



Basic Details

Organisation Chain	IIT BHUBANESWAR		
Tender Reference Number	IITBBS/SE/Engg section/11/2026-27		
Tender ID	2026_IITBR_923079_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Direct Credit
	2	Demand Draft
	3	FDR

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical bid
2	Finance	.xls	Financial bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	78,543	EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Registrar IIT Bhubaneswar	EMD Payable At	Bhubaneswar

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Work /Item(s)

Title	Electrical works				
Work Description	Comprehensive annual maintenance contract of Electrical installations (1.1 KV and below) inside IIT Bhubaneswar residential campus at Argul, Jatni				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	39,27,161	Product Category	AMC/ Maintenance Contracts	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	365
Location	Main Building, 3rd floor IIT Bhubaneswar, Argul	Pincode	752051	Pre Bid Meeting Place	Engineering Section
Pre Bid Meeting Address	Engineering section meeting room 3rd floor Main building IIT Bhubaneswar Argul Jatni Dist-Khordha Odisha	Pre Bid Meeting Date	02-Sep-2026 11:00 AM	Bid Opening Place	Engineering Section
Should Allow NDA Tender	No	Allow Preferential Bidder	No		
Tenderer Class	As per Tender Document				

Critical Dates

Publish Date	21-Aug-2026 12:40 PM	Bid Opening Date	11-Sep-2026 03:00 PM
Document Download / Sale Start Date	21-Aug-2026 02:00 PM	Document Download / Sale End Date	10-Sep-2026 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	21-Aug-2026 02:00 PM	Bid Submission End Date	10-Sep-2026 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Comprehensive Annual maintenance contract of Electrical installations (1.1 KV and below) inside IIT Bhubaneswar residential campus at Argul, Jatni	4646.54

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_970005.xls	Financial bid	300.50

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sambit@iitbbs.ac.in	Sambit Ranjan Mohanty	SAMBIT RANJAN MOHANTY
2.	diptiranjana@iitbbs.ac.in	Dipti Ranjan Pattanaik	DIPTI RANJAN PATTANAİK
3.	biswaranjan@iitbbs.ac.in	BISWARANJAN PRADHAN	BISWARANJAN PRADHAN

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	Gem non-availability report attached
Document Name	GeM.pdf
Document Size (in KB)	631.35

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compative chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	SE(Civil)
Address	Engineering section meeting room 3rd floor Main building IIT Bhubaneswar Argul Jatni Dist-Khordha Odisha

Tender Creator Details

Created By	Dipti Ranjan Pattanaik
Designation	Assistant Executive Engineer(Civil)
Created Date	20-Aug-2026 05:20 PM



INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

E-Tendering.

TENDER DOCUMENT FOR THE WORK “Non-Comprehensive Annual maintenance Contract of Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar Residential campus at Argul, Jatni”.

TENDER NO. IITBBS/SE/Engg. Section/11/26-27.

DATE: 21.08.2026



INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

CONTENT FOR NIT No. IITBBS/SE/Engg. Section/11/26-27 Dt.21.08.2026.

WORK DEATAILS: “Non-Comprehensive Annual maintenance Contract of Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar Residential campus at Argul, Jatni”

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This NIT contains **1 to 37** pages including front cover page & this page.


Superintending Engineer (C)
IIT Bhubaneswar.



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर

Indian Institute of Technology Bhubaneswar

अरगूल/Argul, जटनी/ Jatni, खुरधा / Khurda, ओडिशा/ Odisha- 752050

दूरभाष/Tel: +91 674- 7138700 ; वेब/web: www.iitbbs.ac.in

1. NOTICE INVITING E-TENDER

1.1. INTRODUCTION

The Superintending Engineer (C), Indian Institute of Technology (IIT) Bhubaneswar on behalf of Director, IIT Bhubaneswar hereinafter called IITBBS, invites online percentage rate tenders through CPP portal for the work “**Non-Comprehensive Annual maintenance Contract of Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar Residential campus at Argul, Jatani**” from the firms having experience in similar work in two bids up to 3.00 P.M. on dt.10.09.2026 as per the attached **Annexures (Annexure-I to Annexure-XI), Proforma of Schedules and FORM-7** for percentage rate tender.

Particulars of the Work are as follows.

1.2. PARTICULARS

1. NIT Number	NIT No. IITBBS/SE/Engg.Section/11/2026-27, dtd.21.08.2026
2. Name of work	Non-Comprehensive Annual maintenance Contract of Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar Residential campus at Argul, Jatni.
3. Location of work	IIT Bhubaneswar, Argul, Jatni, Dist-Khurda.
4. Estimated cost (including GST)	Rs.39,27,161/-
5. Time Limit	1 year from the date of award of Work Order
6. Tender Basis and Mode	L1 basis, Two stage(Technical bid and Financial bid)
7. Earnest money deposit (EMD)	Rs.78,543/- (Refundable but interest-free)
8. Mode of payment to IITBBS (EMD)	i. Original Demand Draft/FDR has to be submitted physically at the office of SE(Civil) on or before the due date/extended date of submission of bid or may be deposited online in the bank account (as mentioned in Clause 2.1.15 of general instructions) & Scanned copy of Demand Draft/FDR/ online payment acknowledgement slips has to be uploaded on https://eprocure.gov.in/ eprocure /app ii) Demand draft to be drawn in favour of Registrar, IIT Bhubaneswar payable at Bhubaneswar or the FDR

	should be pledged in favour of Registrar, IIT Bhubaneswar
9. Pre-bid Meeting	On Dt.02.09.2026 at 11.00 am in the Meeting room of Engineering Section, 3 rd Floor, Admin Building, IIT Bhubaneswar at Argul, Jatni. Bidders may present Physically.
10. Closing date & Time for Receipt of bids.	Dt.10.09.2026 at 3.00 P.M
11. Date & Time for opening technical of bid	Dt.11.09.2026 at 3.00 P.M
12. Engineer-in-charge and contact details.	Executive Engineer, Electrical Ph No.0674-7138654, email ID- biswaranjan@iitbbs.ac.in
13. Address for tender opening.	Office of the Superintending Engineer (Civil), 3 rd floor, Main Building, IIT Bhubaneswar, Jatni, 752050, Odisha.
14. Website for full and updated information	www.iitbbs.ac.in , https://eprocure.gov.in/eprocure/app

1.3 ELIGIBILITY CRITERIA

Firms who fulfill the following eligibility criteria shall be technically qualified.

1.3.1 The firms should have satisfactorily completed the works as mentioned below during the last Seven years ending previous day of last date of submission of bids.

i- Three similar works each of value not less than 40% of the estimated cost put to tender.

OR

ii- Two similar works each of value not less than 60% of the estimated cost put to tender.

OR

iii- One similar work of value not less than 80% of the estimated cost put to tender.

The similar work must have been carried out in any Central/State Government Department/Central Autonomous Body/Semi-Govt./Central/state Public Sector Undertaking organization.

Similar work means “Building side Low Voltage (Up to 1.1 KV) Electrical System Maintenance work”.

1.3.2 The bidder must have valid GST registration certificate and Permanent Account Number of income tax.

1.3.3 The Firms should have Average Annual Turnover during the last three financial years preceding to the year of tender notification equal to or more than the 75% of the estimated cost of the bid for which the bidder has to submit his/her bid. The bidder shall furnish supporting documents for the

last three financial years i.e. FY 2023-2024, FY 2024-25, FY 2025-2026 certified from a Chartered Accountant evidencing the turnover. In case, audited turnover is not available for FY 2025-26, the bidder may furnish documents for FY 2022-23, FY 2023-2024, & FY 2024-25. Format for the same is enclosed as **Annexure-X**.

- 1.3.4 Should have valid electrical license issued from Electrical License Board (ELBO), Govt. of Odisha.
- 1.3.5 Submission of EMD for an amount of Rs. 78,543/- (Refundable but without interest) in the form of Demand Draft/FDR/online transfer & the copy of which also need to be uploaded along with the bid in the CPP portal at the time of submission of bid.
- 1.3.6 Agencies that are debarred or blacklisted by any Govt. Departments are not eligible to participate in the tender. An undertaking is to be submitted along with the bid as per **Annexure-VIII** by the bidders to the effect that during the last 3-year period prior to the bid notification date they are not debarred or blacklisted by any Govt. Department. In case, it is found at later stage that the bidder is a blacklisted company declared by any Govt. Department then the works shall be withdrawn, and EMD/bid security payable amount against the work if any, will be forfeited.

Superintending Engineer (Civil)

On behalf of Director Indian Institute of Technology Bhubaneswar

Copy to:

1. Registrar, IIT Bhubaneswar
2. Co-Chairperson(Infrastructure), IIT Bhubaneswar
3. Executive Engineer(Electrical), IIT Bhubaneswar
4. Assistant Registrar(F&A), IIT Bhubaneswar
5. Notice Board.
6. Tender notice uploaded to CPP Portal and Institute website.



INFORMATION AND INSTRUCTIONS FOR-BIDDERS FOR E-TENDERING
FORMING PART OF BID DOCUMENT
(Applicable for inviting bids on 2 bid system)

2. INFORMATION TO BIDDER

2.1. GENERAL INSTRUCTION

- 2.1.1 Bidding documents are to be obtained electronically through websites: <https://www.iitbbs.ac.in> or <https://eprocure.gov.in/eprocure/app>.
- 2.1.2 The bidding document (consisting of the Tender Schedule, the set of terms and conditions and other documents if any), Addendum/Corrigenda, if any shall be published on the Institute website and CPP portal any time before the closing time of tender and the same can be downloaded from the Institute website or from the CPP portal. The institute shall not be responsible for any delay / difficulties /inaccessibility of downloading the tender documents for any reason whatsoever. The tenderers who have downloaded the tender documents from website must visit the website and ensure that such addendum(s)/ corrigendum (if any) is also downloaded by them. This shall be the responsibility of the prospective bidders to check the web site for any such corrigendum/addendum before closing time of tender and ensure that bid submitted by them are in accordance with all the corrigendum's/addendums.
- 2.1.3 Rates quoted by the bidders shall be inclusive of GST (Goods and Services Tax- Central, State and Interstate) and all applicable taxes including freight. Taxes and other statutory deductions as applicable will be deducted from the bills against the supply orders as per prevailing rules. The bidder has to include ESI, EPF contribution while quoting the rate for the work.
- 2.1.4 All costs, charges and expenses that may be incurred in connection with the preparation of the tender shall be borne by the bidder and the Institute accepts no liability whatsoever thereof.
- 2.1.5 Exemption to IITBBS against any tax/ duty/ fee/ surcharge/ charge/ cost, if any, found applicable or sought later from IITBBS after the agreement shall be passed on to IITBBS by the firm without dispute.
- 2.1.6 IITBBS reserves the right to reject any or all of the bids without assigning any reason thereof.
- 2.1.7 Bid Validity: Bid shall remain valid for 120 days from the date of opening of tender document.
- 2.1.8 Firm Price: Bidder's quoted Rates/Prices shall remain firm till completion of the AMC Contract & shall not attract any escalation under any circumstances whatsoever.
- 2.1.9 If any information furnished by the bidder is found as false / fabricated, then his bid will be rejected and treated as cancelled. Even if such manipulation is detected at a later stage after signing of the contract agreement, it would lead to termination of the contract besides forfeiture of Earnest Money Deposit/Performance Security and the firm is liable towards prosecution. In such cases, the bidder will also be debarred from participation in future tendering process of IITBBS for next 02(two) years.
- 2.1.10 Refund of Earnest Money Deposit: The Earnest Money received shall be returned to the unsuccessful bidders without any interest after contract agreement/finalization of the tender. The Earnest Money Deposit of successful bidder shall be returned upon submission of performance Security & confirmation of the performance Security deposit by the issuing Bank.
- 2.1.11 The intending bidders must read the terms and conditions carefully. He should only submit his bid if considers himself eligible and in possession of all the documents required.
- 2.1.12 The information and instruction for bidders posted on website shall form part of bid document.
- 2.1.13 The bidder may inspect the site before submission of the bid.
- 2.1.14 The bid document consisting of Schedule & scope for the AMC contract, Equipment details and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from the website www.iitbbs.ac.in ,

<https://eprocure.gov.in/eprocure/app>.

- 2.1.15 The intending tenderer can pay the amount of EMD through Demand Draft drawn in favour of **Registrar, IIT Bhubaneswar payable at Bhubaneswar** from any Scheduled Bank

or

Fixed Deposit Receipts pledged in favour of **Registrar, IIT Bhubaneswar** from any Scheduled Bank

or

Through online deposit in the below mentioned account details.

Details of Account Holder:

Name and Designation of the Account: IIT Bhubaneswar

Address: Indian Institute of Technology, Arugul, Jatni-752050

Bank Accounts Details:

Institute's Bank Name: ICICI bank Limited

Branch Name with Address: Nangalia Complex, Main Road, Jatni, Dist- Khordha, Odisha-752050

Complete Bank Account Number: 006101055198

IFSC Code of the Branch: ICIC0001985

MICR Code: 751229009

SOL ID: 1985

The Institute will not be responsible for deposit of the EMD by the bidder in wrong account number or failure in online deposit due to any reasons. The online payment acknowledgement slip has to be uploaded on <http://eprocure.gov.in/eprocure/app>. **Bids without valid EMD will be rejected summarily**

- 2.1.16 Refund of Earnest Money Deposit: The Earnest Money received shall be returned to the unsuccessful bidders without any interest after award of the work/finalization of the tender. The Earnest Money Deposit of successful bidder shall be returned on submission of performance Security/guarantee.
- 2.1.17 EMD shall be placed in single sealed envelope superscribing **“Earnest Money towards Non-Comprehensive Annual maintenance Contract of Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar Residential campus at Argul, Jatni”** and **due date of opening of the tender also to be mentioned on the Envelope.**
- 2.1.18 The envelope containing EMD shall be submitted in the office of Superintending Engineer, IIT Bhubaneswar, Argul before the last date & time of submission of tender only on working days during the working hours (9 am to 6 pm from Monday to Friday except Holidays). Online tender documents submitted by intending tenderers shall be opened only for those tenderers, who have submitted Earnest Money Deposit, other documents as per the tender requirement and are found in order.
- 2.1.19 Forfeiture of Earnest Money Deposit: Earnest Money Deposit will be forfeited in any of the following cases.
- i) The bidder withdraws / modifies his tender during the period of Bid Validity.
 - ii) The bidder, in case of tie between lowest bids, refuse to submit revised offer.
 - iii) The bidder does not accept the correction of arithmetical errors of his tender.
 - iv) The bidder refuse to accept the terms and conditions of the NIT after submission of bid for the tender.

- v) The bidder fails to deposit Performance Security within the stipulated time or the extended period.
- 2.1.20 The scrutiny of the bid shall be done by the Tender Opening Committee of the Institute. Necessary clarification required by the Institute shall be furnished by the tenderer within the time given by the Institute.
- 2.1.21 The tenderers are allowed to resubmit revised bids any number of times but same shall be before last date and time of submission of bid as per the tender notification.
- 2.1.22 The bid submitted shall become invalid in case the bidder is found ineligible or found defaulter in submitting any of the required documents as per the tender notification
- 2.1.23 List of Documents to be scanned and uploaded within the period of bid submission.
- I- Certificate of work experience in terms of work completion certificate from the client along with Work Order/Agreement copy.
 - II- Certificate of Financial Turnover as per The Clause Under the Eligibility Criteria in **Annexure-X**
 - III- Valid GST registration certificate & PAN.
 - IV- Valid Electrical license issued from ELBO, Odisha.
 - V- Form-7 duly signed & stamped by the bidder.
 - VI- Scanned/Payment copy of E.M.D.
 - VII- **Annexure-II** duly stamped & signed.
 - VIII- **Annexure-VIII** duly stamped & signed.
- 2.1.1 The intending tenderer has to fill all the details of EMD such as Demand Draft/ Fixed Deposit Receipts amount and date.
- 2.1.2 The bidders can upload documents in the form of JPG format and PDF format
- 2.1.3 The black listed/banned firms of the Institute are not eligible to participate in the tender.
- 2.1.4 Agreement shall be drawn with the successful tenderer within 30 days from the issue of Work Order.
- 2.1.5 Tenderers shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
- 2.1.6 The competent authority on behalf of the Director, IIT Bhubaneswar does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason there to. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderers shall be summarily rejected.
- 2.1.7 Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the tenders submitted by the firms who resort to canvassing will be liable for rejection.
- 2.1.8 The competent authority on behalf of Director, IIT Bhubaneswar reserves to himself the right of accepting the whole or any part of the tender and the tenderers shall be bound to perform the same at the rate quoted.
- 2.1.9 No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
- 2.1.10 The following documents shall form a part of the contract Agreement.
- a) The Notice Inviting Tender, all the documents including additional conditions, Tender Schedule, Scope of the work etc, forming part of the tender as uploaded at the time of invitation of tender and the rates quoted online at the time of submission of tender and acceptance thereof

together with any correspondence leading thereto.

b) Standard C.P.W.D. Form 7 for Percentage Rate contract. Or other Standard C.P.W.D. Form as applicable.

2.2. SUBMISSION OF TENDER

- 2.2.1 Help for Contractors, FAQ, Information about DSC and Bidders Manual Kit containing the detailed guidelines for e-Procurement system are also available on Central Public Procurement Portal i.e. <https://eprocure.gov.in/eprocure/app>.
- 2.2.2 It is mandatory for all the bidders to have a **valid Class-III Digital Signature Certificate** (in the name of person having power of attorney to sign the Bid) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA's from the link www.cca.gov.in) to participate in e-Procurement of IIT Bhubaneswar.
- 2.2.3 It is mandatory for the bidders to get their firm /company registered with e-procurement portal <https://eprocure.gov.in/eprocure/app> to have user ID & password.
- 2.2.4 Tender documents will be available online on website <https://eprocure.gov.in/eprocure/app> which can be downloaded free of cost and also in the Institute's website www.iitbbs.ac.in
- 2.2.5 The tender documents shall be submitted online in the prescribed format given on the websites and technical bids received online shall be opened as per NIT or Corrigendum thereof. No other mode of submission is acceptable. Detailed credentials as per the requirement of eligibility criteria and all tender papers except Tender Schedule are to be submitted in "Technical Bid".
- 2.2.6 The "Financial Bid" has to be filled online and no physical submission of the Financial Bid is required.
- 2.2.7 Representative of the bidder, who chooses to attend, may attend the online opening of the technical bids on the scheduled date and time of Bid opening. However, such representatives shall be allowed to attend the opening of the Technical Bids, only, if such person presents the letter of authority issued in his name by the bidder on his letter head.
- 2.2.8 Bidders cannot submit the tender after the due date and time of e-bid submission. Time being displayed on Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app> ("Server System Clock Time") shall be final and binding on the bidder. E-Bids are required to be submitted by bidders, only as per the Indian Standard Time (IST) and not the time as per their location/country.
- 2.2.9 The bidders are advised to submit their e-bids well before the e-bid due date. IIT BHUBANESWAR shall not be responsible for any delay in submission of e-bids for any reason including server and technical problems.
- 2.2.10 The Technical and Financial Bid shall be digitally signed by the Authorized Signatory of the bidder & submitted "on-line" only. The authorized signatory of the bidder must be in possession of Power of Attorney before submitting the digitally signed bid. Scanned copies of various documents can be prepared in .pdf file format.
- 2.2.11 Any tender received without original Earnest Money in the form as specified in clause 1.2 at Sl.No.8 of this tender document shall not be considered and shall be summarily rejected. IIT BHUBANESWAR reserves the right to cancel the tenders before submission/opening of tenders, postpone the tender submission/opening date and to accept/reject any or all tenders without assigning any reasons thereof. IIT BHUBANESWAR's assessment of suitability as per the eligibility criteria shall be final and binding. Tenderers may note that they are liable to be disqualified at any time during tendering process in case any of the information furnished by them is not found to be true. The decision of IIT BHUBANESWAR in this regard shall be final and binding.
- 2.2.12 The sealed EMDs shall be received at the Office of Superintending Engineer (Civil), 3rd Floor, Main Building, IIT Bhubaneswar before the due date, time of submission BID. EMD received after the due date and time shall not be considered.

2.3 EVALUATION OF BIDS AND AWARD OF WORK

- 2.3.1 The Bid of bidder will be opened on the specified date and time. Bids shall, first, be checked for payment of Earnest Money.
- 2.3.2 The Bid of bidder will be opened electronically on the specified date and time of opening at the Engineering Section, 3rd floor, Main Building in the presence of willing bidders or their authorized representatives.
- 2.3.3 Evaluation of Technical Bid: The bids received will then be assessed based on the eligibility criteria mentioned at Para 1.3 of this Notice Inviting Tender. Bids found not meeting the eligibility criteria shall be considered non-responsive and shall be rejected summarily.
- 2.3.4 IITBBS retains the right to revert back to individual bidders with further clarifications/ queries on the Technical Bid. The bidder has to respond to the queries within the specified time.
- 2.3.5 Financial Bid will be opened on a later date.
- 2.3.6 Financial bids of the technically qualified bidders will only be opened. However, if a bidder does not quote any percentage above/below on the total amount of the tender, the tender shall be treated as invalid and will not be considered as lowest tender.
- 2.3.7 Letter of Acceptance: LOA will be issued to the L1 bidder & the bidder is required to furnish a Performance Guarantee/Security within the scheduled time & extension if any.
- 2.3.8 Work Order will be issued after receipt of the Performance Guarantee/Security.
- 2.3.9 Agreement (Contract) consisting of complete tender document including conditions, Tender Schedule, Scope of work etc. and acceptance thereof together with any correspondence leading thereto, shall be drawn and signed with the awardee within 30 days from the issue of Work Order.
- 2.3.10 Stamp paper for the agreement has to be arranged by the bidder, the cost of which will also be borne by the contractor.
- 2.3.11 Date of start of work shall be reckoned from the date of the issue of the Work Order.


Superintending Engineer(C)
IIT Bhubaneswar.

Validate

Print

Help

Percentage BoQ**Annexure-I**

Tender Inviting Authority: Superintending Engineer(Civil)						
Name of Work: Non-Comprehensive Annual maintenance Contract of Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar Residential campus at Argul, Jatni						
Contract No: IITBBS/SE/Engg. Section/11/2026-27						
Name of the Bidder/ Bidding Firm / Company :						
<u>PRICE SCHEDULE</u>						
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)						
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs. P	TOTAL AMOUNT With Taxes in Rs. P	TOTAL AMOUNT In Words
1	Non-comprehensive annual maintenance contract of electrical installations (1.1 KV & below) inside IIT Bhubaneswar residential campus at Argul	12	Month	327263.42	3927161.00	INR Thirty-nine Lakh Twenty-seven Thousand One Hundred Sixty one Only
Total in Figures					3927161.00	INR Thirty-nine Lakh Twenty-seven Thousand One Hundred Sixty one Only
Quoted Rate in Figures			Select		0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only				

DETAILS ABOUT BIDDING AGENCY

SI No	Particulars	Details
01	Full name of the bidder (In capital letters)	
02	Full address of the bidder for official communication:	
03	(a) Telephone Number for official communication: (b) E-mail Address for official communication:	
04	Name and details of the authorized signatory (Name, Designation, Address, Telephone number, Mobile number, E-mail Address)	

I hereby certify that the above particulars are true and correct. If any fact/information is found incorrect/misleading, the bid would be liable for rejection and legal action as deemed suitable will be taken against our firm.

(Signature of Authorized Signatory of the bidder)

(Stamp of the Bidder)

**Scope under the “Non-Comprehensive Annual maintenance Contract of
Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar
Permanent campus at Argul, Jatani**

1. The Vendor should be responsible to keep 100% Availability and Healthiness of various Low Voltage Electrical utility systems (1.1 KV & below voltage level) at IIT Bhubaneswar Residential Campus located at Argul, Jatani.
2. The scope includes Electrical maintenance of Buildings located in Residential area (List attached as **Annexure-IV**), Bore well pump motors, UGT tank submersible pump-motor sets, Street lights, Area lights, pathway lights, High masts, cables, Electrical panels, Rising main system & External Feeder pillars etc. (Electrical Sub-station is excluded). The maintenance work under this contract includes Electrical installations of voltage rating upto 1.1 KV i.e for low Voltage installations inside the Residential campus.
3. The Electrical maintenance work includes but not limited to the following:
 - a- Preventive maintenance of the Electrical panels, starter panels, External feeder pillar etc.
 - b- Breakdown maintenance of Electrical installations inside the Buildings.
 - c- New Electrical wiring, Modification in the existing electrical system.
 - d- Earth pit resistance checking, maintenance.
 - e- Light, fan, switch, socket, MCB, MCCB, Isolator etc replacement & associated work.
 - f- Operation & maintenance of the street lights, flood lights, solar lights, High mast lights (17 m Height), Play field lights (max.12 m height) etc as per the requirement.
 - g- Cable checking & jointing as per the requirement.
 - h- Fire pump-motor, Fire alarm system checking maintenance.
 - i- Pump-motor checking (Submersible as well as centrifugal pump)
 - j- Solar panel cleaning, cable connection of solar system checking/maintenance
4. Attending, rectifying power failure/tripping complaints and restoring it at any time on emergency.
5. Verifying the tripping of RCCBs, MCBs & MCCBs.
6. Replacement of burnt out or damaged switches, sockets, holders, fans, lighting fixtures, switch boards, MCBs, RCCBs, wires, cables and any works given by Electrical Section.
7. Cable laying, wiring and lighting etc. as per the user's/Department's requirement as per the direction of Engineer-in-charge.
8. Removal of burnt pump motors, burnt ceiling fans, burnt chokes/drivers of light fixtures and installing the same after repair, for which materials will be issued by the Institute.
9. **Fixing of Geysers, repairing of geysers for the replacement of defective thermostat, rectification of the geyser. (Materials to be arranged by the vendor)**
10. Repairing the burnt drivers of LED light fixtures and changing of LED light

fixture.

11. Periodical maintenance of external lighting system including repair & replacement of capacitors, starters, holders, terminals, control gears, regulators etc of ceiling fans, exhaust fans & pump-motors.
12. **Diagnosing the Underground cable fault and rectifying the defects by providing straight through joints, end terminations etc along with manpower for excavation & backfilling including cleaning of bushes if any.**
13. Maintenance of junction boxes, Distribution boards, wiring for new connections if required, extending temporary connection as per the requirement at site for different activity inside the Residential area.
14. Monthly energy meter reading to be taken from different Buildings & the same to be recorded in the register.
15. Electrical complaints received from different users other than the above mentioned shall also be executed by the contractor as per the directions.
16. The work allotted shall be attended to within 24 hours and the same need to be reported to concerned JE/AE of the Institute for its progress.
17. Preventive maintenance shall be effectively carried out in consultation with the respective JE/AE of the Institute.
18. Painting of the Electrical panels/DBs or any electrical part wherever applicable must be done by the deployed manpower.
19. Maintenance records to be updated by logging the day-to-day works executed.
20. Keeping the record of materials received for the day-to-day works and materials used at different locations.
21. In addition to the above work, any other electrical work allotted by the Engineer –in charge within the residential area to be attended.
22. PREVENTIVE MAINTENANCE SCHEDULE
 - Quarterly:
Pump Motors along with starters – Cleaning, terminal tightening, door lock checking, protection checking etc
Street light timer circuit terminal checking & tightening.
 - Half-yearly:
Streetlight and Periphery Lighting etc, Electrical Panels located inside the Electrical room of all the Buildings, Feeder pillars, Earth resistance measurement

23. REQUIREMENTS:

The agency has to deploy 09 numbers of Electricians every day at site out of which 05 are Skilled & remaining 04 are semiskilled. The said manpower has to be deployed throughout the year during the contract. The duty hour (For shift 08 hrs in a day & for General Shift from 9 am to 6 pm with one hour lunch break) of the deployed manpower will be decided by the Engineer-in-charge.

The contractor shall provide reliever for the Electricians on leave / sick & against the off days.

The Contractor is responsible to provide Services from below listed Qualified and well experienced personnel, who can independently handle, Operate and

maintain electrical installation as per the standard guidelines of CEA (Central Electricity Authority) & in consultation with the Institute technical team. The deployment of the manpower will be as per the below:

General Shift – 04 Electricians (02 crew- 02 Skilled & 02 Semi-skilled)

B-Shift (2 pm to 10 pm) - 02 Electricians (01 crew- 01 Skilled & 01 Semi-skilled)

C-Shift (10 pm to next day 6 am) – 01 Skilled Electrician to resolve emergency breakdown.

The Duty timing may be changed during the course of the contract as per the direction of the Engineer in charge.

24. Manpower Qualification & Experience requirement:

a- Skilled Electrician/Wireman: (04 nos)

Only trained Electricians are to be deployed at site. The Electricians to be deployed should have Electrical/Wireman Trade ITI certificate from Govt. approved or Govt. recognized institution. They should have a practical experience of not less than 3 (Three) year. He should also have valid electrical MV license issued from ELBO, Odisha.

b- Semi-skilled Electricians: (03 nos)

The Electricians to be deployed should have Electrical/Wireman Trade ITI certificate from Govt. approved or Govt. recognized institution. They should have a practical experience of not less than 1 (One) year.

25. Materials required during the maintenance will be provided by the Institute except some of the items which are mentioned in this scope to be supplied by the vendor. However, All tools and machinery etc required for routine works, preventive maintenance etc., such as **pliers, cutter, screw drivers, spanner set, blower, drill machine, crimping tool, tester, multimeter, clamp on meter, megger, earth tester, pipe wrench, etc.** shall be provided by the contractor. Also, necessary safety equipment for carrying out the work has to be provided by the Contractor to the personnel engaged at site which includes safety shoes, safety helmet, safety belt etc.
26. Electricians must report the concerned JE/AE of the Institute on day to day basis & shall work as per the direction of the concerned JE/AE of the Institute maintaining highest degree of Electrical safety.
27. The contractor will be solely responsible for the maintenance activities of Electrical system (1.1 KV & Below as per the details mentioned above) in the Residential area of the IIT Bhubaneswar campus. IIT BBs is not responsible for any kind of incident/accident because of the negligence from the part of the contractor.

**Superintending Engineer(C)
IIT Bhubaneswar.**

Residential Area Building Details		
SL No	Name of the Buildings	No of Floors
1	800 Seater Hostel- Rushikulya Hall of Residence(RHR)	G+7
2	800 Seater Hostel- Brahmaputra Hall of Residence(BHR)	G+7
3	800 Seater Hostel- Mahanadi Hall of Residence(MHR)	G+7
4	400 Seater Hostel- Ganga Hall of Residence(GHR)	G+7
5	200 Seater Hostel- Subarnarekha Hall of Residence(SHR)	G+7
6	150 Seater Married Hostel- SANGAM Hall of Residence	G+7
7	A1 Quarter - Faculty Quarters (22 Flats)	G+7
8	A2 Quarter - Faculty Quarters (22 Flats)	G+7
9	B1 Quarter - Faculty Quarters (22 Flats)	G+7
10	B2 Quarter - Faculty Quarters (22 Flats)	G+7
11	B3 Quarter - Faculty Quarters (22 Flats)	G+7
12	B4 Quarter - Faculty Quarters (22 Flats)	G+7
13	C1 Quarter - Faculty Quarters (22 Flats)	G+7
14	C2 Quarter - Faculty Quarters (22 Flats)	G+7
15	C3 Quarter - Faculty Quarters (22 Flats)	G+7
16	D1 Quarter - Faculty Quarters (40 Flats)	G+7
17	D2 Quarter - Faculty Quarters (40 Flats)	G+7
18	E1 Quarter - Staff Quarters (22 Flats)	G+7
19	E2 Quarter - Staff Quarters (22 Flats)	G+7
20	F-type Quarter - Staff Quarters (40 Flats)	G+7
21	Student Activity Center(SAC)	G
22	Community Center(CC)	G
23	Director Bungalow	G
24	Guest House	G+3
25	Football Stand Building	G+1
26	SAC Play field Equipment Room-1,2&3	G
27	New Commercial Complex	G
28	Old Commercial Complex	G
29	SANJEEVAN Health Center(SHC)	G+1
30	Over Ground Reservoir(OGR)-3	G
31	Sewage Treated water station near E2	G
32	Rushikulya Hall of Residence(RHR) Lifting station	G

SPECIAL CONDITIONS OF THE CONTRACT:

1. **Scope of work:** Details enclosed as **Annexure-III, Annexure-IV.**
2. **Engineer-in-charge (EIC) for the Work:** Executive Engineer-Electrical, IIT Bhubaneswar.
3. **Taxes and Duties:** GST will be reimbursed on issue of tax invoice. GST element has to be disclosed separately in the invoice.
Taxes & labour cess as applicable will be deducted from the Bill.
4. The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the satisfactory completion of the works in line with the scope of work.
5. **Specification:** The execution of work should be done at site as per the scope of the work in line with CPWD/IS specifications.
6. **Inspection & Tests:**
The EIC or its representatives shall have the right to inspect the work for their conformity to the CPWD specifications/ IS standards. In case of non-standard work execution suitable fine as framed by EIC will be deducted from the monthly bill.
7. **Contract Period:**
01 (One) year & may be extended for a maximum 02 more years subject to satisfactory performance of the contractor with an escalation of 3% in price each year.
8. **Terms of Payment:**
No advance payment will be made to the contractor.
Payment will be released on monthly basis within 15 days from date of receiving of the Monthly bill after deducting statutory taxes as applicable subject to satisfactory completion of the work.
The contractor has to submit the maintenance log book duly signed by the contractor & EIC or his representative along with the monthly bill.
9. **The GST No. of IIT Bhubaneswar i.e. 21AAAI2760A1ZJ to be written in each invoice / bill submitted by the contractor.** The GST amount will be released by the Institute after submission of proof of GST payment.

10. In the case of discrepancy between the any COMMERCIAL & OTHER TERMS AND CONDITIONS of this tender & Schedule-F under Proforma of Schedules, the following order of preference shall be observed:
- i) Commercial & Other Terms and Conditions.
 - ii) GCC-2023 of CPWD for Maintenance works.
11. If there are varying or conflicting provisions made in any one document forming part of the contract, the accepting authority shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.
12. **Paying Officer:** The Registrar, IIT Bhubaneswar.
13. **Performance guarantee/Security:** 5% of Tendered value shall be deposited by the successful bidder in the form of Demand Draft drawn in favor of Registrar, IIT Bhubaneswar payable at Bhubaneswar from any nationalized bank or in the form of BG/FDR pledged in the name of Registrar IIT Bhubaneswar/online transaction (Account details as per 2.1.15 for online payment) within the period specified in **Schedule-F**. In case the contractor fails to deposit the said performance guarantee within the period as indicated in **Schedule 'F'** including the extended period, if any, EMD will be forfeited automatically without any notice to the contractor. ***As per office memorandum No. DG/Manual-2024/20 dated 27.02.2026 issued by the CPWD, it has been modified in Para 5.2 CPWD Works Manual 2024, that a bid will be treated as abnormally low if the quoted bid amount is lesser than 80% of the estimated cost put to tender. In case of abnormally low bids as defined, the bidder shall be required to submit Additional Performance Guarantee equivalent to the difference between the 80% amount of ECPT and quoted amount.*** The Performance guarantee amount will be released within 60 days after successful completion of the work on written request from the contractor. The amount will be forfeited & credited to IIT BBS's account in case of non-compliance of the terms & conditions of the tender. No interest shall be payable to the bidder against the performance guarantee. If the agency does not start the work or does not perform the assigned work properly and/or in time as per the schedule, the deposits including performance guarantee will be forfeited by the Institute.
- In the event of the contract being determined or rescinded under provision of any of the Clause/Condition of the contract, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of IITBBS.
- The time allowed for submission of the performance guarantee shall be 10 days from the date of issue of "Letter of Acceptance" (LOA). This period can be further extended at the written request of the contractor by the Engineer-in-charge for a maximum period ranging from 1 to 7 days with a late fee @ 0.1% per day of Performance Guarantee Amount. If the bidder still fails to deposit the performance guarantee within the extended time period, i.e. within 11th day to 17th day from the issue of letter of Acceptance (LOA), his/her bid will be rejected and treated as cancelled and the entire Earnest Money Deposit will be forfeited.

14. Issue of LOA (Letter of Acceptance) & Work Order:

LOA will be issued to the successful L1 bidder & Work Order will be issued upon submission of Performance guarantee by the successful bidder.

15. Signing of Agreement:

The contractor upon issue of Work Order within 30 days shall sign the agreement in the non-judicial stamp paper. The cost for the stamp paper will be borne by the contractor.

16. Penalty Clause in case of nonperformance:

- a- In case the minor complaints will not be rectified within 48 hrs, penalty @Rs.500/- for each complaint per day will be deducted from monthly bill.
- b- In case the major complaints like cable fault will not be rectified within 72 hrs, penalty @Rs.1000/- per day will be deducted from monthly bill.
- c- Rs.2000/- per day will be deducted from monthly bill, in case the skilled electrician/wireman will be absent on each occasion.
- d- Rs.1500/- per day will be deducted from monthly bill, in case the semi-skilled electrician will be absent on each occasion.

Note: The major & minor complaints will be assessed by the Engineer In-charge, IIT BBS.

Penalty is not applicable under the following conditions

- i. Force Majeure
- ii. Civil commotion. Local commotion by workmen, Strike or lockout, affecting any of the trades affecting the work
- iii. Any other reason which the EIC feels beyond the control of contractor.

17. In case the agency could not comply the maintenance Schedule mentioned in the scope, the same will be done in the risk & cost of the agency & the expenditure so incurred will be adjusted in the monthly invoice apart from deduction of the penalty.

18. Security Deposit (SD):

SD@2.5% of the AMC invoice value will be deducted from the Monthly bill & kept as Security Deposit by IITBBS. SD can be released after 30 days from the successful completion of the CAMC contract to the satisfaction of engineer-in-charge. The SD amount can be forfeited by the Institute in the event of any breach or non-compliance of any condition of the contract.

19. Records to be maintained at site:

The following Register/logbook shall be maintained by the contractor at site and to be got signed by

Engineer in charge of the Institute or his representative

- a- General Maintenance Log Book. All the activities including breakdown/preventive maintenance must be recorded in the logbook.
- b- One register to maintain the spare parts received/replaced at site.

20. Any damage caused to any equipment/or items available at the premises due to negligence of the Contractor's work force shall be entirely the responsibility of the Contractor, the amount so involved on this account shall be deducted from the payment due to the Contractor.
21. A register must be maintained & the deployed manpower on daily basis must put their signature. The register will be kept in a place as decided by the EIC.
22. The Institute will not provide vehicle & accommodation. The Electricians to be deployed must have their own vehicle with valid Driving License & the same to be utilized inside the campus during the maintenance activities complying the security norms of the Institute. Fuel charges will not be given extra. The contractor has to quote accordingly.
23. **System Shutdown:** Shutdown whenever required will be arranged by IIT BBS for which the contractor has to give written information minimum three days in advance. Contractor shall try to complete the work with minimum shutdown.
24. The Bid for the work shall remain open for acceptance for a period of 120 days from the date of opening of bid. If any bidder withdraws his Bid before the said period or issue of letter of intent/acceptance whichever is earlier, or makes any modification in the terms and conditions of the bid which are not acceptable to the Institute, then the Institute shall, without prejudice to any other right or remedy, be at liberty to forfeit the Earnest Money. Further the bidders shall not be allowed to participate in the re-bidding process.
25. The Notice Inviting Bid shall form a part of the contract document.
26. **Place of Work:** The entire work has to be taken up at residential area of permanent campus of IIT Bhubaneswar at Argul, Jatni.
27. **Site Inspection by the Bidders:** The tenderers are advised to inspect and examine the site and its surroundings including the volume of work and satisfy themselves before submitting their bids as to the nature of site, the means of access to the site and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, vehicles, water & electricity access, facilities for the workers and all other services required for executing the work. The nearest water and Electricity source point will only be shown to the contractor from where necessary tapping can be made by the contractor at the time of work execution.
The rate quoted in the financial bid is final.

28. Issue of materials & surrender of old materials:

Materials to be used in the Buildings like lights, fans, capacitors, wires etc will be issued by IIT BBS in the name of the electricians deployed at site by the contractor against which signature from the electrician will be taken. Signature of the user to be taken by the electrician of the contractor in a register after fixing of the Electrical items.

29. **Safety:** All safety measures are to be followed by the successful bidder while execution of the contract & safety standard shall be followed as per latest CEA guideline while working near charged Electrical panel/on Electrical system. **Licensed (MV License) Electrical person** shall be deputed for Electrical works. The Institute does not hold responsibility for any untoward situation arising out due to violation of safety rules. Electrical work permit shall be obtained from the Electrical department of IIT BBS before attempting any Electrical work.
30. IITBBS will not be responsible or liable in case of any accidental injury to the personnel of the contractor at work site or to the general public at work site due to mishandling/improper work execution by the personnel of the contractor. Workmen compensation, PF, ESI of the employees shall be taken care by the contractor. IITBBS will not be responsible for the same. The agency has to submit the proof of payment against ESI/EPF if desired by IIT Bhubaneswar. In case the proof against the EPF/ESI deposit will not be submitted by the contractor, payment will be withheld till submission of the same.
31. After completion of work, area to be thoroughly cleaned by the contractor workmen.
32. It will be the sole responsibility of the contractor to abide by the provisions of the following acts as to the workers engaged by him for performance of this contract:
- Employment of Children Act
 - Workmen Compensation Act
 - Employment of Labour / Contract Labour Act
 - Industrial Employment Act
 - Contract Labour Abolition and Regulation Act 1970
 - Minimum Wages Act
 - Employee Provident Fund Act.
 - Any other act or legislation which may govern the nature of the contract.
33. The contractor shall be liable to pay compensation for any loss and damage caused to the property of IIT BBS. The damages made must be rectified by the contractor at his own cost. In case, the rectification will not be done by the contractor, equivalent amount will be deducted from the Bill. The cost for the same will be assessed by the Engineer-in-charge and will be limited to the tendered amount.

34. Replacement of Workmanship at site: In case the Institute feels to replace any of the person The (Skilled/Semi-skilled electrician) because of any reason, the same must be done by the contractor on intimation from IIT BBS.

35. Gate Pass: The contractor must issue/ submit ID proof of all the workers to be deployed at site for entry pass against the contract.

36. Risk Purchase:

In the event of failure of the contractor to execute the contract to the satisfaction of the Institute, the Institute reserves the right:

a-To reject any part of the Contract executed and deduct payment for such portion of the Contract from the bill.

b-To get the remaining part of the Contract executed through other agency at the risk and cost of the contractor.

37. Personal Accident Insurance:

The employees of the contractor will have to be covered under insurance against any personal accident and Institute will not be liable for payment of any compensation on that account. During the execution of work, the contractor shall follow all standard norms of safety measures / precautions to avoid the accident / damages to man, machineries and building. On non-adherence of this clause, suitable fines shall be imposed as decided by engineer in charge. But, in no case the fine imposed by the Institute exceeds the contract value.

38. Corrigendum /Addendum notice if any, will only be uploaded in the web site of IIT Bhubaneswar www.iitbbs.ac.in (Tenders) & in <https://eprocure.gov.in/eprocure/app> . There will be no press publication in this regard. Bidders are required to check the Corrigendum /Addendum notice if any in web site of IIT Bhubaneswar, before finally submitting the bid.

39. The Institute reserves the right to cancel the tender at any time without assigning any reason thereof

40. Termination of the Contract:

The Institute reserves the right to terminate the contract at any time during the contract, if the contractor fails to perform as per the terms & conditions of tender by giving 01 month notice & the Performance Guarantee will be forfeited by the Institute.

41. Corrupt or Fraudulent Practices

IIT Bhubaneswar requires that the bidders who wish to bid for this project have highest standards of ethics. IIT Bhubaneswar will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract. IIT Bhubaneswar may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

42. Interpretation of the clauses in the Tender Document / Contract Document

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, Director, IIT Bhubaneswar's interpretation of the clauses shall be final and binding on all parties.

43. **Jurisdiction of the Court:** Dispute/Litigation if any, arising out of this contract, shall be deemed to have been entered into at Bhubaneswar under jurisdiction of Odisha High Court, Cuttack.

SIGNATURE OF CONTRACTOR
(With Seal)

Superintending Engineer (C),
IIT Bhubaneswar

ANNEXURE-VI

UNDERTAKING FOR GCC, SCC COMPLIANCE

I /we hereby undertake that we shall fulfil all the terms and conditions of General Condition of Contract, Special Conditions of the Contract after the acceptance of our offer; failing which IIT Bhubaneswar may go ahead to take necessary action such as reporting the non-compliance to appropriate government authorities and barring me/us from future participation in IIT Bhubaneswar's works.

DATED:

Seal & Signature of Bidder

ANNEXURE-VII

Form of Performance guarantee / Bank guarantee bond

In consideration of IIT Bhubaneswar having offered to accept the terms and conditions of the proposed agreement betweenand (Hereinafter called “the said contractor(s)” for the work (hereinafter called “the said agreement”} having agreed to production of an irrevocable Bank Guarantee for Rs.....(Rupees.....only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We(hereinafter referred to as the “Bank”) hereby undertake to

(indicate the name of the Bank)

pay to IIT Bhubaneswar an amount not exceeding Rs
(Rupees.....only)

on demand by IIT Bhubaneswar.

2. We do hereby undertake to pay the amounts due and payable (indicate the name of the Bank) under this Guarantee without any demur, merely on a demand from IIT Bhubaneswar stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs.....
(Rupees.....only).

3. We, the said Bank, further undertake to pay to IIT Bhubaneswar any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder, and the contractor(s) shall have no claim against us for making such payment.

4. We further agree that the Guarantee herein contained shall (indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said agreement, and it shall continue to be enforceable till all the dues of IIT Bhubaneswar under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till the Engineer-in-charge, on behalf of IIT Bhubaneswar, certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s), and accordingly discharges this guarantee.

5. We further agree with IIT Bhubaneswar that IIT Bhubaneswar (Indicate the name of the Bank) shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by IIT Bhubaneswar against the said contractor(s), and to forbear or enforce any of the terms and conditions relating to

the said agreement, and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of IIT Bhubaneswar or any indulgence

by IIT Bhubaneswar to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. Welastly undertake not to revoke this Guarantee except with (indicate the name of the Bank) the previous consent of IIT Bhubaneswar in writing.

8. This Guarantee shall be valid up tounless extended on demand by IIT Bhubaneswar.

Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs (Rupeesonly), and unless a claim in writing is lodged with us within six months of the date of expiry or extended date of expiry of this Guarantee all our liabilities under this Guarantee shall stand discharged.

Dated theday of..... For

.....

(Indicate the name of the Bank)

ANNEXURE-VIII

UNDRTAKING REGARDING BLACK LISTING/ NON-DEBARMENT

(on Company/Firm's letter head)

I/We hereby confirm and declare that we, M/s -----, is not blacklisted/ deregistered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have executed/ undertaken the works/ Services during the last 3 years from dt. i.e from the date of publication of the bid.

Signature for Authorized person

Date:.....

Full Name:.....

Place:.....

Company seal:.....

VENDOR MASTER FORM

**(To facilitate registration under PFMS and fund transfer through RTGS, NEFT/ INTRA
BANK Transfer-One time information required)**

Sl No.	Information required	Data furnished
1	Name of the supplier company /firm	
2	CIN Number (in case of company)	
3	Complete contact address with PIN number	
4	District with city name	
5	Landline phone number	
6	Mobile number of contact person/ Finance Executive (for SMS on payment details)	
7	e-Mail ID (for receiving payment details)	
8	PAN Number	
9	GST Registration Number (with copy of GST registration certificate)	
10	TAN Number	
11	Bank account number (with a copy of cancelled cheque or Xerox copy of cheque leaf)	
12	Name of the Bank	
13	Name of the Bank Branch	
14	IFSC Code of Bank	
15	MICR Code of Bank	
16	Bank Account details where LC is to be opened in case of foreign suppliers	

I / We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all for reason of incomplete or incorrect information, the Indian Institute of Technology, Bhubaneswar will not be responsible.

Signature of the Contractor/agency

Annexure-X

Format for Submission of Financial Turn Over

1.	Financial turnover of the Organization for the last 3 years (Attach CA certified statements)					
	Turnover (In Lakhs)	2022-23 (In case audited document for FY 2025-26 is not available	2023-24	2024-25	2025-26	Average of 03 consecutive years

- It is hereby submitted that all the terms and conditions of this NIT are acceptable to our agency

I hereby certify that the above mentioned particulars are true and correct. If any fact/information is found incorrect/misleading, the bid shall be rejected, and our agency is liable for legal action.

(Signature of Authorized Signatory.

Name of Authorized Signatory)

(Stamp)

Annexure-XI

1. Checklist for documents to be uploaded on <https://eprocure.gov.in/eprocure/app>

Sl no.	Document	Reference
1.	Tender Documents (sign. With stamp on each page)	
2.	EMD scan copy (Original Copy has to be submitted physically at the office of SE (Civil) on or before the due date/extended date of submission of bid.)	
3.	Financial Turnover certificate by CA as per Annexure-XII	
4.	Electrical license issued by ELBO, Govt. of Odisha	
5.	GST Registration Certificate	
6.	Permanent Account Number	
7.	Work Completion Certificate for Similar works & relevant Work Order during last 07 Years	
8.	ANNEXURE- VI,VII,VIII, IX,X,XI	
9.	BOQ under financial bid section	

**** Please upload necessary documents only.**

'PROFORMA OF SCHEDULES

SCHEDULE 'A'

Schedule of quantities (Enclosed as **Annexure-I**)

SCHEDULE 'E'

Reference to General Conditions of contract: CPWD GCC 2023 (for Maintenance Works)
amended upto date of call of bid.

Name of work: Non-Comprehensive Annual maintenance Contract of Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar Residential campus at Argul, Jatni.

Estimated cost of work: Rs 39,27,161/- (Including GST)

- (i) Earnest money: Rs. 78,543/- (to be returned after receiving performance guarantee)
- (ii) Performance Guarantee 5% of Tendered value.
- (iii) Security Deposit 2.5% of Gross value of the work.

SCHEDULE 'F'

GENERAL RULES & DIRECTIONS:		
1.	Officer inviting tender	The Superintending Engineer (C), IIT Bhubaneswar
2.	Maximum percentage of quantity of items of work to be executed beyond the scheduled quantity for which the acceptable tendered cost will be applicable.	NA
3.	Definitions:	
	Engineer-in-Charge	The Executive Engineer (E), IIT Bhubaneswar
	Accepting Authority	The Superintending Engineer (C).
	Standard Schedule of Rates	DSR-2025 & Market Rate
	Department	Indian Institute of Technology, Bhubaneswar
	Contract Form:	CPWD GCC 2023 for Maintenance, CPWD Form 7/ 8 as modified & corrected upto date of call of bid.
4.	Clause 1	
	(i) Time allowed for submission of Performance Guarantee.	10 (Ten) days from date of issue of letter of Acceptance/Intent.
	ii) Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period provided in (i) above	1 (One) to 7 (Seven) days

5.	Clause 2	
	Authority for fixing compensation under clause 2	Superintending Engineer.
6.	Clause 5	
	Number of days from the date of issue of Work Order for reckoning date of start.	From the date of issue of WO.
7.	Contract Period	01 (One) year & may be extended for a maximum 02 more years subject to satisfactory performance of the contractor with an escalation of 3% in price each year subject to approval of the competent authority.
8.	Authority to decide:	
	(i) Extension of time:	Superintending Engineer.
	(ii) Rescheduling of mile stones:	NA.
	(iii) Shifting of date of start in case of delay in handing over of site:	Superintending Engineer.
9.	Clause 10A	
	List of testing equipment to be provided by the contractor.	As Required for the work.
10.	Clause 10CC	Not applicable.
11.	Clause 11	
	Specifications to be followed for execution of work	As per the attached schedule Annexure-I , detailed scope Annexure-III , CPWD/latest IS specification.
12.	Clause 12	
	Authority to decide deviation of quantity of the schedule items.	Executive Engineer (Elect).
13.	Clause 12.2 & 12.3	
	Deviation Limit beyond which clauses 12.2 & 12.3 shall apply.	No limit.
14.	Clause 16	
	Competent Authority for deciding reduced rates	Superintending Engineer.
15.	Clause 18	
	List of mandatory machinery, tools & plants to be deployed by the contractor at site.	Required tools, tackles to be deployed by the contractor at site.
16.	Clause 19 C	
	Authority to decide penalty for each default	The Superintending Engineer (C).
17.	Clause 19 D	

	Authority to decide penalty for each default	The Superintending Engineer (C).
18.	Clause 19 G	
	Authority to decide penalty for each default	The Superintending Engineer (C).
19.	Clause 19 K	
	Authority to decide penalty for each default	The Superintending Engineer (C).

FORM-7

INDIAN INSTITUTE OF TECHNOLOGY, BHUBANESWAR, AN INSTITUTE OF NATIONAL IMPORTANCE.

Percentage Rate Tender & Contract for Works.

(A) Tender for the work of: - **Non-Comprehensive Annual maintenance Contract of Electrical installations (1.1 KV & Below) inside IIT Bhubaneswar Residential campus at Argul, Jatni.**

- (i) To be uploaded by 15.00 hours on 10.09.2026.
Upload at <https://eprocure.gov.in/eprocure/app>
- (ii) To be opened in presence of tenderers who may be present at 15:00 hours on 11.09.2026 in the office of The Superintending Engineer, IIT BBS.

TENDER

I/We have read and examined the notice inviting tender, schedule, A, E & F Specifications applicable, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications in line with the manufacturer's recommendation and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for 120 (One Hundred Twenty) days from the due date of its opening and not to make any modification in its terms and conditions.

A sum of Rs. 78,543/- is hereby forwarded as demand draft of a scheduled bank/FDR/online transaction as earnest money. If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the authority inviting tender on behalf of Director, IIT BBS or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that the authority inviting tender on behalf of Director, IIT BBS or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred from participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Institute, then I/We shall be debarred from tendering in IIT BBS in future forever. Also, if such a violation comes to the notice of Institute before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee based on the decision of competent authority of IIT BBS.

I/We hereby declare that I/We shall treat the tender documents and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Signature of Contractor

Witness:

Postal Address.

Address:

Occupation:

A C C E P T A N C E

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Director, IIT Bhubaneswar for a sum of Rs. (Rupees)

The letters referred to below shall form part of this contract agreement:-

- (a)
- (b)
- (c)

For & on behalf of the Director, IIT BBS.

Signature.....

Dated:

Designation.....