



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
Indian Institute of Technology Bhubaneswar
प्रायोजित अनुसंधान एवं औद्योगिक परामर्श
Sponsored Research and Industrial Consultancy (SRIC)

LEAVE FOR PROJECT WORK*

Application for Leave and Advance			
Name		Project Code	
School/Centre		Designation	
Station Leaving Details		Duration	
** Purpose			
Leave Address			
Leave Arrangements (Classes/ Other responsibilities)			
*** Amount of TA Advanced Required	Rs. _____ (Rupees _____)		
Date:		Signature of faculty (if not PI)	
Date:		Signature of the Principal Investigator	
Recommended/Not Recommended		Head of School	

For SRIC Section use only

Fund Position & pending Advance if any: Rs.	Approved / Not Approved
SRIC Section	Dean (SRIC)

- N.B.:** (i)* Project leave normally should not exceed 4 days in a month and 15 days in a semester.
This form is meant for faculty only.
- (ii) ** Supporting documents need to be attached for reference.
- (iii) *** Advance should be adjusted within 15 days of completion of the visit.