



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर  
**Indian Institute of Technology Bhubaneswar**

एफ.सं /F. No. 3-24/2026-Rectt.

दिनांक / Date: 05.06.2026

**सूचना /NOTICE**

**Sub: Provisionally shortlisted candidates for Written Test for the post of  
"Junior Accountant at PL-04"**

**Ref:** Advertisement No. Rectt./01/ Non-Teaching/ 2025, dated 08 December 2025.

This is to notify that the **Written Test** of the provisionally shortlisted candidates at **Annexure-II** for the post of **Junior Accountant [UR-01, OBC (NCL)-01, ST-01]** will be held as per the following schedule & list:

<b>A. Details of Schedule</b>		
1	Date of Written Test (Objective and Subjective)	23 June 2026 (Tuesday)
2	Objective Test	<b>Reporting Time:</b> 08:30 AM <b>Venue:</b> Room No. 304 School of Mechanical Sciences, Indian Institute of Technology Bhubaneswar, Argul, Khordha, PIN - 752050, Odisha Ph. 0674-7134815
3	Subjective Test (Computer Based)	<b>Reporting Time:</b> 02:00 PM <b>Venue:</b> School of Mechanical Sciences Indian Institute of Technology Bhubaneswar, Argul, Khordha, PIN - 752050, Odisha Ph. 0674-7134815
4	Syllabus and Scheme of Examination	Annexure-I
<b>B. Details of candidates Shortlisted / Not-Shortlisted</b>		
1	List of Provisionally <b>Shortlisted</b> candidates	Annexure - II
2	List of candidates <b>Not-Shortlisted</b> based on screening criteria	Annexure - III

**Notes:**

- 1) The screening of applications for the post of **Junior Accountant** (PL-04) has been done as per the eligibility criteria and terms & conditions mentioned in the advertisement.
- 2) The shortlisted candidates (**Annexure-II**) are required to appear for the Written Test (Objective) as per the above schedule and based on this notification along with a copy of the intimation received through email. No individual hard copy of the call letter shall be sent. Only the candidates qualified in the Written Test (Objective) are eligible to appear for the Subjective Test as per above schedule.
- 3) The list of candidates NOT fulfilling the eligibility requirements are given in **Annexure-III** along with the reasons thereof. Such candidates, if felt eligible as per above mentioned screening criteria, may submit their representation only on Google

Form link <https://forms.gle/NESvnDuPLeYXuSbc7> by 5 PM of 08 June 2026. No communication beyond the said date & time shall be entertained.

- 4) The candidates are also advised to visit the Institute website (<https://www.iitbbs.ac.in/index.php/home/jobs/>) regularly for any further updates.

**Other Instructions to the candidates for appearing in the selection process:**

1. Candidates are required to produce a Proof of Identity issued by Govt. **(in original)** such as Aadhaar Card/Passport/Driving License/PAN Card/Voter Card etc. without which the candidates will not be permitted to appear in the Selection Processes. No photocopies of the above documents shall be entertained.
2. Candidates are required to bring **original and a set of photocopies of all the** Educational Certificates, Mark-sheets, testimonials, experience certificates, category certificates (SC/ST/OBC-NCL/PwBD/EWS), if applicable, and any other relevant documents as mentioned in the Application Form. Candidate(s) **will not be allowed to appear for the Written Test** if any discrepancy is noticed at the time of verification of original documents.
3. The experience certificate must be issued in the prescribed format on the organization's official letterhead. It should clearly mention the date of issue, post-wise and pay level wise duration of service, salary/pay scale/pay level, and the name and designation of the issuing authority, along with their signature and official stamp (refer **Appendix-III** of the advertisement). **Production of original experience certificate during document verification is compulsory. The offer letter, promotion order, pay slips etc. shall not be considered as an experience certificate. If a candidate could not produce an experience certificate in the specified format or produce a certificate without having the required details, he/she will not be allowed to attend the Written Test.**

Candidates engaged through outsourcing agencies should note that the experience certificate issued by the outsourcing agency **must be certified by the Principal Employer.**

4. Candidates are requested to bring a '**No Objection Certificate**' along with **Vigilance Clearance Certificate** from the employer, in case he/she is employed in a Government, Semi-Government, Autonomous Organization including Public Sector Undertakings etc. and whose application has not been forwarded through proper channel by the employer for this post. In the absence of **No Objection Certificate** and/or any other certificate as mentioned above, **the candidature shall not be considered for further recruitment process.**
5. Candidates must report at **08:30 AM** sharp on the scheduled date at the venue, failing which the candidate will not be allowed to appear for the Written Test.
6. Electronic gadgets such as Bluetooth, mobile phone, laptop, iPad, Smart watch etc. are not allowed in the examination hall. However, candidates are required to bring writing materials such as ball point Pen (blue/black), HB Pencil etc.
7. No TA/DA shall be paid to the candidates for attending the Selection Test. The candidates are advised to make their own arrangement for lodge and boarding to appear in the recruitment process.

Sd/-  
Registrar

**Scheme of Examination and Syllabus for Written Test for the post of  
Junior Accountant**

Particulars of Written Test	Maximum Marks	Duration	Syllabus
Objective	100 marks	1 Hour	1. Rules of Finance, Accounts & Audit 2. General Financial Rules (GFR) 3. Works Procedure (Knowledge on CPWD Manual) 4. Knowledge of Taxation (Income Tax & GST), NPS, Salary, LTC, TA/DA & other Statuary provisions of Govt. of India 5. Preparation of Books of Account.
Subjective (Computer Based Test)	100 marks	1 $\frac{1}{2}$ Hour	6. Rules of Establishment & service matters 7. Rules of Stores & Purchase 8. Numerical Aptitude 9. General Awareness & Current Affairs 10. Professional efficiency test on Accounting, Budget, Taxation and Audit 11. Test on software packages including Tally, MS-office like word processing, Excel, PowerPoint etc. 12. Knowledge in English language and Comprehension, which includes communicative & writing skills, skills on different Office procedures.

**Note:**

1. Only the candidates who qualify in the Objective Test shall be eligible to appear for the Computer Based Subjective Test. The results of the Objective Test will be published on the Institute website.
2. The **minimum qualifying marks** in the objective test are 40 for UR, 36 for OBC-NCL and 30 for ST candidates. Maximum up to six times of the candidates against the total number of vacancies in each category on the basis of marks obtained in the Objective Test in order of merit shall be called to appear in the Subjective Test.
3. Final selection will be based on performance in both the objective and subjective test.

List of Provisionally **Shortlisted** Candidates for the post of  
**"Junior Accountant"**

Sl. No.	Application No.	Remarks
1	NT081225JAC0007	Subject to production of Degree Certificate of CMA Inter and a valid OBC Certificate as per prescribed format
2	NT081225JAC0010	Subject to production of Degree Certificate of CMA Inter
3	NT081225JAC0065	
4	NT081225JAC0095	Subject to production of Marks Sheet of CMA Inter
5	NT081225JAC0098	
6	NT081225JAC0102	Subject to production of Degree Certificate of CMA Inter and a valid OBC Certificate as per prescribed format
7	NT081225JAC0104	
8	NT081225JAC0107	Subject to production of Marks Sheet of CA Inter and PwBD Certificate
9	NT081225JAC0113	Subject to clarification regarding the overlapping of experience, as per certificates of SRD & Co. and MN Karn & Co.
10	NT081225JAC0121	
11	NT081225JAC0125	
12	NT081225JAC0140	
13	NT081225JAC0144	Subject to production of Experience Certificate in prescribed format
14	NT081225JAC0145	
15	NT081225JAC0158	Subject to production of Degree Certificate of CA Inter and a valid OBC Certificate as per prescribed format
16	NT081225JAC0175	
17	NT081225JAC0204	
18	NT081225JAC0205	
19	NT081225JAC0206	
20	NT081225JAC0214	Subject to production of a valid OBC Certificate as per prescribed format
21	NT081225JAC0223	Subject to production of document for proof of age
22	NT081225JAC0240	
23	NT081225JAC0245	Subject to clarification regarding the overlapping of experience as per certificate of S.C.S. AUTONOMOUS COLLEGE, PURI and CBC & ASSOCIATES
24	NT081225JAC0252	
25	NT081225JAC0259	
26	NT081225JAC0262	
27	NT081225JAC0269	
28	NT081225JAC0274	
29	NT081225JAC0275	Subject to production of Degree Certificate of CMA Inter
30	NT081225JAC0278	

Sl. No.	Application No.	Remarks
31	NT081225JAC0288	
32	NT081225JAC0296	Subject to production of experience certificate of OSCDC Ltd. in the prescribed Format
33	NT081225JAC0297	
34	NT081225JAC0302	Subject to production of experience certificate of BMRCL in the prescribed format and CA Inter Marks Sheet
35	NT081225JAC0309	Subject to clarification regarding mismatch in the duration of experience claimed and documents submitted
36	NT081225JAC0314	Subject to production of a valid OBC Certificate as per prescribed format
37	NT081225JAC0316	
38	NT081225JAC0317	
39	NT081225JAC0323	Subject to production of experience certificate of INDIAN METALS AND FERRO ALLOYS LTD. in prescribed format
40	NT081225JAC0325	
41	NT081225JAC0327	
42	NT081225JAC0329	
43	NT081225JAC0334	Subject to production of a valid OBC Certificate as per prescribed format
44	NT081225JAC0339	
45	NT081225JAC0343	Subject to production of a valid OBC Certificate as per prescribed format
46	NT081225JAC0347	
47	NT081225JAC0351	
48	NT081225JAC0354	
49	NT081225JAC0357	
50	NT081225JAC0372	Subject to production of Marks Sheet of CMA
51	NT081225JAC0373	
52	NT081225JAC0374	
53	NT081225JAC0394	Subject to production of CMA Intermediate Degree Certificate
54	NT081225JAC0395	

List of **Not-Shortlisted** candidates with reason of rejection for the post of  
**"Junior Accountant"**

Sl.No.	Application No.	Reasons for Rejection	Remarks
1	NT081225JAC0005	NEQ	
2	NT081225JAC0011	NEQ	
3	NT081225JAC0013	NEQ	
4	NT081225JAC0020	NEQ	
5	NT081225JAC0023	NEQ	
6	NT081225JAC0026	NEQ	
7	NT081225JAC0029	NEQ	
8	NT081225JAC0039	NEQ	
9	NT081225JAC0046	NEQ	
10	NT081225JAC0049	NEQ	
11	NT081225JAC0051	NEQ	
12	NT081225JAC0052	NEQ	
13	NT081225JAC0053	NEQ	
14	NT081225JAC0060	NEQ	
15	NT081225JAC0070	NEQ	
16	NT081225JAC0072	NEQ	
17	NT081225JAC0073	NEQ	
18	NT081225JAC0074	NEQ	
19	NT081225JAC0075	NEQ	
20	NT081225JAC0081	NEQ	
21	NT081225JAC0082	NEQ	
22	NT081225JAC0087	OA	
23	NT081225JAC0092	NEQ	
24	NT081225JAC0093	NEQ	
25	NT081225JAC0094	NEQ	
26	NT081225JAC0101	NEQ	
27	NT081225JAC0105	NEQ	
28	NT081225JAC0112	NEQ	
29	NT081225JAC0126	NEQ	
30	NT081225JAC0127	NEQ	
31	NT081225JAC0130	NEQ	
32	NT081225JAC0148	NEQ	
33	NT081225JAC0153	NE	
34	NT081225JAC0154	NEQ	

Sl.No.	Application No.	Reasons for Rejection	Remarks
35	NT081225JAC0159	NSRD	Marks Sheet of CA INTER Group II and Certificate and Degree of CA INTER Not submitted
36	NT081225JAC0166	NEQ	
37	NT081225JAC0180	OA	
38	NT081225JAC0183	NEQ	
39	NT081225JAC0185	NEQ	
40	NT081225JAC0187	NEQ	
41	NT081225JAC0191	NEQ	
42	NT081225JAC0194	NEQ	
43	NT081225JAC0196	OA	
44	NT081225JAC0198	NEQ	
45	NT081225JAC0200	NEQ	
46	NT081225JAC0203	NEQ	
47	NT081225JAC0213	NEQ	
48	NT081225JAC0215	NEQ	
49	NT081225JAC0220	NEQ	
50	NT081225JAC0224	NEQ	
51	NT081225JAC0227	NEQ	
52	NT081225JAC0229	NEQ	
53	NT081225JAC0231	NEQ	
54	NT081225JAC0232	NEQ	
55	NT081225JAC0233	NEQ	
56	NT081225JAC0234	NEQ	
57	NT081225JAC0235	NEQ	
58	NT081225JAC0238	NEQ	
59	NT081225JAC0242	NEQ	
60	NT081225JAC0243	NEQ	
61	NT081225JAC0247	NEQ	
62	NT081225JAC0255	NEQ	
63	NT081225JAC0257	NEQ	
64	NT081225JAC0258	NEQ	
65	NT081225JAC0261	NSRD	CMA Inter marks sheet and degree certificate not provided
66	NT081225JAC0267	NEQ	
67	NT081225JAC0272	NEQ	
68	NT081225JAC0273	NARE	
69	NT081225JAC0279	NEQ	
70	NT081225JAC0282	NEQ	

Sl.No.	Application No.	Reasons for Rejection	Remarks
71	NT081225JAC0283	NEQ	
72	NT081225JAC0284	NEQ	
73	NT081225JAC0286	NEQ	
74	NT081225JAC0290	NEQ	
75	NT081225JAC0293	NEQ	
76	NT081225JAC0294	OA	
77	NT081225JAC0301	NSRD	Name mismatch in certificate and Marks sheet of CMA Inter
78	NT081225JAC0303	NEQ	
79	NT081225JAC0304	NEQ	
80	NT081225JAC0306	NEQ	
81	NT081225JAC0308	NEQ	
82	NT081225JAC0318	NEQ	
83	NT081225JAC0319	NEQ	
84	NT081225JAC0320	NEQ	
85	NT081225JAC0324	NEQ	
86	NT081225JAC0328	NEQ	
87	NT081225JAC0331	NEQ	
88	NT081225JAC0332	NSRD	1. Valid OBC Certificate not provided. 2. Experience Certificate in the prescribed format not provided. 3. Certificate/Degree of CMA Inter not provided.
89	NT081225JAC0333	NEQ	
90	NT081225JAC0335	NEQ	
91	NT081225JAC0340	NEQ	
92	NT081225JAC0341	NEQ	
93	NT081225JAC0345	NEQ	
94	NT081225JAC0346	NEQ	
95	NT081225JAC0352	NEQ	
96	NT081225JAC0353	NEQ	
97	NT081225JAC0355	NEQ	
98	NT081225JAC0365	NEQ	
99	NT081225JAC0366	NEQ	
100	NT081225JAC0368	NEQ	
101	NT081225JAC0369	NEQ	
102	NT081225JAC0371	NEQ	
103	NT081225JAC0377	NEQ	
104	NT081225JAC0378	NEQ	
105	NT081225JAC0381	NEQ	

<b>Sl.No.</b>	<b>Application No.</b>	<b>Reasons for Rejection</b>	<b>Remarks</b>
106	NT081225JAC0384	NEQ	
107	NT081225JAC0387	NEQ	
108	NT081225JAC0390	NEQ	
109	NT081225JAC0396	NEQ	
110	NT081225JAC0398	NEQ	

<b>Sl. No.</b>	<b>Abbreviation of rejection criteria</b>	
1	<b>NEQ</b>	No Essential Educational Qualification
2	<b>NARE</b>	No Adequate Required Experience
3	<b>NRE</b>	No relevant experience
4	<b>OA</b>	Over Age
5	<b>NSRD</b>	Non-submission of Required Documents
6	<b>NAF</b>	No Application Fees
7	<b>NBRC</b>	Not belongs Required Category
8	<b>NE</b>	No Experience