**Annexure D(i)**

 **भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर**

**Indian Institute of Technology Bhubaneswar**

**प्रायोजित अनुसंधान एवं औद्योगिक परामर्श**

**Sponsored Research and Industrial Consultancy (SRIC)**

**Purchase of Goods by Three Members Committee**

**(*Rule 155 of GFR 2017(amended)***

**(Up to the value of Rs. 25 Lakh for scientific equipment/consumable required for research purposes)**

With reference to the Office Order No 182/2025 dated 19/08/2025 regarding implementation of the special provision in General Financial Rules (GFRs) 2017.

Certified that We, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase, i.e. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Product Name & Quantity) through Market Survey & Calling quotation/PACare of the requisite specification and quality, priced at the prevailing market rate and the supplier, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the supplier) recommended is reliable and competent to supply the goods in question with total cost of **₹** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (In Words :\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) including GST, Freight and all charges and it is not debarred by the IIT Bhubaneswar. Items searched in GeM portal with Generic/exact name which is/are not available in the GeM portal vide GeMARPTS Report ID No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

This procurement is came under budget head of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Equipment/ Consumable/ any other) of Project No \_\_\_\_\_\_\_\_\_\_\_\_ sanctioned by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Funding Agency Name), Sanctioned equipment list S.No \_\_\_\_\_\_ (Page No- ) and duration period of the Project is from date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Delivery period (Delivery, installation & demonstration etc) of the Product is \_\_\_\_\_\_\_\_\_\_\_\_days/weeks. Warranty period of the product is \_\_\_\_\_\_\_\_\_\_\_\_ Years.

This is to certify that this item is scientific equipment/consumable required for research purposes.

**Indenter Member Member Chairman**

Name:

Designation:

School:

Date:

**Annexure D(ii)**

 **भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर**

**Indian Institute of Technology Bhubaneswar**

**प्रायोजित अनुसंधान एवं औद्योगिक परामर्श**

**Sponsored Research and Industrial Consultancy (SRIC)**

**Purchase of Goods by Three Members Committee**

**(*Rule 155 of GFR 2017(amended)***

**(Up to the value of Rs. 5 Lakh)**

Certified that We, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase, i.e. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Product Name & Quantity) through Market Survey & Calling quotation/PACare of the requisite specification and quality, priced at the prevailing market rate and the supplier, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the supplier) recommended is reliable and competent to supply the goods in question with total cost of **₹** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (In Words :\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) including GST, Freight and all charges and it is not debarred by the IIT Bhubaneswar. Items searched in GeM portal with Generic/exact name which is/are not available in the GeM portal vide GeMARPTS Report ID No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

This procurement is came under budget head of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Equipment/ Consumable/ any other) of Project No \_\_\_\_\_\_\_\_\_\_\_\_ sanctioned by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Funding Agency Name), Sanctioned equipment list S.No \_\_\_\_\_\_ (Page No- ) and duration period of the Project is from date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Delivery period (Delivery, installation & demonstration etc) of the Product is \_\_\_\_\_\_\_\_\_\_\_\_days/weeks. Warranty period of the product is \_\_\_\_\_\_\_\_\_\_\_\_ Years.

**Indenter Member Member Chairman** Name:

Designation:

School:

Date:

**Check List**

**DOCUMENTS REQUIRED IF PRODUCT NOT AVAILABLE IN GEM AS PER**

**RULE 155 OF GFR 2017 (amended time to time)**

|  |  |  |
| --- | --- | --- |
|  | **In quotation the following details must be clearly mentioned:-**   1. (i) Item name exact as per Funding agency sanction order, Make & Model of the product. Other details i.e. technical specifications & scope of work if required. |  |
| 1. (ii) Delivery, installation & demonstration should be completed within \_\_\_\_\_\_\_ days. |  |
| 1. (iii) On-site OEM Warranty period \_\_\_\_\_ years from the date of installation and satisfactory acceptance of the user. |  |
| 1. (iv) Offer price: FOR destination IIT Bhubaneswar basis including all charges(GST, Packing, forwarding etc). |  |
| 1. (v) Payment Term : 100% payment will be released after delivery, installation & demonstration subject to submission of all requisite documents. |  |
|  | Price Reasonableness certificate duly signed by Purchase committee *based on at least three different quotations with two different make.* |  |
|  | Annexure D (i) /(ii) |  |
|  | Manufacturing Authorization Form (MAF) duly signed by OEM as per format attached Annexure II or OEM self-declaration (If OEM) |  |
|  | Copy of Firm registration/incorporation, GST, PAN & Bank details. |  |
|  | Land border sharing undertaking required as per format attached. |  |
|  | Country of Origin & Local content declaration duly signed by the OEM required as per for format attached. (For not scientific equipment /consumables). |  |
|  | Technical & price comparative statement duly signed by the Purchase committee. |  |
|  | Funding agency sanction order with mentioning the product name. |  |

**Annexure – I**

**FORMAT FOR SELF-CERTIFICATION ISSUED BY OEM UNDER PREFERENCE TO MAKE IN INDIA ORDER**

(Small purchase upto Rs. 50 Lakhs exempted in case of **procurement of scientific equipment /consumables** by the scientific and research institutes including higher education institutes offering Doctoral programs, vide MoE letter No. F. No. 7-1312018-TS.(Part-2) dated 17/09/2025)

**CERTIFICATE FOR CLASS–I or CLASS- II LOCAL SUPPLIER**

Date:

Quotation No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: **IIT Bhubaneswar, Argul – 752050, Odisha**

We hereby declare that the items under our Quotation No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ in the brand name of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ &   (equipment details) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ are manufactured at (complete address) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Hence, its contains the local content of\_\_\_\_\_\_\_\_\_\_ in percent**

(as per I. CALCULATION OF LOCAL CONTENT(LC) – GOODS)

1. More than 50% (Class I)

               b) More than 20% and Less than 50%  (Class II )

                  (*Strike out whichever is not applicable)*

as defined under the Make in India policy of the Department for Promotion of Industry & Internal Trade, DPIIT, Govt of India.

The value addition for the local content is done at (Name of the place& Address) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The Country of Origin of the item(s) used in manufacturing of Equipment is/are \_\_\_\_\_\_\_\_\_\_\_\_\_

**Further, it is declared that finished Equipment is not imported and local Content not calculated on the basis of Transportation, Insurance, Installation, Commissioning, and Training & after sales services. But Equipment is Manufactured/Assembled in India at out Factory address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

The false declaration will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules of which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under Law.

We also declare that the goods are not manufactured in a country that shares its land border with India nor the beneficial owner belong to those country.

We shall be held responsible if the certificate is found to be incorrect.

We shall be held responsible if the certificate is found to be incorrect.

The certificate may be prepared under letterhead of the vender and submitted duly signed  
 by the authorized signatory.

**Date:**

**Name, Sign & Seal of the OEM**

**Place:**

**Annexure –II**

**MANUFACTURERS' AUTHORIZATION FORM**

*[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.*

Date:

Quotation No.: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

To: **IIT Bhubaneswar, Argul – 752050, Odisha**

WHEREAS

We *[insert complete name of Manufacturer],* who are official manufacturers of *[insert type of goods manufactured],* having factories at [***insert full address of Manufacturer’s factories & % of local content & Country of Origin***], do hereby authorize *[***insert complete name of Bidder***]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[***insert name and or brief description of the Goods***] ,* and to subsequently negotiate and sign the Contract.

Signed:(*insert signature(s) of Original Equipment Manufacturer (s) of the Manufacturer)*

Name: *(insert complete name)*

Title: *(insert title)*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

**Annexure –III**

**Undertaking regarding restrictions under Rule 144(xi) of the GFR 2017 as per GoI, Ministry of Finance, Department of Expenditure letter No F.7/10/2021-PPD and F.7/10/2021-PPD all dt 23.02.2023.**

1. **“I have read the clause regarding restrictions on Procurement from a bidder of a country which shares a land border with India, and on sub-contracting to contractors from such countries ; I certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of the Bidder) is not from such a country or, if from such country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached.)”**
2. **“I have read the clause regarding restrictions on Procurement from a bidder having Transfer of Technology (ToT) arrangement. I certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of the Bidder) does not have any TOT arrangement requiring registration with the Competent Authority.”**

**Or**

**“I have read the clause regarding restrictions on Procurement from a bidder having Transfer of Technology (ToT) arrangement. I certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of the Bidder) has valid registration to participate in this procurement.”**

**(Signature of the OEM, with Official Seal)**