



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
प्रायोजित अनुसंधान एवं औद्योगिक परामर्श
Sponsored Research and Industrial Consultancy (SRIC)

Monthly Claim for Release of Remuneration/Fellowship/ Stipend

Type of recruitment: _____ (Project staff (Not Enrolled in M.Sc/ Ph.D Programme)/ 89days contract assignment staff/ Internship stipend Fellow)

Period for which claim is made: From Date: _____ to Date: _____

To be filled by the Project Staff/Fellow					
Name of the project Staff/Fellow		Project Code			
Designation		E.Code			
Name of the Principal Investigator/Consultant		School/Centre			
Project Tenure	From:	Term of Staff/Fellow	From:		
	To:		To:		
Residential Status of Staff/Fellow (Tick in appropriate box)	Hostel ☐ Outside ☐ (If staying outside, please attach office order for the first time)				
Rate of Salary/ Fellowship per month					
Bank Account Details	Account No.				
	IFSC		Bank:		
Undertaking I undertake to abide by the rules and regulations applicable in this regard Signature of the Project Staff/Fellow					
Filled by the respective Principal Investigator/Consultant					
No. of Leaves Taken up to previous Month:		No. of Leaves taken in this Month:		Balance Leave:	
No. of days of unauthorized absence (if any, to be deducted): _____ Remarks (if any) by the PI: _____ Principal Investigator/Consultant					
NB: Claim form must be submitted by the project staff/fellow through the PI by 25 th of each month to the SRIC office for necessary action.					