



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर  
**Indian Institute of Technology Bhubaneswar**

**Certificate of Transfer of Charge**

Certified that we have in the forenoon/afternoon of this day made over and received charge of the office of the .....

The Relieving Faculty/Officer is joining on appointment/return from Leave/Deputation. (Strikeout which are not applicable).

The Relieved Faculty/Officer is relinquishing Charge on proceeding on Leave/Deputation/Resignation/Completion of tenure. (Strikeout which are not applicable).

(Signature of the Relieved Faculty/Officer)

Name:

Designation:

(Signature of the Relieving Faculty/Officer)

Name:

Designation:

Place: IIT Bhubaneswar

Date:

To,  
Concerned Dean's Office (Original)

Copy to:

1. Office of the Director
2. Office of the Registrar
3. Establishment – II