill amount by IIT Bhubaneswar, I/we have no claim whatsoever pending with IIT Bhubaneswar under the said contract except the followings.

1. Performance Guarantee amount: Rs. _____
2. Security Deposit amount deducted in RA bill _____
3. Earnest Money Deposit amount: Rs. _____

Notwithstanding any protest recorded by us in any correspondence, document, measurement books, and/or final bills, etc. we waive all our rights to lodge any claim or protest in future under this contract

We are issuing this "NO DEMAND CERTIFICATE: in favour of IIT Bhubaneswar with full knowledge and with our free consent without any undue influence, misrepresentation, coercion etc.

Date:

Signature _____

Place

Name _____

Designation _____

Company seal _____

Attestation:



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Annexure-I

DETAILS ABOUT BIDDING AGENCY

| S. No. | Particulars | Details |
|--------|--|---------|
| 1. | Full name of the Bidder (In capital letters) | |
| 2 | Full address of the Bidder | |
| 3 | (a) Telephone No: (b) Alternate Telephone No. (c) Email ID: | |
| 4 | PAN | |
| 5 | TAN | |
| 6 | Date of incorporation and number of years of experience in relevant area | |
| 7 | GST registration No. | |
| 8 | Has the bidder has been blacklisted by any Govt. organization at any time? If so, attach the details of the same. | |
| 9 | Names and details of the Authorized person to be available at site during the work (a) Name (b) Designation (c) Address (d) Mobile number (e) Alternate Mobile number (f) Email ID) | |



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Annexure-J

Format for Submission of Financial Turn Over

| | | | | | |
|----|---|---------|---------|---------|---------|
| 1. | Financial turnover of the Organisation for the last 3 years (Attach CA certified statements) | | | | |
| | Turnover (In Lakhs) | 2021-22 | 2022-23 | 2023-24 | Average |
| | | | | | |

- It is hereby submitted that all the terms and conditions of this NIT are acceptable to the Bidder agency

I hereby certify that the above mentioned particulars are true and correct. If any fact/information is found incorrect/misleading, the bid shall be rejected, and the bidder is liable for legal action.

(Signature of Authorized Signatory.

Name of Authorized Signatory)

(Stamp)



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Annexure-K

1. Checklist for documents to be uploaded on
<https://eprocure.gov.in/eprocure/app>

| Sl no. | Document | Reference |
|--------|--|-----------|
| 1. | Tender Documents (sign. With stamp on each page) | |
| 2. | EMD scan copy (has to be submitted physically at the office of SE (Civil) on or before the due date/extended date of submission of bid.) | |
| 3. | Registration with Central/State Govt. Organisation | |
| 4. | GST Registration Certificate | |
| 5. | Permanent Account Number | |
| 6. | Completion Certificate during last 07yrs | |
| 7. | ANNEXURE-A, B,C,D,E,F,G,H, I, J (Financial turn over including CA certified statements) & K | |
| 8. | BOQ under financial bid section | |

**** Please upload necessary documents only.**



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Percentage BoQ

Tender Inviting Authority: Superintending Engineer(Civil)

Name of Work: Aluminium partition in the Estate Section, F&A Section, Engineering Section, Main Building, Room No.G 01 of SMS Building and other location of IIT Bhubaneswar

Contract No: IITBBS/SE/Engg.section/13/2025-26

Name of
the
Bidder/
Bidding
Firm /
Company
:

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

| Sl. No. | Item Description | Quantity | Units | Estimated Rate in Rs. P | TOTAL AMOUNT With Taxes in Rs. P | TOTAL AMOUNT In Words |
|------------|------------------|----------|-------|-------------------------------|--|--------------------------|
|------------|------------------|----------|-------|-------------------------------|--|--------------------------|



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| | | | | | | |
|---|--|--------|----|--------|-----------|--|
| 1 | <p>DSR-2023, Item No.21.1.1.2</p> <p>Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid separately) :For fixed portion with Powder coated aluminium (minimum thickness of powder coating 50 micron)</p> | 915.00 | Kg | 516.57 | 472661.55 | INR Four Lakh Seventy Two Thousand Six Hundred Sixty One & Paise Fifty Five Only |
|---|--|--------|----|--------|-----------|--|



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|---|--|-------|------|---------|-----------|---|
| 2 | DSR-2023, Item No.21.1.2.2 Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : with Powder coated aluminium (minimum thickness of powder coating 50 micron) | 66.00 | Kg | 617.32 | 40743.12 | INR Forty Thousand Seven Hundred Forty Three & Paise Twelve Only |
| 3 | DSR-2023, Item No.21.3.2 Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge with float glass panes of 5 mm thickness(weight not less than 12.50 kg/sqm) | 74.80 | Sqm | 1464.61 | 109552.83 | INR One Lakh Nine Thousand Five Hundred Fifty Two & Paise Eighty Three Only |
| 4 | DSR-2023, Item No.14.34 Providing and fixing 150 mm bright finished floor brass door stopper with rubber cushion, necessary brass screws etc. to suit shutter thickness complete | 8.00 | Pcs. | 264.12 | 2112.96 | INR Two Thousand One Hundred Twelve & Paise Ninety Six Only |
| 5 | DSR-2023, Item No.9.84 Providing and fixing aluminium extruded section body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 36 kg to 80 kg and door width from 701 mm to 1000 mm), with double speed adjustment with necessary accessories and screws etc. complete. | 3.00 | Pcs. | 956.60 | 2869.80 | INR Two Thousand Eight Hundred Sixty Nine & Paise Eighty Only |



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|---|--|-------|-----|---------|----------|--|
| 6 | DSR-2023, Item No.9.140.1 Providing and fixing plain lining with necessary screws/nuts & bolts/ nails, including a coat of approved primer on one face, and fixed on wooden /steel/ Aluminium frame work, complete as per direction of Engineer-in-charge (Frame work shall be paid for separately) with 12 mm thick commercial ply conforming to IS : 1328 BWR type | 83.00 | Sqm | 1191.58 | 98901.14 | INR Ninety Eight Thousand Nine Hundred One & Paise Fourteen Only |
| 7 | DSR-2023, Item No.13.61.1 Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : Two or more coats on new work | 68.00 | Sqm | 151.69 | 10314.92 | INR Ten Thousand Three Hundred Fourteen & Paise Ninety Two Only |
| 8 | Non Schedule Providing and fixing 9 mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge. Pre-laminated particle board with decorative lamination on one side and balancing lamination on other side | 36.00 | Sqm | 885.00 | 31860.00 | INR Thirty One Thousand Eight Hundred Sixty & Paise Zero Only |
| 9 | Non Schedule Providing and fixing SS Goodrej or equivalent make H Handle set of 300mm over all height mm with SS screws etc. complete as per direction of Engineer-incharge | 5.00 | Set | 1505.80 | 7529.00 | INR Seven Thousand Five Hundred Twenty Nine & Paise Zero Only |



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|-------------------------------|--|----------------------|---------------|---------|------------------|--|
| 10 | Non Schedule Providing and fixing aluminium door lock with 4 levers (narrow style goodrej make No.9158 or 4 lever hook bolt 9159 or equivalent) for aluminium doors including necessary cutting and making good etc. complete including cost of SS screws. | 8.00 | Pcs. | 678.80 | 5430.40 | INR Five Thousand Four Hundred Thirty & Paise Forty Only |
| 11 | Non Schedule Providing and fixing G- Runner set for sliding doors including cost of screws etc. all complete as per the direction of Engineer-in-charge. | 2.00 | Pcs. | 1208.70 | 2417.40 | INR Two Thousand Four Hundred Seventeen & Paise Forty Only |
| 12 | Non Schedule Providing and fixing plastic guide with stopper for sliding doors including cost of screws etc. all complete as per the direction of Engineer-in-charge. | 2.00 | Pcs. | 120.10 | 240.20 | INR Two Hundred Forty & Paise Twenty Only |
| Total in Figures | | | | | 784633.32 | INR Seven Lakh Eighty Four Thousand Six Hundred Thirty Three & Paise Thirty Two Only |
| Quoted Rate in Figures | | | Select | | 0.00 | INR Zero Only |
| Quoted Rate in Words | | INR Zero Only | | | | |